

# **Franklin Pierce Schools**

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

January 11, 2011

## **MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**

### **CALL TO ORDER**

Mr. Roberts called the special meeting to order at 6:00 p.m.

### **BOARD MEMBERS PRESENT**

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

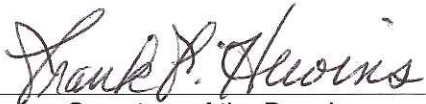
### **WORK SESSION**

The Board of Directors reviewed and discussed the following items:

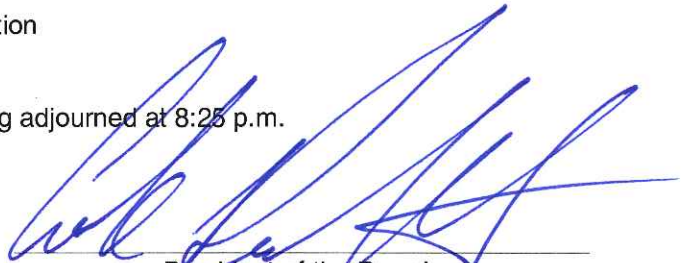
1. District Happenings and Upcoming Events
2. Superintendent's Mid-Year Report
3. Legislative Session Updates
4. Superintendent's Informal Mid-Year Evaluation

### **ADJOURNMENT**

There being no business to transact, the special meeting adjourned at 8:25 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

January 18, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:00 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### WORK SESSION

The Board of Directors reviewed and discussed the following items:

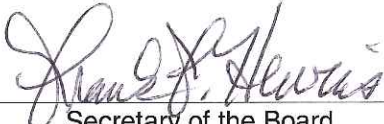
1. District Happenings and Upcoming Events

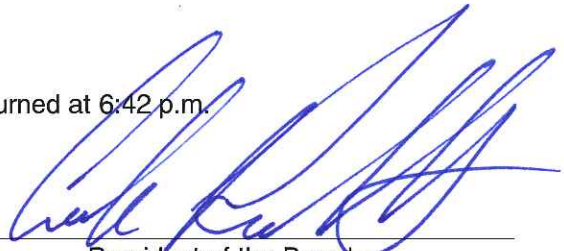
### SPECIAL PRESENTATION

Mr. Jacob Jackson, Director of the Pierce County Skills Center, presented an update on the center and its programs for high school students.

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 6:42 p.m.

  
Secretary of the Board

  
President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

January 18, 2011

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:00 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### AGENDA

11-M-01

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the agenda as presented.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins commented on district happenings and upcoming events. He also recognized the Board with certificates of appreciation for School Board Recognition Month.

### ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

Jessica Johnson and Makenna Walker, Franklin Pierce High School students, reported on student activities and school events.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

Mr. Roberts thanked Christensen Elementary School for sending him a card for School Board Recognition Month.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

Mr. Robert Dieckmann, Solid Waste Project Coordinator with Pierce County Solid Waste, thanked the district for having recycling containers at each school and discussed other services his division can offer the district.

### CONSENT AGENDA

11-M-02

It was moved by Mrs. Sherman, seconded by Mrs. Palmer, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

#### (1) Minutes

Minutes for the special and regular meetings of the Board of Directors on December 14, 2010 and the special meeting on January 11, 2011.

#### (2) Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the Board. Approve for payment those vouchers included in the listing and further described as follows:

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
<b>General Fund –</b>	Direct Dep/Bank Fees	\$3,513,056.96	12/31/2010
<b>Payroll</b>	244182 – 244190	\$10,926.61	12/31/2010
	244191 – 244224	\$1,492,560.76	12/31/2010

(2) **Audit of Expenditures (continued)**

	<b><u>Number</u></b>	<b><u>Amount</u></b>	<b><u>Date Issued</u></b>
<b>General Fund – A/P</b>	Transfer/Bank Fee	\$1,362.89	11/30/2010
	Direct Deposit	\$3,641.61	12/15/2010
	Direct Deposit	\$195,595.23	12/31/2010
	244078 – 244173	\$568,464.31	12/15/2010
	244180 – 244181	\$2,500.00	12/15/2010
	244225 – 244308	\$322,623.31	12/31/2010
<b>Capital Projects</b>	Transfer / Tech Salaries	\$11,790.90	11/30/2010
	Direct Deposit	\$1,537.11	12/31/2010
	244174 – 244176	\$60,427.22	12/15/2010
	244309	\$1,850.45	12/31/2010
<b>ASB</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$2,059.86	11/30/2010
	Direct Deposit	\$158.53	12/15/2010
	Direct Deposit	\$27,110.54	12/31/2010
	244177 – 244179	\$3,688.44	12/15/2010
	244310 – 244311	\$1,748.12	12/31/2010

(3) **Personnel Action**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
<b><u>New Hires</u></b>		
Farmer, Kristen	Temp Paraeducator at Collins	12-13-10
Horn, Melena	Special Ed Teacher at Elmhurst	01-03-11
Jaeger, Joanne	Learning Specialist at Collins	01-03-11
Kantola, Jeffrey	Temp Paraeducator at Washington	01-03-11
Land, Debra	Temp Paraeducator at Brookdale	01-03-11
Owens, Susan	Paraeducator at Ford	01-03-11
<b><u>Resignations/Retirement/sReplacements/Terminations</u></b>		
Austin, Jennifer	Paraeducator at Keithley	12-17-10
Drake, Karen	Bus Driver at Transportation	01-31-11
Olin, Vernon	Bus Driver at Transportation	12-28-10
Shipley, Ila	.6 CTE Teacher at New Pathways	01-28-11
Visaya, Jami	Special Ed Teacher at Franklin Pierce	12-17-10
Willrich, Maile	Paraeducator at Franklin Pierce	01-28-11
<b><u>Appointments/Promotions/Transfers</u></b>		
Cooke, Jennifer	CTE Teacher at New Pathways School	02-01-11
Taylor, Jeanine	Sped Preschool Teacher at Christensen	01-03-11
Van Cleave, Michelle	Athletic Secretary at FPHS	01-03-11

**Leaves of Absence**

None at this time.

