

Board of Directors

7 p.m. Meeting

June 6, 2023

This meeting will be held in the Jo Anne Matson Administrative Center located in the Building C Board Room at 315 129th Street South in Tacoma, Washington.

The public may attend in person, online using this Zoom webinar link –
<https://fpschools.zoom.us/j/81798462987?pwd=ZzlzeERuajZpK05WTGFQcStTL1U5UT09>
or by phone at +1 (253) 215 8782 or +1 (346) 248 7799 or +1 (312) 626 6799.
Webinar ID: 817 9846 2987 Password: WsM60623

The Franklin Pierce School Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. In order to permit fair and orderly expression, the public may provide oral or written comments during the announcements and communication portion of any board meeting which includes final board action items. Audience and community comments will be limited to two minutes per person. The board will listen and will not respond or answer questions during the meeting. Instead, if additional discussion is needed, the board will request the superintendent or his designee contact the presenter at a later date.

In-person attendees may sign up to comment at the check-in table. Remote attendees may submit written comments to the Superintendent's Office by 3 p.m. the day prior to the meeting in care of Kristin Holten (kholten@fpschools.org or 315 129th Street South, in Tacoma). More information about audience participation is available in FPS [Board Policy 1430](#) and [Board Procedure 1430P](#).

FRANKLIN PIERCE SCHOOLS

Jo Anne Matson Administrative Center
315 129th Street South
Tacoma, WA 98444
www.fpschools.org
253-298-3000

Franklin Pierce School Board's Operating Principles

Operating principles define the beliefs, values, and methods of working together. Successful organizations are the result of effective and dynamic leadership. To ensure quality operations, leaders must agree on basic ways of working together. We, the Franklin Pierce Board and Superintendent, have discussed and agree to abide by these principles.

Communications, Cooperation, and Trust

- Support each other constructively and courteously
- Engage in discussions
- Be open-minded and adaptive to change
- Maintain confidentiality
- Focus discussions on issues, not personalities
- Uphold the integrity of every individual
- Involve those parties who will be affected by the decision and solution
- Strive to avoid any perception of a conflict of interest
- Communications between staff and the Board are encouraged
- Requests for information from the Superintendent which will take considerable time to prepare will come from the Board rather than an individual Board member

Effective Meetings

- Share ideas about new programs and directions with the Superintendent before making them public
- Read all materials and ask questions in advance
- Respect the majority and do not take unilateral action
- Board meetings will be for consideration, information, and actions
- Work sessions will be for discussions, deliberation, and direction
- Executive sessions will be held only when specific needs arise
- The President will communicate and enforce the audience participation protocol

Decision Making

- Clearly communicate decisions and their rationale
- Re-evaluate each major decision
- Move the question or table the question when discussion is repetitive
- The Superintendent will make recommendations on most matters before the Board
- Consider research, best practice, innovative and creative strategies, and public input in all decision making

Addressing Citizen or Staff Complaints

- Use proactive, clear, and transparent communication
- Be available to hear community concerns and encourage citizens to present their district issues, problems, or proposals to the appropriate person
- Direct all personnel complaints and criticisms to the Superintendent

Board Operations

- Attend training and networking opportunities
- The President will communicate regularly with the Superintendent and share pertinent information with the Board
- The President or designee will be the Board spokesperson
- Conduct an annual self-evaluation and promptly address specific issues that hinder Board effectiveness
- Set clear and concise goals for the Board and the Superintendent
- Emphasize planning, policy making, and public relations rather than becoming involved in the management of the schools

BOARD OF DIRECTORS
June 6, 2023 – 7 p.m. Meeting
Jo Anne Matson Administrative Center Board Room, Building C
315 129th Street South, Tacoma, Washington

The public may attend in person, online using this Zoom webinar link –
<https://fpschools.zoom.us/j/81798462987?pwd=ZzlzeERuajZpK05WTGFQcStTL1U5UT09>
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 Webinar ID: 817 9846 2987 Password: WsM60623

AGENDA

- I. Call to Order**
- II. Flag Salute**
- III. Establishment of a Quorum**
- IV. Adoption of Agenda**
- V. Announcements and Communication**

- 1. Superintendent
- 2. Student Representatives
- 3. Board of Directors
- 4. Audience/Community

Comments are welcome and will be limited to two minutes per person. In-person attendees may sign up to comment at the check-in table upon arrival. Online Zoom attendees may deliver written comments to or schedule oral comments with the Superintendent's Office (kholtan@fpschools.org or 253-298-3010) by 3 p.m. on June 5, 2023.

Audience members may exit at this time or stay for the remainder of the meeting.

VI. Consent Agenda

- 1. Minutes: May 22, 2023 and May 23, 2023.....A
- 2. Audit of Expenditures: May 2023B
- 3. Personnel ActionC
- 4. Budget Status Reports: April 2023.....D

VII. New Business

- 1. Travel Request: Overnight Field Trip with Students – Leadership Camp – FPHS / WHS .E
- 2. Resolution 23-R-04: Interdistrict Agreement for Educational Opportunities F
- 3. Resolution 23-R-05: Contract with Non-Public School Agencies or Individuals G
- 4. Memorandum of Understanding with Pierce Conservation DistrictH
- 5. Information Technology Surplus ApprovalI
- 6. 2023-2024 Regularly Scheduled School Board Meetings J

VIII. Proposals

- 1. Policy 1250: Students on Governing BoardsK

IX. Information

- 1. Procedure 1250P: Students on Governing Boards L

X. Adjournment

Next Meeting: June 20, 2023

Franklin Pierce Schools

Jo Anne Matson Administrative Center - 315 129th Street South - Tacoma, WA 98444 – (253) 298-3000

Board directors and audience attended in-person in the Washington High School Cafeteria
located at 12420 Ainsworth Avenue South, Tacoma, WA 98444.

May 22, 2023

BOARD OF DIRECTORS – SPECIAL MEETING MINUTES

CALL TO ORDER

Director Sablan called the special meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT

Director Baumgarten, Director Davis, Director Nerio, Director Sablan, Director Sherman.

STUDENT REPRESENTATIVES PRESENT

Representative Castaneira, Representative McMains. Excused: Representative Sasamoto.

WORK SESSION

The Board of Directors reviewed and discussed the following items:

1. Introduction / School Improvement Process Review
2. Principal / School Reports
3. Large Group Debrief & Closing

ADJOURNMENT

There being no further business to transact, the work session adjourned at 7:45 p.m.

Secretary of the Board

President of the Board

Franklin Pierce Schools

Jo Anne Matson Administrative Center - 315 129th Street South - Tacoma, WA 98444 – (253) 298-3000

Board directors and audience attended either via Zoom video webinar 816 7048 5507 – (253) 215-8782
or in-person in the Jo Anne Matson Administrative Complex Board Room located at
315 129th Street South, Tacoma, WA 98444.

May 23, 2023

BOARD OF DIRECTORS – WORK SESSION MINUTES

CALL TO ORDER

Director Sablan called the work session to order at 6:02 p.m.

BOARD MEMBERS PRESENT

Director Baumgarten, Director Davis, Director Nerio, Director Sablan, Director Sherman.

STUDENT REPRESENTATIVES PRESENT

Representative Castaneira, Representative McMains, Representative Sasamoto.

WORK SESSION

The Board of Directors reviewed and discussed the following items:

1. Superintendent's Update
2. Legislative Session Summary provided by Charles Brown of Cascade Government Affairs.
3. Debrief of Principal Roundtable Discussions

ADJOURNMENT

There being no further business to transact, the work session adjourned at 7:21 p.m.

Secretary of the Board

President of the Board

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May 23, 2023

BOARD OF DIRECTORS – MEETING MINUTES

CALL TO ORDER

Director Sablan called the meeting to order at 7:28 p.m.

BOARD DIRECTORS PRESENT

Director Baumgarten, Director Davis, Director Nerio, Director Sablan, Director Sherman.

STUDENT REPRESENTATIVES PRESENT

Representative Castaneira, Representative McMains, Representative Sasamoto.

AGENDA

23-M-51

It was moved by Director Sherman, seconded by Director Davis, and unanimously passed that the Board of Directors adopt the agenda as presented.

ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Superintendent Goodpaster commented on district activities and events.

ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

- Representative Sasamoto commented on Franklin Pierce High School activities and events.
- Representative Castaneira commented on GATES High School activities and events.
- Representative McMains commented on Washington High School activities and events.

ANNOUNCEMENTS & COMMENTS FROM THE BOARD

Director Sherman commented on senior interviews.

CONSENT AGENDA

23-M-52

It was moved by Director Sherman, seconded by Director Baumgarten, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

(1) Minutes

Minutes of the Board of Directors were approved for the work session and meeting held May 9, 2023.

(2) Personnel Action

NEW HIRES

NAME	POSITION / LOCATION	HIRE DATE
Felix Cotto, Adriana	Teacher / Harvard	08/21/2023
Robbins, Kelly	Teacher / Collins	08/21/2023
Talavera, Ana	Teacher / GATES	08/21/2023
Thumim, Jon	Special Ed Teacher / Washington	08/21/2023
Webber, Janna	Teacher / James Sales	08/21/2023
Wilber, Melia	Teacher / Brookdale	08/21/2023

(3) Personnel Action (continued)

TERMINATIONS NAME	POSITION / LOCATION	EFFECTIVE DATE	REASON
Asher, Makennah	Teacher / Midland	08/31/2023	Resignation
Beckstrom, David	Teacher / Keithley	08/31/2023	Resignation
Bruner, Rebecca	Paraeducator / Elmhurst	05/11/2023	Resignation
Chaffin, Kathryn	Paraeducator / James Sales	05/02/2023	Resignation
Collins, Kaylin	Paraeducator / Midland	08/31/2023	Resignation
Dunkin, Cheri	NSA I / Ford	06/22/2023	Retirement
Fong, Jerry	Dean of Students / Keithley	06/30/2023	Resignation
Henley, Avery	Security Officer / Franklin Pierce	05/15/2023	Termination
Hilliard, Peiyton	Paraeducator / Washington	05/05/2023	Temp Assign
Ice, Steven	Teacher / Keithley	08/31/2023	Resignation
Isaacson, Abigail	Office Assistant / Central Avenue	08/09/2023	Resignation
Jackson, Kameelah	Teacher / Christensen	06/30/2023	Resignation
Lukinov, Ekaterina	Paraeducator / Harvard	04/28/2023	Resignation
McCloud, Cassidy	Teacher / James Sales	08/31/2023	Resignation
Nix, Cassandra	Paraeducator / Elmhurst	06/30/2023	Resignation
Queen, Amy	Special Education / Keithley	06/30/2023	Resignation
Roscoe, Catherine	Teacher / Franklin Pierce	08/31/2023	Resignation
San Nicolas, Brian	Paraeducator / Washington	05/02/2023	Resignation
Santiago, Shearn	Paraeducator / Brookdale	04/26/2023	Resignation
Schlesinger, Katie	Assistant Principal / Christensen	06/30/2023	Resignation
Sims, Joy	Assistant Principal / James Sales	06/30/2023	Resignation
Stilson, Tia	LPN / Midland	08/31/2023	Resignation
Taylor, Sarah	Teacher / Christensen	06/30/2023	Resignation
Wolfs, Nicole	LPN / Christensen	05/12/2023	Resignation
Zurfluh, Donald	Groundskeeper / Support Services	05/31/2023	Resignation

APPOINTMENTS / PROMOTIONS / TRANSFERS

NAME	EFFECTIVE DATE	NEW POSITION & LOCATION	REASON
Kehoe, Katie	07/01/2023	Principal / Collins	Promotion
Newman-Godful, Michael	08/21/2023	CTE Teacher / Washington	Reassignment
Walsh, Amy	08/21/2023	Special Ed Teacher / Franklin Pierce	Reassignment

OVERNIGHT FIELD TRIP WITH STUDENTS – FPHS / WHS WCD GOLF TOURNAMENT

23-M-53

It was moved by Director Davis, seconded by Director Sherman, approved by the Student Representatives, and unanimously passed that the Board of Directors approve the overnight field trip travel request with Franklin Pierce High School and Washington High School students to the West Central District Gold Tournament.

OVERNIGHT FIELD TRIP WITH STUDENTS – FPHS / WHS 2A STATE GOLF TOURNAMENT

23-M-54

It was moved by Director Baumgarten, seconded by Director Sherman, approved by the Student Representatives, and unanimously passed that the Board of Directors approve the overnight field trip travel request with Franklin Pierce High School and Washington High School students to the 2A State Golf Tournament.

OVERNIGHT FIELD TRIP WITH STUDENTS – WHS MUSIC IN THE PARKS FESTIVAL**23-M-55**

It was moved by Director Sherman, seconded by Director Davis, approved by the Student Representatives, and unanimously passed that the Board of Directors approve the overnight field trip travel request with Washington High School students to the Music in the Parks Festival.

RESOLUTION 23-R-03: DELEGATING AUTHORITY TO WIAA**23-M-56**

It was moved by Director Davis, seconded by Director Baumgarten, approved by the Student Representatives, and unanimously passed that the Board of Directors adopt Resolution 23-R-03: Delegating Authority to WIAA.

SCHOOL IMPROVEMENT PLANS APPROVAL**23-M-57**

It was moved by Director Baumgarten, seconded by Director Sherman, approved by the Student Representatives, and unanimously passed that the Board of Directors approve the 2022-2023 School Improvement Plans for Franklin Pierce Schools.

FINAL ACCEPTANCE – COLLINS REPLACEMENT ELEMENTARY SCHOOL PROJECT**23-M-58**

It was moved by Director Sherman, seconded by Director Davis, approved by the Student Representatives, and unanimously passed that the Board of Directors accept the work performed for the Collins Replacement Elementary School Project as complete in accordance with the terms and conditions of the contract documents, including drawings and specifications dated May 6, 2019.

APPROVED OUT-OF-STATE STAFF TRAVEL REQUESTS

Superintendent Goodpaster presented a list of recently approved out-of-state staff travel requests as an information-only item.

EXECUTIVE SESSION

Director Sablan announced an executive session of the Board at 7:55 p.m. for approximately 30 minutes with no action to follow to discuss the performance of a staff member in accordance with RCW 42.30.110 and Board Policy 1410 – Executive or Closed Sessions. Director Sablan reconvened the meeting 8:22 p.m.