(4) **Investment and Financial Report**

Budget status reports for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund, and ASB Fund for the month of November 2010.

**2011-2016 CAPITAL FACILITIES PLAN**

11-M-03

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve Franklin Pierce Schools' six-year Capital Facilities Plan for 2011-2016.

**TRAVEL REQUEST – FPHS**

11-M-04

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Franklin Pierce High School.

**TRAVEL REQUEST – WHS**

11-M-05

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Washington High School.

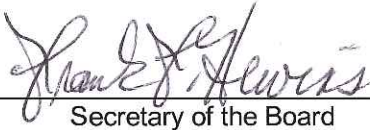
**PROCEDURE 2320P: FIELD TRIPS, EXCURSIONS, AND OUTDOOR EDUCATION**

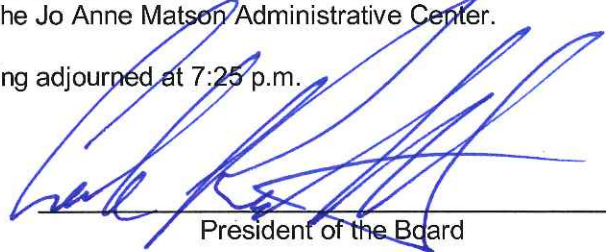
Dr. Frank Hewins, Superintendent, presented Procedure 2320P: Field Trips, Excursions, and Outdoor Education as an informational item.

**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, February 8, 2011 beginning at 7:00 p.m. at the Jo Anne Matson Administrative Center.

There being no further business to transact, the meeting adjourned at 7:25 p.m.

  
Secretary of the Board

  
President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

February 8, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:03 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### WORK SESSION

The Board of Directors reviewed and discussed the following items:

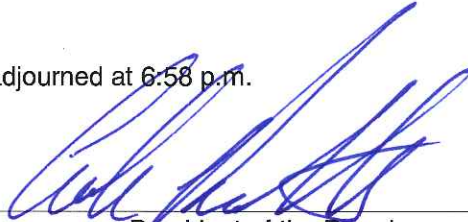
1. District Happenings and Upcoming Events
2. Childcare Center Endorsements/Partnerships
3. Proposal to Rename Room 601 at Washington High School
4. Upcoming WSSDA/WASA Legislative Conference

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 6:58 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

February 8, 2011

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:03 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### AGENDA

11-M-06

The following changes were made to the agenda: a travel request for Franklin Pierce High School and Surplus Vehicles and Equipment were added under New Business. It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the agenda as amended.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins commented on district happenings and upcoming events. He also announced that Mr. Roberts will be completing his tenth year on the Franklin Pierce School Board in March.

### ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

Richard Gibbs and Brittany Planinz, New Pathways students, reported on student activities and school events.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

Mr. Roberts commented on a small engines class he took while in school.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

There were no announcements or comments from the community.

### CONSENT AGENDA

11-M-07

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

#### (1) Minutes

Minutes for the special and regular meetings of the Board of Directors on January 18, 2011.

#### (2) Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the Board. Approve for payment those vouchers included in the listing and further described as follows:

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$3,518,529.91	01/31/2011
	244370 – 244378	\$11,166.72	01/31/2011
	244379 – 244412	\$1,497,041.80	01/31/2011
<b>General Fund – A/P</b>	Direct Deposit	\$840.57	01/14/2011
	Direct Deposit	\$371,618.60	01/31/2011
	244312 – 244368	\$364,866.57	01/14/2011
	244413 – 244517	\$247,688.18	01/31/2011

(2) **Audit of Expenditures (continued)**

	<b><u>Number</u></b>	<b><u>Amount</u></b>	<b><u>Date Issued</u></b>
<b>Capital Projects</b>	Transfer/Tech Salaries	\$10,754.21	01/31/2011
	Direct Deposit	\$50,061.19	01/31/2011
	244369	\$13,920.00	01/14/2011
	244518 – 244519	\$3,310.50	01/31/2011
<b>ASB</b>	Transfer to other		
	Funds/Payroll, Bus		
	Trips, etc.	\$7,272.81	01/31/2011
	Direct Deposit	\$16,973.76	01/31/2011
	244520 – 244524	\$20,225.79	01/31/2011

(3) **Personnel Action**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
<b><u>New Hires</u></b>		
Burt, Shaelynn	Paraeducator at Keithley	01-18-11
Bogaert, Forest	Bus Driver at Transportation	01-20-11
Burton, Frankie	Temp Bus Driver at Transportation	01-24-11
Hall III, Seth	Bus Driver at Transportation	01-19-11
Lindner, Peter	CTE Teacher at Franklin Pierce	01-31-11

**Resignations/Retirement/sReplacements/Terminations**

Quiocho, Jesse	Temp Paraeducator at Keithley	01-10-11
Gamble Conrad, Brenda	Community Preschool Teacher at Brookdale	02-04-11

**Appointments/Promotions/Transfers**

McGowan, Michelle	Paraeducator at Franklin Pierce	02-01-11
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**Leaves of Absence**

None at this time.