ADJOURNMENT

Director Sablan announced that the next regular meeting of the Board of Directors with action will be held on Tuesday, June 6, 2023, beginning at 7:00 p.m. The meeting will be held in the Jo Anne Matson Administrative Complex Building C Board Room located at 315 129th Street South in Tacoma.

There being no further business to transact, the meeting adjourned at 8:22 p.m.

Secretary of the Board

President of the Board



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Tammy Bigelow, Director of Business Services
DATE: June 6, 2023
SUBJECT: Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, expense reimbursement claims certified as required by RCW 42.24.090, and payroll disbursements are identified below and approved for payment. The Franklin Pierce Board of Directors, at its regularly scheduled meeting held June 6, 2023 authorizes the County Treasurer to pay all warrants/transfers specified below. To obtain a copy of the detailed listing, please contact the Superintendent's Office.

	Number	Amount	Date Issued
General Fund – Payroll	Direct Dep/Bank Fees	\$6,882,706.19	05/31/2023
	274917-274939	\$18,794.71	05/31/2023
	274940-274977	\$3,231,378.02	05/31/2023
General Fund – A/P	A/P Direct Deposit	\$132,177.88	05/15/2023
	274765-274849	\$536,875.16	05/15/2023
	A/P Direct Deposit	\$912,754.31	05/31/2023
	274856-274909	\$318,579.12	05/31/2023
Capital Projects	A/P Direct Deposit	\$954,680.34	05/15/2023
	274850-274853	\$64,000.05	05/15/2023
	A/P Direct Deposit	\$10,537.02	05/31/2023
	274910-274913	\$385,277.20	05/31/2023
ASB	A/P Direct Deposit	\$296.80	05/15/2023
	274854-274855	\$135.00	05/15/2023
	A/P Direct Deposit	\$23,863.70	05/31/2023
	274914-274916	\$900.00	05/31/2023
Trust	A/P Direct Deposit	\$277.54	05/31/2023

MEMORANDUM

TO: Board of Directors
FROM: Brandy Marshall, Executive Director of Human Resources and Business Services
DATE: June 6, 2023
SUBJECT: Personnel Action

NEW HIRES

NAME	POSITION	LOCATION	HIRE DATE	REASON
Akyea, Beatrice	Paraeducator	GATES	08/29/2023	Replacement
Avary, Grace	Teacher	Christensen	08/21/2023	Replacement
Castro, Maria	Custodian	Franklin Pierce	05/8/2023	Replacement
Crawford, Kelli	Counselor	Central Avenue	08/21/2023	Replacement
Jenkins, Antwone	Security	Secondary Schools	05/22/2023	Growth
Konan, Abraham	Paraeducator	Franklin Pierce	05/04/2023	Replacement
Korn, James	Teacher	Franklin Pierce	08/21/2023	Replacement
Kragel, Miko	Special Ed Teacher	Collins	08/21/2023	Replacement
Kupper, Stacey	Teacher	Midland	08/21/2023	Replacement
Mayberry, Oliver	AVID Tutor	Keithley	05/01/2023	Replacement
Michael, Rebecca	Teacher	Brookdale	08/21/2023	Replacement
Mullen, David	Teacher	Franklin Pierce	08/21/2023	Leave Replacement
Swayze, Alyssa	Office Assistant	Brookdale	06/01/2023	Replacement

TERMINATIONS

NAME	POSITION	LOCATION	HIRE DATE	EFFECTIVE DATE	REASON
Abler, Kayla	Full Time Sub Teacher	Human Resources	02/15/2022	08/31/2023	End of Assignment / Leave Replacement
Alldredge, Molly	Speech Language Pathologist	TLS	08/23/2021	08/31/2023	Resignation
Anderson, Amy	Teacher	Central Avenue	08/20/2018	08/31/2023	Resignation
Arbaugh, Gayle	Teacher	Collins	08/24/2015	06/30/2023	Retirement
Balles, Stephen	Full Time Sub Teacher	Christensen	11/21/2022	08/31/2023	End of Assignment / Leave Replacement
Bond, Jennifer	Teacher	Washington	08/23/2021	08/31/2023	Non-Renewal
Chanthabouly, Donna	Teacher	James Sales	08/27/2019	08/31/2023	End of Assignment / Leave Replacement
Croll, Margaret	Teacher	Ford	08/27/2002	08/31/2023	Resignation
Dan, Dystenie	Full Time SubTeacher	Human Resources	01/20/2022	08/31/2023	End of Assignment / Leave Replacement
Detert, Jacob	Paraeducator	Ford	04/18/2023	06/9/2023	Temp Assign End
Douglass, Corinthia	Full Time Sub Teacher	Human Resources	10/15/2021	08/31/2023	End of Assignment / Leave Replacement
Garrett Olkowski, Savannah	Teacher	Ford	08/20/2018	08/31/2023	Resignation

Hill, Amanda	Teacher	Collins	11/22/2021	08/31/2023	End of Assignment / Leave Replacement
Huang Castillo, Yuanxi	Full Time Sub Teacher	Human Resources	03/23/2022	08/31/2023	End of Assignment / Leave Replacement
Kidder, Madison	Teacher	Harvard	08/23/2021	08/31/2023	Resignation
Llord-Ratcliffe, Kiera	Teacher	Keithley	08/30/2022	08/31/2023	End of Assignment / Leave Replacement
Marrion, Thomas	Teacher	Keithley	08/22/2022	08/31/2023	End of Assignment / Leave Replacement
McDonell, Alicia	Teacher	James Sales	08/22/2016	08/31/2023	Resignation
McMahan, Tyler	Full Time SubTeacher	WHS	10/11/2021	08/31/2023	End of Assignment / Leave Replacement
Miles, Charles	Paraeducator	Washington	09/09/2019	08/31/2023	Resignation
Mosley, Rachele	Teacher	Christensen	08/23/2021	08/31/2023	Resignation
Mueller, Brooke	Teacher	Franklin Pierce	08/23/2021	08/31/2023	Resignation
Nelson, Sefton	Paraeducator	Elmhurst	11/22/2021	08/31/2023	Resignation
Nguyen, Tuyen	Full Time Sub Teacher	Human Resources	01/18/2022	08/31/2023	End of Assignment / Leave Replacement
Randle, Miranda	Office Assistant	Collins	05/31/2018	07/31/2023	Resignation
Reyes, Luis	Paraeducator	Hewins ELC	01/23/2023	05/31/2023	Resignation
Sok, Sathoun	Special Ed Teacher	Ford	08/31/2020	08/31/2023	Resignation
Travis, Pirenda	Paraeducator	Hewins ELC	12/06/2021	08/31/2023	Resignation
West, Mercedes	Special Ed Teacher	Harvard	10/04/2018	08/31/2023	Resignation
White, La Gulia	Special Ed Teacher	Midland	08/22/2022	08/31/2023	End of Assignment / Leave Replacement
Woods, Reginald	Teacher	Brookdale	08/31/2020	08/31/2023	Resignation
Wright, Emmanuel	Teacher	Franklin Pierce	08/23/2021	08/31/2023	Resignation

APPOINTMENTS / PROMOTIONS / TRANSFERS

NAME	PREVIOUS POSITION & LOCATION	EFFECTIVE DATE	NEW POSITION & LOCATION	REASON
Conaway, Rainee	NSA I / Keithley	08/28/2023	NSA I / Ford	Reassignment
Horak, Colin	PE Teacher / Franklin Pierce	08/21/2023	PE Teacher / James Sales	Reassignment
Lathrom, Kimberly	Paraeducator / Brookdale	08/29/2023	Paraeducator / Midland	Reassignment
Leal, Cecilia	Dual Language Office Assistant / Harvard	08/10/2023	Dual Language Office Assistant / Ford	Reassignment
Morrison, Elizabeth	NS Mgr II / Harvard	08/10/2023	Office Assistant / Central Ave	Reassignment
Price, Matthew	CTE Teacher / College/Career	08/21/2023	CTE Teacher / Washington	Reassignment

LEAVES OF ABSENCE

NAME	POSITION / LOCATION	LEAVE TYPE	LEAVING	RETURNING
Crabtree, Beth	Physical Therapist / TLS	0.2 General Leave	8/29/2023	9/1/2024
Brewster, Lindsay	Occupational Therapist / TLS	0.2 General Leave	8/29/2023	9/1/2024
Hobden, Jolie	Behavior Analyst / TLS	0.4 General Leave	8/29/2023	9/1/2024
Galbraith, Jennifer	Teacher	1.0 General Leave	8/29/2023	9/1/2024



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: Tammy Bigelow, Director of Business Services
DATE: June 6, 2023
SUBJECT: Budget Status Reports, April 2023

Attached are the Budget Status Reports for all funds for April 2023

General Fund

As of April 30, 2023, the ending fund balance was \$9,361,992. Property tax received was \$7,414,674 in April for a total revenue of \$19,584,015. Expenditures totaled \$13,410,729 with an excess of revenues over expenditures of \$6,173,286.

Capital Project Fund

As of April 30, 2023, the ending fund balance was \$14,906,399. Property tax received was \$1,213,644. Local income from interest and impact fees totaled \$65,092.

Expenditures:

- **Bond: \$983,159**
- **Technology Levy: \$301,882**
 - Security Cameras: \$18,321
 - New Computers: \$226,618
 - Fiber: \$16,172
 - VOIP Charges: \$23,819
 - Other Software: \$755
 - Utilities: \$10,702
 - Bell & Clock System: \$5,495

Debt Service Fund

Property tax collections in April totaled \$4,024,088 with an ending fund balance of \$6,348,209. Interest payment is due June 1st.

Associated Student Body Fund

The ending fund balance was \$561,980.

Transportation Vehicle Fund

Ending fund balance of \$1,427,734.

If you have any questions after reviewing these reports, please contact me for assistance. Thank you.

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)For the FRANKLIN PIERCE SCHOOLS School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	18,939,536	7,414,674.55	15,991,924.13		2,947,611.87	84.44
2000 LOCAL SUPPORT NONTAX	620,000	29,087.09	466,452.06		153,547.94	75.23
3000 STATE, GENERAL PURPOSE	72,132,750	6,708,056.05	47,888,771.51		24,243,978.49	66.39
4000 STATE, SPECIAL PURPOSE	25,981,344	2,251,707.34	16,318,567.38		9,662,776.62	62.81
5000 FEDERAL, GENERAL PURPOSE	170,000	8,852.57	42,563.66		127,436.34	25.04
6000 FEDERAL, SPECIAL PURPOSE	36,611,501	3,171,638.01	13,066,790.25		23,544,710.75	35.69
7000 REVENUES FR OTH SCH DIST	700	.00	541.15		158.85	77.31
8000 OTHER AGENCIES AND ASSOCIATES	152,000	.00	9,945.73-		161,945.73	6.54-
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 154,607,831	 19,584,015.61	 93,765,664.41		 60,842,166.59	 60.65
 <u>B. EXPENDITURES</u>						
00 Regular Instruction	72,229,128	5,301,893.49	41,871,667.92	20,334,291.17	10,023,168.91	86.12
10 Federal Stimulus	8,808,281	1,394,295.53	5,412,688.82	7,965,024.67	4,569,432.49-	151.88
20 Special Ed Instruction	23,369,428	1,770,945.21	14,178,239.00	7,022,693.16	2,168,495.84	90.72
30 Voc. Ed Instruction	6,131,014	483,951.17	3,834,682.67	1,782,721.16	513,610.17	91.62
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	15,603,752	1,215,872.46	9,202,923.93	4,337,851.06	2,062,977.01	86.78
70 Other Instructional Pgms	1,055,664	53,352.59	446,753.70	213,769.07	395,141.23	62.57
80 Community Services	709,971	65,565.18	517,206.96	265,223.44	72,459.40-	110.21
90 Support Services	29,293,230	3,124,853.54	18,870,286.16	7,209,696.78	3,213,247.06	89.03
 <u>Total EXPENDITURES</u>	 157,200,468	 13,410,729.17	 94,334,449.16	 49,131,270.51	 13,734,748.33	 91.26
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	2,592,637-	6,173,286.44	568,784.75-		2,023,852.25	78.06-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 12,000,000		 9,930,777.11			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 9,407,363		 9,361,992.36			
<u>(E+F + OR - G)</u>						

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)For the FRANKLIN PIERCE SCHOOLS School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	2,874,707	1,213,644.78	2,602,729.02		271,977.98	90.54
2000 Local Support Nontax	595,200	65,092.07	608,185.92		12,985.92-	102.18
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	7,712,319	.00	83,540.38		7,628,778.62	1.08
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 11,182,226	 1,278,736.85	 3,294,455.32		 7,887,770.68	 29.46
 <u>B. EXPENDITURES</u>						
10 Sites	350,000	.00	261,644.26	13,858.26	74,497.48	78.72
20 Buildings	23,263,000	968,938.07	5,606,555.36	15,599,324.56	2,057,120.08	91.16
30 Equipment	2,000,000	375,649.41	1,541,081.14	2,634,889.16	2,175,970.30-	208.80
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	950	.00	925.00	1,075.00	1,050.00-	210.53
 <u>Total EXPENDITURES</u>	 25,613,950	 1,344,587.48	 7,410,205.76	 18,249,146.98	 45,402.74-	 100.18
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	14,431,724-	65,850.63-	4,115,750.44-		10,315,973.56	71.48-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 16,000,000		 19,022,150.23			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 1,568,276		 14,906,399.79			
<u>(E+F + OR - G)</u>						

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)For the FRANKLIN PIERCE SCHOOLS School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	10,667,700	4,024,088.06	9,598,723.30		1,068,976.70	89.98
2000 Local Support Nontax	10,000	8,681.66	68,427.52		58,427.52	684.28
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 10,677,700	 4,032,769.72	 9,667,150.82		 1,010,549.18	 90.54
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	4,190,000	.00	4,190,000.00	0.00	.00	100.00
Interest On Bonds	5,713,277	.00	2,903,850.00	0.00	2,809,427.00	50.83
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	.00	600.00	0.00	9,400.00	6.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 9,913,277	 .00	 7,094,450.00	 0.00	 2,818,827.00	 71.57
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	764,423	4,032,769.72	2,572,700.82		1,808,277.82	236.55
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 3,322,223		 3,775,508.67			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 4,086,646		 6,348,209.49			
<u>(E+F + OR - G)</u>						