(4) **Investment and Financial Report**

Budget status reports for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund, and ASB Fund for the month of December 2010.

**TRAVEL REQUEST – WHS**

**11-M-08**

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Washington High School.

**TRAVEL REQUEST – WHS**

**11-M-09**

It was moved by Mrs. Sherman, seconded by Mrs. Palmer, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Washington High School.

**TRAVEL REQUEST – FPHS**

**11-M-10**

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Franklin Pierce High School.

11-M-11

**SURPLUS VEHICLES AND EQUIPMENT**

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the surplus of the listed vehicles and equipment.

**POLICY 3141: NONRESIDENT STUDENTS**

Mr. Tim Stensager, Assistant Superintendent, presented Policy 3141: Nonresident Students for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 4215: USE OF TOBACCO ON SCHOOL PROPERTY**

Mr. Tim Stensager, Assistant Superintendent, presented Policy 4215: Use of Tobacco on School Property for first reading. Mr. Roberts tabled this item until the Board's next regularly scheduled meeting in order to update and clarify the policy.

**PROCEDURE 2410P: HIGH SCHOOL GRADUATION REQUIREMENTS**

Mr. Tim Stensager, Assistant Superintendent, presented Procedure 2410P: High School Graduation Requirements as an informational item.

**PROCEDURE 3241P: RIGHTS AND RESPONSIBILITIES – SCHOOL DISTRICT RULES AND GUIDELINES FOR STUDENT SANCTIONS**

Mr. Tim Stensager, Assistant Superintendent, presented Procedure 3241P: Rights and Responsibilities – School District Rules and Guidelines for Student Sanctions as an informational item.

**COMMON COURSE GUIDES – NAVIGATION 101 AND HOUSING, INTERIORS, AND FURNISHINGS**

Ms. Teri Poff, Executive Director of Teaching and Learning, presented Common Course Guides – Navigation 101 and Housing, Interiors, and Furnishings as an informational item.

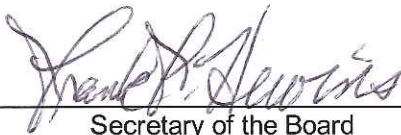
**APPROVED TRAVEL REQUESTS**

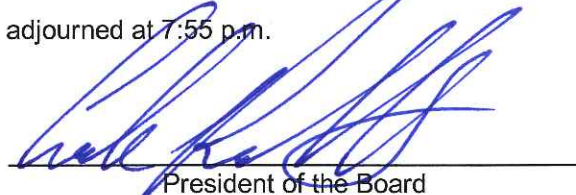
Dr. Frank Hewins, Superintendent, presented a list of recently approved out-of-state travel requests to the Board of Directors as an informational item.

**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, March 22, 2011 beginning at 7:00 p.m. at the Jo Anne Matson Administrative Center.

There being no further business to transact, the meeting adjourned at 7:55 p.m.

  
Secretary of the Board

  
President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

March 1, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:03 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mrs. Palmer, Mr. Roberts, Mrs. Sherman. Absent: Mr. Harstad.

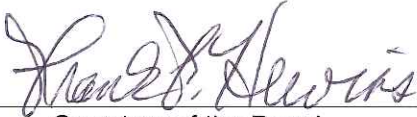
### WORK SESSION

The Board of Directors reviewed and discussed the following items:

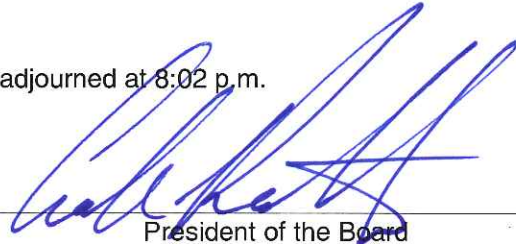
1. District Happenings and Upcoming Events
2. Debrief of Legislative Conference
3. Update of Data Notebooks

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 8:02 p.m.



Secretary of the Board



President of the Board

# **Franklin Pierce Schools**

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

March 22, 2011

## **MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**

### **CALL TO ORDER**

Mr. Roberts called the special meeting to order at 6:04 p.m.

### **BOARD MEMBERS PRESENT**

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

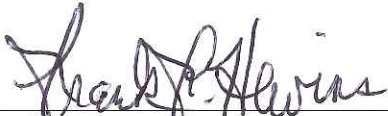
### **WORK SESSION**

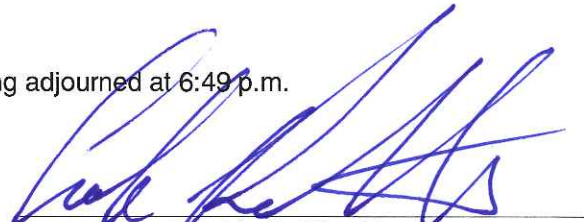
The Board of Directors reviewed and discussed the following items:

1. District Happenings and Upcoming Events
2. Budget Update
3. Update of School Improvement Plans

### **ADJOURNMENT**

There being no business to transact, the special meeting adjourned at 6:49 p.m.