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the FRANKLIN PIERCE SCHOOLS School District for the Month of April, 2023

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES</u>						
1000 GENERAL STUDENT BODY	304,000	18,988.80	113,988.85		190,011.15	37.50
2000 ATHLETICS	211,300	4,727.96	136,957.86		74,342.14	64.82
3000 CLASSES	45,500	802.00	25,845.97		19,654.03	56.80
4000 CLUBS	148,950	8,276.50-	29,135.23		119,814.77	19.56
6000 PRIVATE MONEYS	25,000	.00	6,064.57		18,935.43	24.26
<u>Total REVENUES</u>	734,750	16,242.26	311,992.48		422,757.52	42.46
<u>B. EXPENDITURES</u>						
1000 GENERAL STUDENT BODY	303,300	22,299.93	94,928.88	900.00	207,471.12	31.60
2000 ATHLETICS	214,100	11,181.07	82,346.77	1,595.00	130,158.23	39.21
3000 CLASSES	46,100	7,209.23	19,140.73	0.00	26,959.27	41.52
4000 CLUBS	147,450	5,890.66	27,699.07	0.00	119,750.93	18.79
6000 PRIVATE MONEYS	21,000	.00	12,988.81	0.00	8,011.19	61.85
<u>Total EXPENDITURES</u>	731,950	46,580.89	237,104.26	2,495.00	492,350.74	32.73
<u>C. EXCESS OF REVENUES</u>						
<u>OVER(UNDER) EXPENDITURES</u> <u>(A-B)</u>	2,800	30,338.63-	74,888.22		72,088.22	> 1000
<u>D. TOTAL BEGINNING FUND BALANCE</u>	450,000		487,092.61			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	452,800		561,980.83			
<u>C+D + OR - E)</u>						

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)For the FRANKLIN PIERCE SCHOOLS School District for the Month of April, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,000	5,760.39	37,054.40		36,054.40-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	400,000	.00	.00		400,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	1,464,515	.00	.00		1,464,515.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	1,865,515	5,760.39	37,054.40		1,828,460.60	1.99
 B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
 C. <u>Total REV./OTHER FIN. SOURCES</u>	1,865,515	5,760.39	37,054.40		1,828,460.60	1.99
 <u>D. EXPENDITURES</u>						
Type 30 Equipment	2,301,186	.00	.00	2,837,634.82	536,448.82-	123.31
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	2,301,186	.00	.00	2,837,634.82	536,448.82-	123.31
 E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
 F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
 G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	435,671-	5,760.39	37,054.40		472,725.40	108.51-
 H. <u>TOTAL BEGINNING FUND BALANCE</u>	858,905		1,390,680.41			
 I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
 J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	423,234		1,427,734.81			



Franklin Pierce Schools

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www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Lance Goodpaster, Superintendent
DATE: June 6, 2023
SUBJECT: Travel Request: Overnight Field Trip with Students

BACKGROUND INFORMATION

Group: ASB Leadership Students, Franklin Pierce and Washington High Schools
Destination: Randle, WA
Purpose: Student Leadership Camps

Procedure 2320P: Field Trips, Excursions, and Outdoor Education and Procedure 6213P: Travel and Meal Reimbursement Procedures requires Board approval on travel requests for overnight field trips with students.

RECOMMENDATION

I move that the Board of Directors approve the overnight field trip travel requests with Franklin Pierce and Washington High School students to the La Cima and Mt. Olympus leadership camps in Randle, Washington.

ACTION REQUIRED

FRANKLIN PIERCE SCHOOLS APPLICATION FOR OVERNIGHT FIELD TRIP WITH STUDENTS

Directions: Email this completed form to your building principal for approval **8 weeks** prior to the proposed trip. If approved, the principal will email it to the superintendent for approval, who will then submit it to the School Board for approval. Field trip application forms must be submitted to the office of the superintendent **at least 2 weeks** before a School Board meeting prior to the proposed trip for Board approval. **Travel requests must be approved before finalizing travel and financial arrangements.** Confirmation of approval or denial will be sent after the Board meeting.

Date of Application: 5/19/2023

School: Franklin Pierce High School

Name of Teacher/Advisor/Travelers: Tiffany Disney

Class/Group: ASB Leadership

How many students will be attending?: 9

How many adults will provide supervision? Provided by state leadership/AWSP

Conference Name/Activity: Mt. Olympus Leadership Camp

Destination (City, State): Cispus Learning Center - Randle, Washington

Departure Date: 7/12/2023

Departure Time: TBD

Return Date: 7/17/2023

Estimated Return Time: TBD

Method of Transportation: Charter bus organized through the camp

Educational Objective(s): Apply leadership training to increase their effectiveness as student leaders at FPHS.

Describe activities planned for trip: Intensive leadership training on various topics including goal setting, communication, group process, problem solving, improving school climate, inclusion, human relations, etc.

ESTIMATED TRAVEL COSTS

		Cost	Funding Source	Comments: Reg \$460 per student (includes lodging) Transportation \$75 per student
Payroll	Substitutes	\$ _____	_____	
Procurement Card	Registration Fee	\$ 4140.00	1361 27 7330 2600	
	Lodging	\$ _____	_____	
	Transportation	\$ 675.00	1361 27 8580 2600	
	Other	\$ _____	_____	
Reimbursement	Mileage	\$ _____	_____	
	Meals	\$ _____	_____	
	TOTAL	\$ 4815.00	_____	

For more information, refer to Board Policy 2320 and Procedure 2320P regarding field trips, and Policy 6213 and Procedure 6213P regarding reimbursement for travel expenses. If the trip is approved and volunteers are needed, additional steps found in Procedure 5630P must be followed within specific timelines.

FRANKLIN PIERCE SCHOOLS

APPLICATION FOR OVERNIGHT FIELD TRIP WITH STUDENTS

Directions: Email this completed form to your building principal for approval **8 weeks** prior to the proposed trip. If approved, the principal will email it to the superintendent for approval, who will then submit it to the School Board for approval. Field trip application forms must be submitted to the office of the superintendent **at least 2 weeks** before a School Board meeting prior to the proposed trip for Board approval. **Travel requests must be approved before finalizing travel and financial arrangements.** Confirmation of approval or denial will be sent after the Board meeting.

Date of Application: 5/19/2023

School: Washington High School

Name of Teacher/Advisor/Travelers: Heath Booth

Class/Group: ASB Leadership

How many students will be attending?: 17

How many adults will provide supervision? 30

Conference Name/Activity: AWSL Summer Leadership - Mt Olympus & La Cima Bilingual Leadership Camps

Destination (City, State): Cispus Learning Center - Randle, Washington

Departure Date: La Cima 6/27/23; Mt Olympus 7/12/23

Departure Time: 8:00 AM

Return Date: La Cima 7/2/23; Mt Olympus 7/17/23

Estimated Return Time: 4:00 PM

Method of Transportation: Transportation will be provided by the camp

Educational Objective(s): Develop student leaders

Describe activities planned for trip: Students will participate in various leadership development activities

ESTIMATED TRAVEL COSTS

		Cost	Funding Source
Payroll	Substitutes	\$ _____	_____
Procurement Card	Registration Fee	\$ <u>7820.00</u>	<u>1361 27 7340 2700</u>
	Lodging	\$ _____	_____
	Transportation	\$ <u>1275.00</u>	<u>1361 27 7340 2700</u>
	Other	\$ _____	_____
Reimbursement	Mileage	\$ _____	_____
	Meals	\$ _____	_____
	TOTAL	\$ <u>9095.00</u>	_____

Comments:

Reg \$460 per student (includes lodging)

Transportation \$75 per student

For more information, refer to Board Policy 2320 and Procedure 2320P regarding field trips, and Policy 6213 and Procedure 6213P regarding reimbursement for travel expenses. If the trip is approved and volunteers are needed, additional steps found in Procedure 5630P must be followed within specific timelines.