  
Secretary of the Board

  
President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

March 22, 2011

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:00 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### AGENDA

11-M-12

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the agenda as presented.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins read two proclamations from Governor Gregoire regarding classified school employee appreciation week and school retiree appreciation week during the month of March. He also commented on district happenings and upcoming events.

### ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

Jasmine Kim and Kushaiah Pritchard, Washington High School AFJROTC students, reported on JROTC activities. Jessica Jerzyk, Adam Roberts, and Terez Hubble, Washington High School students, reported on student activities and school events. Ariana Piles, a Christensen Elementary student, presented a paper to the Board on school uniforms.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

There were no announcements or comments from the Board of Directors.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

There were no announcements or comments from the community.

### CONSENT AGENDA

11-M-13

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

#### (1) Minutes

Minutes for the special and regular meetings of the Board of Directors on February 8, 2011 and the special meeting on March 1, 2011.

#### (2) Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the Board. Approve for payment those vouchers included in the listing and further described as follows:

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$3,623,949.74	02/28/2011
	244614 – 244619	\$6,765.89	02/28/2011
	244620 – 244655	\$1,509,034.46	02/28/2011
<b>General Fund – A/P</b>	Transfer/Bank Fee	\$29,724.38	02/28/2011
	Direct Deposit	\$42,189.42	02/15/2011
	Direct Deposit	\$392,373.98	02/28/2011

(2) **Audit of Expenditures (continued)**

	<b><u>Number</u></b>	<b><u>Amount</u></b>	<b><u>Date Issued</u></b>
<b>General Fund – A/P</b>	244525 – 244608	\$413,723.46	02/15/2011
<b>(continued)</b>	244656 – 244724	\$208,735.86	02/28/2011
<b>Capital Projects</b>	A/P Direct Deposit	\$10,312.29	02/28/2011
	244609 – 244610	\$42,508.33	02/15/2011
<b>ASB</b>	Transfer to other Funds/Payroll, Bus Trips etc.	\$4,144.77	02/28/2011
	A/P Direct Deposit	\$344.74	02/15/2011
	A/P Direct Deposit	\$40,687.31	02/28/2011
	244611 – 244613	\$468.41	02/15/2011
	244725 – 244727	\$2,176.24	02/28/2011
<b>PPF</b>	A/P Direct Deposit	\$174.00	02/28/2011

(3) **Personnel Action**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
<b><u>New Hires</u></b>		
Bambaloff, Robin	Community Preschool Teacher at Brookdale	03-03-11
Champlin, Andrea	Temp Bus Driver at Transportation	02-16-11
Samuel, Julian	Paraeducator at Keithley	03-14-11
Nah, Shinhee	Paraeducator at Franklin Pierce	03-11-11
Nelson, Joann	Paraeducator at Elmhurst	02-01-11
Ortiz, Carlos	Paraeducator at Franklin Pierce	03-14-11
Wambem, Kristine	Temp Paraeducator at Elmhurst	02-28-11
<b><u>Resignations/Retirement/sReplacements/Terminations</u></b>		
Dwyer, Michael	Paraeducator at Franklin Pierce	03-04-11
Floyd, William Russell	Computer Repair Tech at Info Technology	03-04-11
Frazier, Ronald	Special Ed Teacher at Keithley	08-31-11
Jordan, April	Temp Paraeducator at James Sales	02-18-11
Land, Debra	Temp Paraeducator at Brookdale	03-04-11
McGee, Stephanie	Elem Teacher at Midland	08-31-11
Melton, Annette	MS Teacher at Ford	06-30-11
Ramsey, Molly	MS Teacher at Ford	03-14-11
Rock, Dale	HS Chief Custodian at Franklin Pierce	03-31-11
Smith, Becky	Paraeducator at Franklin Pierce	02-18-11
Tonnesen, Tamra	Nutrition Services Asst II at Washington	01-26-11
Ufer, Steven	HS Teacher at Washington	06-30-11
VandeStouwe, Katie	Paraeducator at Keithley	02-11-11
<b><u>Appointments/Promotions/Transfers</u></b>		
Burton, Frankie	Bus Driver at Transportation	03-01-11
Morehart, Linda	Nutrition Svcs Asst II at Washington	03-07-11
Skaggs, Kimi	HS Chief Custodian at Franklin Pierce	03-25-11

**Leaves of Absence**

Hogan, James; Sped Teacher at Ford; 1.0 Gen LOA; 8/31/11-9/1/12

**(4) Investment and Financial Report**

Budget status reports for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund, and ASB Fund for the month of January 2011.

**POLICY 3141: NONRESIDENT STUDENTS**

**11-M-14**

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt Policy 3141: Nonresident Students.

**REQUEST TO NAME ROOM 601 AT WASHINGTON HIGH SCHOOL**

**11-M-15**

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the naming of Room 601 at Washington High School the Steven K. Ufer Chemistry Room.

**TRAVEL REQUEST – FPHS**

**11-M-16**

It was moved by Mr. Baumgarten, seconded by Mrs. Palmer, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Franklin Pierce High School.

**TRAVEL REQUEST – FPHS**

**11-M-17**

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Franklin Pierce High School.

**TRAVEL REQUEST – WHS**

**11-M-18**

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Washington High School.

**TRAVEL REQUEST – WHS**

**11-M-19**

It was moved by Mr. Baumgarten, seconded by Mrs. Palmer, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Washington High School.

**POLICY 6220: BID REQUIREMENTS**

Mr. Ted Kilcup, Executive Director of Business and Operations, presented Policy 6220: Bid Requirements for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 6895: PESTICIDE NOTIFICATION, POSTING, AND RECORD KEEPING**

Mr. Ted Kilcup, Executive Director of Business and Operations, presented Policy 6895: Pesticide Notification, Posting, and Record Keeping for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**CURRICULUM ADOPTION: LITERATURE COURSE – COMMON CORE BUNDLE FOR GRADES 6-8**

Ms. Teri Poff, Executive Director of Teaching and Learning, presented *Literature Course 1, 2, 3 – Common Core Bundle for Grades 6-8*, which was approved by the Curriculum Advisory Committee, for first reading. Mr. Christian Jordan (KMS), Ms. Claudia Germain (KMS), and Mr. Neil O'Brien (FMS) presented the materials to the Board. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**PROCEDURE 6895P: PESTICIDE NOTIFICATION, POSTING, AND RECORD KEEPING REQUIREMENTS**

Mr. Ted Kilcup, Executive Director of Business and Operations, presented Procedure 6895P: Pesticide Notification, Posting, and Record Keeping Requirements as an informational item.

**APPROVED TRAVEL REQUESTS**

Dr. Frank Hewins, Superintendent, presented a list of recently approved out-of-state travel requests to the Board of Directors as an informational item.

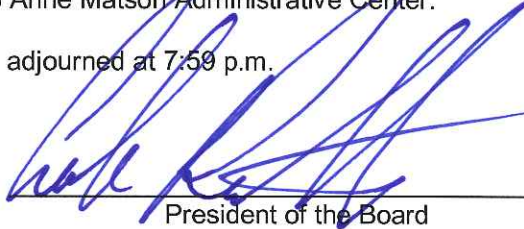
**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, April 12, 2011 beginning at 7:00 p.m. at the Jo Anne Matson Administrative Center.

There being no further business to transact, the meeting adjourned at 7:59 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

April 12, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:07 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mr. Roberts, Mrs. Sherman. Absent: Mrs. Palmer.

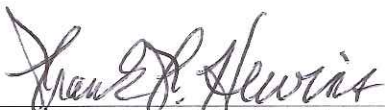
### WORK SESSION

The Board of Directors reviewed and discussed the following items:

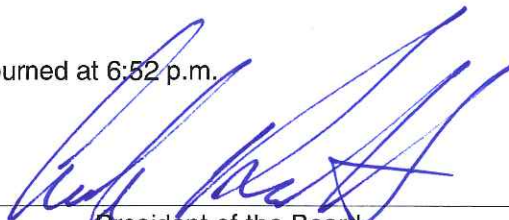
1. District Happenings and Upcoming Events
2. Recap of Legislative Session
3. House Budget Implications

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 6:52 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

April 12, 2011

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:03 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mr. Roberts, Mrs. Sherman. Absent: Mrs. Palmer.

### AGENDA

11-M-20

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the agenda as presented.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins commented on district happenings and upcoming events.

### ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

Kelli Crawford, Ryan Hogan, and Kylee Runyan, Franklin Pierce High School students, reported on student activities and school events.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

Mr. Baumgarten commented on the retirement party for FPHS custodian Mr. Dale Rock, and on all that he has done for the Franklin Pierce community, schools, and students. Mr. Roberts acknowledged Ms. Pam Kruse and thanked her for all she does for the district by advocating for students and education.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

Ms. Sheila Mortensen shared several concerns regarding Franklin Pierce High School's educational program and staff.

### CONSENT AGENDA

11-M-21

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

#### (1) Minutes

Minutes for the special and regular meetings of the Board of Directors on March 22, 2011.

#### (2) Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the Board. Approve for payment those vouchers included in the listing and further described as follows:

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$3,569,795.30	03/31/2011
	244802 – 244807	\$4,589.91	03/31/2011
	244808 – 244841	\$1,499,182.39	03/31/2011
<b>General Fund – A/P</b>	Direct Deposit	\$107,449.90	03/15/2011
	Direct Deposit	\$406,213.96	03/31/2011
	244728 – 244789	\$424,079.80	03/15/2011

(2) **Audit of Expenditures (continued)**

	<b><u>Number</u></b>	<b><u>Amount</u></b>	<b><u>Date Issued</u></b>
<b>General Fund – A/P (continued)</b>	244842 – 244929	\$228,245.99	03/31/2011
<b>Capital Projects</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$35,206.75	03/31/2011
	A/P Direct Deposit	\$10,690.68	03/31/2011
	244930	\$240.00	03/31/2011
<b>ASB</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$7,237.55	03/31/2011
	A/P Direct Deposit	\$819.78	03/15/2011
	A/P Direct Deposit	\$43,463.89	03/31/2011
	244790 – 244801	\$10,984.75	03/15/2011
	244931 – 244935	\$440.72	03/31/2011
<b>PPF</b>	A/P Direct Deposit	\$66.00	03/31/2011
<b>TVF</b>	244936	\$381,800.96	03/31/2011