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: John Sander, Executive Director of Teaching and Learning Services
DATE: June 6, 2023
SUBJECT: Resolution 23-R-04: Interdistrict Agreement for Educational Opportunities

BACKGROUND INFORMATION

Annually, our district enters into agreements with local school districts to either provide or receive educational services for students with disabilities ages 3 through 21. The districts that are entering into these agreements include Bethel, Clover Park, Dieringer, Eatonville, Fife, Puyallup, Steilacoom, Sumner, White River, Orting, and Tacoma.

RECOMMENDATION

I move that the Board of Directors adopt Resolution 23-R-04: Interdistrict Agreement for Educational Opportunities.

ACTION REQUIRED



Franklin Pierce Schools

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RESOLUTION 23-R-04 **INTERDISTRICT AGREEMENT FOR EDUCATIONAL OPPORTUNITIES**

WHEREAS, each school district of the State of Washington undertakes and is authorized by RCW 28A.155 to provide an appropriate educational program for all students with disabilities residing within its boundaries; and

WHEREAS, each school district has the authority under the provisions of RCW 28A.155.020 to contract with other school districts for the education of students with disabilities residing within its boundaries;

NOW, THEREFORE, BE IT RESOLVED that the Superintendent of Franklin Pierce School District No. 402 be authorized to enter into interdistrict agreements with the following school districts for the 2023-2024 school year: Bethel District No. 403, Clover Park District No. 400, Dieringer District No. 343, Eatonville District No. 404, Fife District No. 417, Puyallup District No. 3, Steilacoom District No. 1, Sumner District No. 320, White River District No. 416, Orting District No. 344, and Tacoma District No. 10, to provide or receive educational services for students with disabilities ages 3 through 21.

Adopted by majority of the Board of Directors of the Franklin Pierce School District No. 402 at the regular meeting held on Tuesday, June 6, 2023.

BOARD OF DIRECTORS
FRANKLIN PIERCE SCHOOL DISTRICT

ATTEST:

Secretary of the Board

Engage Their Minds



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: John Sander, Executive Director of Teaching and Learning Services
DATE: June 6, 2023
SUBJECT: Resolution 23-R-05: Contract with Non-Public School Agencies or Individuals

BACKGROUND INFORMATION

Under IDEA and Washington State RCW and WAC, Franklin Pierce Schools is required to provide special education services to students as designed and required by their Individual Education Plan (IEP). The school district has evaluated certain children with disabilities and has determined that for some children with disabilities no appropriate district program exists, no appropriate district program can be reasonably established, and no appropriate program can be contracted for with another district. For these students, the district needs to contract with approved non-public school agencies or individuals to provide special education services.

RECOMMENDATION

I move that the Board of Directors adopt Resolution 23-R-05: Contract with Non-Public School Agencies or Individuals.

ACTION REQUIRED



Franklin Pierce Schools

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RESOLUTION 23-R-05 **CONTRACT WITH NON-PUBLIC SCHOOL AGENCIES OR INDIVIDUALS**

WHEREAS, the Board of Directors of Franklin Pierce School District is authorized by RCW 28A.155 and WAC 392-172A-04080 to contract with non-public school agencies or individuals for appropriate educational opportunities for children with disabilities, as defined in RCW 28A.155; and

WHEREAS, the school district has evaluated certain children with disabilities and has determined that for such children with disabilities no appropriate district program exists, no appropriate district program can be reasonably established, no appropriate program can be contracted for with another district, and that such facts are adequately documented; and

WHEREAS, non-public school agencies or individuals with whom contracts are contemplated are in compliance with all applicable federal, state and local laws, state and school district rules and WAC 392.172A; and

WHEREAS, the staff of the contracted agency are currently licensed or registered or certified and/or certified in accordance with applicable laws; and

WHEREAS, each agency or individual providing special education services on behalf of a school district has written policies which are available for review, which govern services contracted for which comply with or exceed school district and state standards; and

WHEREAS, the contracted agency's or individual's programs conform substantially to the standards and procedures established by WAC 392.172A governing school district programs for funding and other purposes; and

WHEREAS, special education services provided by a contracted non-public school agency or individual shall be coordinated with the school district so that a close working relationship shall be established and maintained to ensure that the provision of services is in accordance with established objectives and educational goals and contract conditions; and

WHEREAS, the Franklin Pierce School District shall retain responsibility for and control of the provision of all special educational services contracted for in order to ensure the fulfillment of the district's legal responsibility for the education and welfare of the students receiving such services; and

WHEREAS, the State Board of Education has approved the particular non-public school agency or individual or individuals with whom contracting for special educational services is contemplated, in accordance with WAC 392-172A-04090; and

WHEREAS, a contract with a non-public school agency or individual is in writing and in compliance with all other requirements of WAC 392-172A-04085 and WAC 392-172A-04090;

THEREFORE, BE IT RESOLVED that the Superintendent of the Franklin Pierce School District, Pierce County, Washington, be authorized to execute written contracts for the 2023-2024 school year with non-public school agencies or individuals for appropriate educational opportunities for children with disabilities.

Adopted by majority of the Board of Directors of the Franklin Pierce School District No. 402 at the regular meeting held on Tuesday, June 6, 2023.

BOARD OF DIRECTORS
FRANKLIN PIERCE SCHOOL DISTRICT

ATTEST:

Secretary of the Board



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: Tim Bremner, Director of College and Career Readiness/CTE
DATE: June 6, 2023
SUBJECT: Memorandum of Understanding with Pierce Conservation District

BACKGROUND INFORMATION

The Farm property owned by the Franklin Pierce School District has become a teaching and learning space that not only engages hundreds of students and community members in education related to sustainable agriculture but also provides food for our school cafeterias. This Memorandum of Understanding provides clarity about the joint efforts of FPSD and Pierce Conservation District to support the programming at the Farm.

RECOMMENDATION

I move that the Board of Directors approve the Memorandum of Understanding between Franklin Pierce School District and Pierce Conservation District.

ACTION REQUIRED



**Memorandum of Understanding between
Franklin Pierce School District (FPSD) and Pierce Conservation District (PCD)
2023-24**

The purpose of the Farm at FP Schools is to support students and community members to grow culturally nourishing relationships with food, farming, and the natural world, while recognizing the impact of past and present theft of land and labor. We do this by providing rigorous education centered around the living farm space and food justice issues in our community. We strive to uplift the land as a primary source for learning and share its bounty to nourish our community. This Memorandum of Understanding provides clarity about the joint effort between FPSD and PCD to support the programming at the Farm for the benefit of the community.