(3) **Personnel Action**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
<b><u>New Hires</u></b>		
Bruton-Morales, Milissa	Temporary Paraeducator at Collins	04-11-11
<b><u>Resignations/Retirement/sReplacements/Terminations</u></b>		
Champlin, Andrea	Temp Bus Driver at Transportation	03-15-11
<b><u>Appointments/Promotions/Transfers</u></b>		
Baker, Wayne	Elem Asst Chief Custodian at Midland	03-25-11
Edwards, Thomas	Middle School Principal at Keithley	07-01-11
Knowles, Joyce	HS Asst Principal at Washington	07-01-11
Nelson, Joann	Paraeducator at Ford	03-24-11
Redfield, Morgan	Elem Asst Chief custodian at Brookdale	03-31-11
Sheard, Marilyn	High School Asst Chief Custodian at FPHS	03-25-11
Trammell, Michael	Middle School Asst Chief Custodian at Ford	03-25-11
Wainscott, Gary	Elem Chief Custodian at Central Avenue	03-25-11
<b><u>Leaves of Absence</u></b>		
None at this time.		

(4) **Investment and Financial Report**

Budget status reports for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund, and ASB Fund for the month of February 2011.

**POLICY 6220: BID REQUIREMENTS**

**11-M-22**

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt Policy 6220: Bid Requirements.

**POLICY 6895: PESTICIDE NOTIFICATION, POSTING, AND RECORD KEEPING**

**11-M-23**

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 6895: Pesticide Notification, Posting, and Record Keeping.

**CURRICULUM ADOPTION: LITERATURE COURSE – COMMON CORE BUNDLE FOR GRADES 6-8** 11-M-24

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt *Literature Course 1, 2, 3 - Common Core Bundle for Grades 6-8*, published by Glencoe, 2012.

**TRAVEL REQUEST – COLLINS**

11-M-25

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Collins Elementary School.

**TRAVEL REQUEST – FPHS**

11-M-26

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Franklin Pierce High School.

**CURRICULUM ADOPTION: COORDINATED SCIENCE: PHYSICAL, EARTH, AND SPACE SCIENCES**

Ms. Teri Poff, Executive Director of Teaching and Learning, presented *Coordinated Science: Physical, Earth, and Space Sciences*, which was approved by the Curriculum Advisory Committee, for first reading. Mr. Ken Marks (Teaching and Learning), Mr. Mike McCormick (FPHS), and Ms. Michele Van Schelt (WHS) presented the materials to the Board. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**CURRICULUM ADOPTION: INSIGHTS IN BIOLOGY: JOURNEY OF DISCOVERY**

Ms. Teri Poff, Executive Director of Teaching and Learning, presented *Insights in Biology: Journey of Discovery*, which was approved by the Curriculum Advisory Committee, for first reading. Mr. Ken Marks (Teaching and Learning), Ms. Jaci Washam (FPHS), Mr. Chris McKay (GATES), and Mr. Allan Culp (WHS) presented the materials to the Board. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**APPROVED TRAVEL REQUESTS**

Dr. Frank Hewins, Superintendent, presented a list of recently approved out-of-state travel requests to the Board of Directors as an informational item.

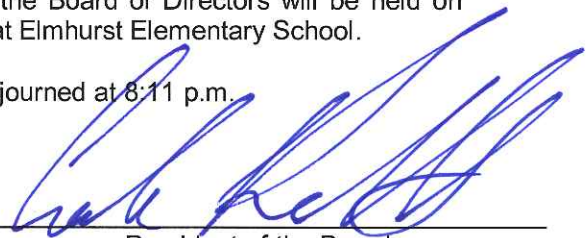
**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, May 10, 2011 beginning at 7:00 p.m. in the gym at Elmhurst Elementary School.

There being no further business to transact, the meeting adjourned at 8:11 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

April 26, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 5:45 p.m. The meeting was held in the Corrigan Room at Franklin Pierce High School, located at 11002 18<sup>th</sup> Ave E, Tacoma, WA 98445.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

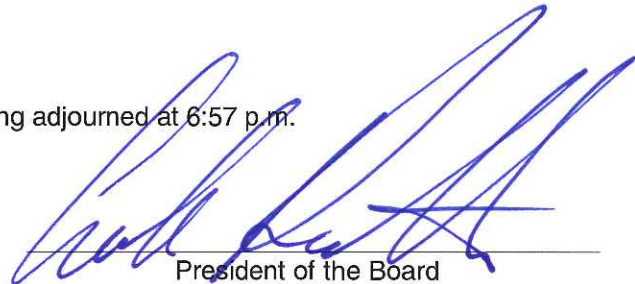
### WORK SESSION

The Board of Directors reviewed and discussed the following items:

1. District Happenings and Upcoming Events
2. 2011-2012 District Improvement Plan
3. Childcare Center Partnership Agreement

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 6:57 p.m.

  
Secretary of the Board  
President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

May 10, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:10 p.m. The meeting was held in the gym at Elmhurst Elementary School, located at 420 133<sup>rd</sup> St E, Tacoma, WA 98445.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mr. Roberts, Mrs. Sherman. Absent: Mrs. Palmer.

### WORK SESSION

The Board of Directors reviewed and discussed the following items:

1. District Happenings and Upcoming Events
2. Update on CTE Activities and The Farm by Ms. Sly Boskovich, CTE Coordinator
3. 2011-2012 District Improvement Plan

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 6:46 p.m.

  
Secretary of the Board

  
President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

May 10, 2011

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:01 p.m. The meeting was held in the gym at Elmhurst Elementary School, located at 420 133<sup>rd</sup> St E, Tacoma, WA 98445.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mr. Roberts, Mrs. Sherman. Absent: Mrs. Palmer.

### AGENDA

11-M-27

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the agenda as presented.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins commented on district happenings and upcoming events.

### ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

Mr. Allen Culp (WHS) and WHS students Sami Bennett, Patrick DeMeyere, Shay Harrington, PJ Infante, and Courtney Marquez gave a presentation on the SADD (Students Against Destructive Decisions) group's activities. Reina Benavente and Richard Westenhofer, GATES High School students, reported on student activities and school events.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

There were no announcements or comments from the Board of Directors.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

There were no announcements or comments from the community.

### SPECIAL RECOGNITION/PRESENTATION

Mr. Willie Painter, Public Information Officer, presented Partner in Education Awards to the following community members and organizations: Shanna Brault (Elmhurst PTA); Winstar Bed and Biscuit (absent); Wendy Robbins (PLU Dining and Culinary Services); Paul Tucker (Parkland First Baptist Church Food Bank; award was accepted by his sister, Robin O'Donnell); Larry Oty (volunteer math tutor); and Bill Eubanks (Greater Lakes Mental Healthcare, absent). Mr. Painter also presented Excellence in Education Awards to the following district employees: Matt Pelandini (FPHS); Nancy Spane (Christensen); Colin Horak (FPHS); Paula Dawson (Elmhurst); Susi Esson (Learning Support Services, absent); and DeeDee Hill (Keithley).

### RECESS

Mr. Roberts recessed the regular meeting of the Board of Directors at 7:48 p.m. for a reception to honor the Partner in Education and Excellence in Education award winners. The regular meeting was reconvened by Mr. Roberts at 8:19 p.m.

### CONSENT AGENDA

11-M-28

It was moved by Mrs. Sherman, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

#### (1) Minutes

Minutes for the special and regular meetings of the Board of Directors on April 12, 2011 and the special meeting on April 26, 2011.

(2) **Audit of Expenditures**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the Board. Approve for payment those vouchers included in the listing and further described as follows:

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$3,538,499.06	04/29/2011
	245009 – 245013	\$4,696.13	04/29/2011
	245014 – 245048	\$1,493,568.08	04/29/2011
<b>General Fund – A/P</b>	Direct Deposit	\$140,325.76	04/15/2011
	Direct Deposit	\$546,687.24	04/29/2011
	244937 – 245003	\$184,949.26	04/15/2011
	245049 – 245104	\$153,406.07	04/29/2011
<b>Capital Projects</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$3,700.90	04/29/2011
	A/P Direct Deposit	\$35,735.52	04/29/2011
	245004	\$62,956.80	04/15/2011
	245105 – 245106	\$3,028.29	04/29/2011
<b>ASB</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$7,074.90	04/29/2011
	A/P Direct Deposit	\$493.94	04/15/2011
	A/P Direct Deposit	\$21,243.32	04/29/2011
	245005 – 245008	\$703.00	04/15/2011
	245107 – 245110	\$649.21	04/29/2011

(3) **Personnel Action**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
<b><u>New Hires</u></b>		
Adams, Joseph	Temp Comp Repair Tech at Info Technology	04-06-11
Gordon, Jamila	MS Counselor at Keithley	08-18-11
<b><u>Resignations/Retirement/sReplacements/Terminations</u></b>		
Anderson, David	Elem Teacher at Elmhurst	06-30-11
Anderson, Deborah	Elem Teacher at Collins	06-30-11
Asplund, Terrie	Elem Teacher at James Sales	06-30-11
Bartlett, Katherine	Program Specialist at Learning Support Svcs	06-30-11
Beard, Amy	HS Teacher at New Pathways	08-31-11
Blum, George	Elem Teacher at James Sales	06-30-11
Brunsch, Valorie	Learning Specialist at Central Avenue	08-31-11
Dawson, Paula	Learning Specialist at Elmhurst	08-31-11
Fetterly, Kristie	HS Teacher at Franklin Pierce	08-31-11
Gasper, Jessica	Elem Teacher on leave of absence	08-31-11
Houk, Aaron	CTE Teacher at GATES	08-31-11
Knittel, Melissa	MS Teacher at Keithley	08-31-11
Krook, Jean	Elem Teacher at Harvard	06-30-11
McDermott, Patrick	HS Teacher at Franklin Pierce	08-31-11
Melvard, Megan	Elem Teacher at Collins	08-31-11
Sheinbaum, Jessica	MS Teacher at Keithley	08-31-11
Viar, Sarah	Special Ed Teacher at Keithley	08-31-11
Wilson, James	HS Teacher at GATES	08-31-11

**Appointments/Promotions/Transfers**

Bolden, Florine	Elem Asst Chief Custodian at Harvard	04-06-11
Dickson, Rachel	Special Ed Teacher at Keithley	08-23-11

**Leaves of Absence**

Cook, Joyce; HS teacher at Washington; 1.0 Gen LOA; 9/1/11-8/31/12  
 Frazier, Libby; Speech-language Pathologist at LSS; .2 FTE Gen LOA; 9/1/11-8/31/12  
 Grant, Cornelia; Physical Therapist at LSS; .35 FTE Gen LOA; 9/1/11-8/31/12  
 Kreger, Julie; Physical Therapist at LSS; .4 FTE Gen LOA; 9/1/11-8/31/12  
 Mead, Michelle; ELL Teacher at Harvard; .5 FTE Gen LOA; 9/1/11-8/31/12

**(4) Investment and Financial Report**

Budget status reports for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund, and ASB Fund for the month of March 2011.