The partnering agencies have agreed to work towards the following outcomes:

- 1) Stewarding the land as a teacher/primary source for both students and community.
- 2) Designing an education space where students can experience and learn from the ecosystem of staff/faculty/parents/partners/community working together.
- 3) Developing opportunities to engage community members in food system work, and especially to support the ongoing food sovereignty work of Black, Indigenous and People of Color (BIPOC) communities.
- 4) Creating and maintaining a source of healthy, culturally nourishing food for school cafeterias.
- 5) Creating and maintaining a source of healthy, culturally nourishing food for community members.
- 6) Developing intentional intersections between classroom instruction, work-based learning, and community programs to grow a youth development pathway for college, career, and community agency through healthy and sustainable systems.

To achieve these outcomes, PCD and FPSD agree to partner to execute programming that meets a range of needs and serves a diversity of community members and students.

- 1) Farm Foundations Training - Training will combine classroom learning with hands-on skill building. Participants will learn what it takes to run a small-scale vegetable farm while growing produce for FPSD. The program will give students an introduction to ecosystem and agroecological theory, soil science, plant science, and farm planning and management by applying knowledge through physical farm work and observation on a weekly basis. A share of the harvest will be provided to participants weekly throughout the course of the season.
- 2) Positions - Partnering around various seasonal positions hired through personal services contracts under PCD. See descriptions and details below.
- 3) Community Garden Partnership - PCD provides support for the community gardeners as part of the Harvest Pierce County Community Gardeners Program, which includes scheduling, assigning beds and functioning of the space. The Farm provides support around infrastructure and maintenance of the space.
- 4) Seed Library - The Farm provides the physical space. PCD provides organizational support, which includes outreach, promotion, and systems management.

FPSD and PCD will collaborate when making decisions that impact the future of the Farm or farm programming by keeping the students at the center of those considerations.

Franklin Pierce School District will provide:

- Planning and maintenance of farm, including seasonal crop plan, weekly work plans, tools and materials, and informational aids for 2 acres of vegetable production.
- Access and training for compact tractor, walk behind tractor, and appropriate implements, tools, and supplies for pre-approved PCD staff.
- Use of a lockable storage space for community garden hand-tool storage.
- Shed for housing Seed Library.
- Regular maintenance of facilities and equipment.
- Policies related to health and safety work procedures to minimize exposure to workers and the public.

Pierce Conservation will provide:

- Certificate of insurance liability and /or accident coverage for PCD events on FPSD premises. The certificate is to show a minimum liability limit of \$1,000,000.
 - This applies to PCD managed programs: Farm Foundations, Community Garden, Seed Library, and PCD events.
- Staff support
 - Communications help with volunteer recruitment and program outreach.
 - Farm Foundations education and materials.
- Support for the Community Garden located at the Farm.
- Seasonal positions hired through personal services agreements by PCD. Managed and supervised by Farm staff
 - Health Department SnapEd grant funded under contract with PCD.
 - Seasonal Farm Assistant: \$20,000.

Each party to this MOU will be responsible for the negligent acts or omissions of its own employees, officers, or agents in performance of this agreement. Neither party will be considered the agent of the other nor neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm, or corporation not a party to this agreement. This agreement becomes effective upon signing by both parties. The term of this agreement will expire July 1, 2024, at which time both parties will review any necessary changes.

Acknowledged

PCD Representative: _____
Date

FPSD Representative: _____
Date

MEMORANDUM

TO: Board of Directors
FROM: Liza Klumpar, Chief Technology Officer
DATE: June 6, 2023
SUBJECT: Information Technology Surplus Approval

BACKGROUND INFORMATION

The Information Technology Department requests approval to surplus the listed items which are no longer in use or no longer in useable condition and have been determined to have little or no value to the Franklin Pierce School District. The surplus of technological items is routine and necessary to allow for the acquisition of new technology.

RECOMMENDATION

I move that the Board of Directors approve the surplus of the listed information technology items.

ACTION REQUIRED

Item	Make	Model	Quantity
Audio Equipment	Chaparral Comm. Video Cipher 2+	Monterey 100c	1
Bluetooth Scanner	Voyager	MS9535	1
Bluetooth Scanner Charging Dock	Voyager	MI9535-538-3	1
Cell Phone	Apple	iPhone 6	2
Cell Phone	Apple	iPhone 7	2
Cell Phone	Apple	iPhone 8	1
Cell Phone	Casio	C771	2
Cell Phone	Kyocera	Dura XV LTE	1
Cell Phone	Kyocera	Dura XV	2
Cell Phone	Kyocera	Dura XV Extreme Cam	1
Cell Phone	Kyocera	E4520PTT	2
Cell Phone	Kyocera	E6782	1
Cell Phone	Kyocera	Kyocera	1
Cell Phone	Kyocera	KYOE4610PTT	1
Cell Phone	Sonim	XP3800	9
Charger	Dell	65-Watt	5
Charger	Extron	VLR 302	1
Charger	HP	753559-004	1
Charger	Lenovo	45-Watt	12
Desktop	Dell	Inspiron 24	1
Desktop	Dell	OptiPlex 755	1
Desktop	Dell	OptiPlex 760	1
Desktop	Lenovo	M710q Tiny	1
Desktop	Lenovo	M90z AIO	1
Desktop	Lenovo	M92z AIO	1
Docking Station	Microsoft	1617	1

Item	Make	Model	Quantity
Docking Station	Microsoft	1664	4
Document Camera	HoverCam	Solo 8	2
Informacast Clock	Advanced Networks		1
Keyboard	Microsoft	Surface 2	9
Keyboard	Microsoft	Surface 3	2
KVM Switch	Avocent	ECS17KMM-001-1085	1
Laptop	Acer	Predator Helios 300	1
Laptop	Apple	PowerBook 6.8	1
Laptop	Dell	Venue 11 Pro 513	1
Laptop	Lenovo	E530	1
Laptop	Lenovo	L390	1
Laptop	Lenovo	N23	20
Laptop	Lenovo	T430	19
Laptop	Lenovo	Twist	5
Misc.	3Com	AverKey 300	2
Monitor	Apple		1
Monitor	Dell	E170SC	1
Monitor	Dell	E2209Wc	1
Monitor	Dell	U2414hbx2	2
Monitor	Samsung	712N	1
Monitor	ViewSonic		1
Monitor	ViewSonic	VA2406M	1
Monitor	ViewSonic	VS15451	1
Power	APC	Battery Pack	1
Power	APC	Smart-UPS 750XL	1
Power	CheckPoint ITE	GT-2S5024D-R	1
Printer	HP	LaserJet M652dn	1
Printer	HP	LaserJet P2055dn	1
Printer	HP	LaserJet P3005N	1
Projector	Casio	XJ-M246	1
Projector	Casio	XJ-M255	3
Projector	Epson	PowerLite 83c	1
Projector	Epson	PowerLite S11	1
Projector	Hitachi	EDS3170A	1
Security Camera	Panasonic	WV-NW502S	2
Tablet	Apple	iPad 2	25
Tablet	Microsoft	Surface RT	1
Tablet	Microsoft	Surface Por 2	8
Tablet	Microsoft	Surface Pro 3	2
TV	Samsung	LH32HBTLCB/ZA	1
TV/VCR	Emerson	VCT120	1
UPS	APC	SUM48RMXLBP2U	1
UPS	APC	SURTA1500RMXL2U	1
UPS	APC	SURTA48RMXLBP2U	2
UPS Battery Pack	APC	SU1400RM2U	1
UPS Battery Pack	APC	SUA48RMXLBP3U	4
UPS Battery Pack	APC	SUM1500RMXL2U	2
UPS Battery Pack	APC	SUM48RMXLBP2U	6
UPS Battery Pack	APC	SURTA48RMXLBP2U	1
Access Points	Aruba	AP-105	4
Access Points	Aruba	AP-115	27
Access Points	Aruba	AP-205	1
Access Points	Aruba	AP-134	1
Wireless Display	ScreenBeam	750	1
Wireless Display	ScreenBeam	960	2



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Lance Goodpaster, Superintendent
DATE: June 6, 2023
SUBJECT: 2023-2024 Regularly Scheduled School Board Meetings

BACKGROUND INFORMATION

FPS Policy 1400 Meeting Conduct, Order of Business, and Quorum requires the Board of Directors to annually adopt a regular meeting calendar that will be displayed at the main entrance of the district's headquarters and on the district website.

RECOMMENDATION

I move that the Board of Directors approve the list of 2023-2024 regularly scheduled school board meetings.

ACTION REQUIRED

2023-2024 Regularly Scheduled School Board Meetings			
Meeting Dates	Start Time	Approx. End Time	Location in Tacoma, WA
Tuesday, September 12	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South
September 22 & 23	All Day	All Day	WSSDA General Assembly
Tuesday, September 26	6:00 PM	8:30 PM	Midland Elementary – 2300 105 th Street East
Tuesday, October 10	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South
Tuesday, October 24	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South
Tuesday, November 14	6:00 PM	8:30 PM	FPSD Performing Arts Center – 11002 18 th Avenue East
November 16-18	All Day	All Day	WSSDA Annual Conference – Bellevue, WA
Tuesday, December 5	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South
Tuesday, December 12	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South
Tuesday, January 9	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South
Tuesday, January 16	6:00 PM	8:30 PM	Elmhurst Elementary – 420 133 rd Street East
Tuesday, February 13	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South
Tuesday, March 5	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South
Tuesday, March 19	6:00 PM	8:30 PM	Christensen Elementary – 10232 Barnes Lane South
Tuesday, April 2	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South
Tuesday, May 7	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South
Tuesday, May 21	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South
Tuesday, June 4	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South
Tuesday, June 18	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South
Tuesday, July 2	12:00 PM	2:30 PM	JMAC Board Room – 315 129 th Street South
Tuesday, August 6	8:00 AM	4:00 PM	To be determined
Tuesday, August 20	6:00 PM	8:30 PM	JMAC Board Room – 315 129 th Street South



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MEMORANDUM

TO: Board of Directors
FROM: Lance Goodpaster, Superintendent
DATE: June 6, 2023
SUBJECT: Policy 1250: Students on Governing Boards

BACKGROUND INFORMATION

As we finish our first year with school board student representatives, the following minor revisions to FP Policy 1250: Students on Governing Boards bring the policy into alignment with the high schools' recommended practice for selecting successor representatives.

RECOMMENDATION

None.

ACTION REQUIRED

None. This policy is being presented for first reading.

STUDENTS ON GOVERNING BOARDS

The Franklin Pierce Board of Directors recognizes the value of communicating with students and receiving their input and perspectives. To foster this relationship with students, the board will annually seat three student representatives as preferential voting board members of the Franklin Pierce Board of Directors. Student representative candidates will be selected by their respective student bodies ~~and staff and forwarded to the Board of Directors for final selection.~~

Student representatives on the board are expected to attend all meetings. The student representatives will contribute to board discussion by providing student insight and perspective, serving as a liaison for the associated student body and reporting to students about the work of the board and district activities. Student representatives will not attend executive sessions, make motions, or hold board offices.



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MEMORANDUM

TO: Board of Directors
FROM: Lance Goodpaster, Superintendent
DATE: June 6, 2023
SUBJECT: Procedure 1250P: Students on Governing Boards

BACKGROUND INFORMATION

As we finish our first year with school board student representatives, the following minor revisions to Board Procedure 1250P: Students on Governing Boards bring the procedure into alignment with the high schools' recommended practice for selecting successor representatives. The wording related to the inception year is removed, and a larger window of time is granted to allow GATES to select their new representative in September if needed.

RECOMMENDATION

None.

ACTION REQUIRED

None. This is an information-only item.

STUDENTS ON GOVERNING BOARDS

A. Selection and Term of Office

~~Inception year — Three student representatives, one from each high school, will be selected by the Board of Directors in the spring of the year to serve on the Board for the following year. Each student representative will serve a one-year term (if incoming senior) or two-year term (if incoming junior) beginning in July and concluding in June.~~

~~Following years — Student representative candidates will be selected by their respective student bodies and staff, and submitted for review by the board of directors. When the current position will become vacant the following school year, Student candidates shall submit to the Board an application, personal statement of intent, selection of student representatives should occur in the spring of the current year at the two comprehensive high schools and no later than September of the new school year at GATES High School. rest, and at least one letter of recommendation from school staff or the student body.~~ Each selected student representative will serve a one-year term (if incoming senior) or two-year term (if incoming junior) beginning in July and concluding in June.

~~After the student representatives are selected, they~~ New student representatives will receive an orientation session provided by the superintendent (or designee) and a member of the board of directors

In the event a vacancy arises prior to the expiration of the term, an alternate student representative from the same school will be appointed by the school to fill the vacancy for the current term.

B. Student Representative Qualifications

Student representatives must:

- ~~Enter their~~ Be a junior or senior ~~year in the school year following their selection during their term of appointment.~~
- ~~and be~~ Be in good academic standing prior to and during their term of appointment that is equivalent to requirements for participation in athletics or other student activities.
- Maintain standards of behavior aligned with participation in student activities.
- Attend their designated high school at least three periods a day, or develop a plan approved by their Associated Student Body advisor to ensure that they remain engaged with the student body throughout the school year while participating in offsite instruction.
- Be willing to convey student opinion to the board and report board deliberations and actions to the student body.

C. Responsibilities

Student representatives will follow all the rules and regulations pertaining to board directors. Student representatives will receive copies of all regular meeting agendas, minutes, and other relevant information, excluding executive session and closed session/private meeting materials. Student representatives will attend board meetings

each month and convey student opinion to the board and report board deliberations and actions to the student body.

Student representatives are also responsible for communicating with their associated student body (ASB) executive board and student body. School sites have the discretion to add the student school board representative as an officer to their ASB executive board.

The Franklin Pierce School Board of Directors may remove a student representative during their term if they become ineligible or fail to fulfill their responsibilities.

D. Preferential Voting Status

Preferential voting rights give a student representative to the board the right to vote before the official vote of the governing board. The student representative's vote does not count toward the final numerical outcome of the vote but must be recorded in the meeting minutes. This procedural order is intended to ensure that student representatives' opinions are taken into account before a board vote.