**CURRICULUM ADOPTION: COORDINATED SCIENCE: PHYSICAL, EARTH, AND SPACE SCIENCES** **11-M-29**

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt *Coordinated Science: Physical, Earth, and Space Sciences*, published by It's About Time, 2009.

**CURRICULUM ADOPTION: INSIGHTS IN BIOLOGY: JOURNEY OF DISCOVERY** **11-M-30**

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt *Insights in Biology: Journey of Discovery*, published by Kendall-Hunt, 2007.

**TRAVEL REQUEST – WHS** **11-M-31**

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Washington High School.

**TRAVEL REQUEST – WHS** **11-M-32**

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Washington High School.

**TRAVEL REQUEST – FPHS** **11-M-33**

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Franklin Pierce High School.

**2011-2012 DISTRICT IMPROVEMENT PLAN** **11-M-34**

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the 2011-2012 District Improvement Plan.

**SURPLUS OF BUS** **11-M-35**

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the surplus of the bus.

**RESOLUTION 11-R-01: REDUCED EDUCATIONAL PROGRAM** **11-M-36**

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Resolution 11-R-01: Reduced Educational Program.

**RESOLUTION 11-R-02: DELEGATING AUTHORITY TO WIAA AND SUNDAY WAIVER AGREEMENT**

**11-M-37**

It was moved by Mr. Harstad, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors adopt Resolution 11-R-02: Delegating Authority to WIAA and Sunday Waiver Agreement.

**CURRICULUM ADOPTION: DISCOVERING THE CHEMISTRY YOU NEED TO KNOW**

Ms. Teri Poff, Executive Director of Teaching and Learning, presented *Discovering the Chemistry You Need to Know*, which was approved by the Curriculum Advisory Committee, for first reading. Mr. Ken Marks (Teaching and Learning), Mr. Steve Ufer (WHS), Mr. Jon Soule (FPHS), and Ms. Jaci Washam (FPHS) presented the materials to the Board. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**CURRICULUM ADOPTION: ACTIVE PHYSICS: A PROJECT-BASED INQUIRY APPROACH**

Ms. Teri Poff, Executive Director of Teaching and Learning, presented *Active Physics: A Project-Based Inquiry Approach*, which was approved by the Curriculum Advisory Committee, for first reading. Mr. Ken Marks (Teaching and Learning), Mr. Steve Ufer (WHS), Mr. Jon Soule (FPHS), and Ms. Jaci Washam (FPHS) presented the materials to the Board. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

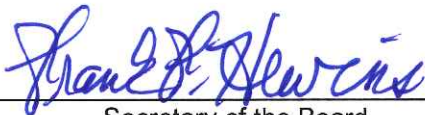
**APPROVED TRAVEL REQUESTS**

Dr. Frank Hewins, Superintendent, presented a list of recently approved out-of-state travel requests to the Board of Directors as an informational item.

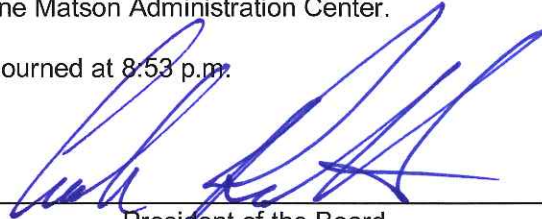
**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, May 24, 2011 beginning at 7:00 p.m. at the Jo Anne Matson Administration Center.

There being no further business to transact, the meeting adjourned at 8:53 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

May 24, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:01 p.m.

### BOARD MEMBERS PRESENT

Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman. Absent: Mr. Baumgarten.

### WORK SESSION

The Board of Directors reviewed and discussed the following items:

1. District Happenings and Upcoming Events

### EXECUTIVE SESSION

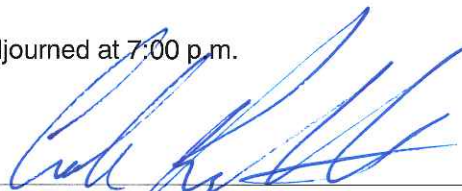
Mr. Roberts announced an executive session of the Board at 6:02 p.m. for 55 minutes to discuss the Superintendent's end-of-year evaluation. The meeting was reconvened at 6:57 p.m.

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 7:00 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

May 24, 2011

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:01 p.m.

### BOARD MEMBERS PRESENT

Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman. Absent: Mr. Baumgarten.

### AGENDA

11-M-38

It was moved by Mr. Harstad, seconded by Mrs. Palmer, and unanimously passed that the Board of Directors adopt the agenda as presented.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins presented the Distinguished Unit Award from the United States Air Force to Col. John Pardo, WHS AFJROTC students, and Mr. James Hester, principal of Washington High School. He also commented on district happenings and upcoming events.

### ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

Washington High School AFJROTC student Kushaiah Pritchard reported on JROTC activities.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

Mr. Roberts commented on the unprecedented budget cuts in store for school districts in the coming year, and that tough decisions must be made that will undoubtedly be felt at many levels in the district.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

The following community members, district employees, and students commented on their opposition to the idea of cutting the elementary physical education specialists and reducing the number of elementary information technology specialists in the 2011-2012 school year: Charity Becker, Kate Shearer, Susie Burd, Mike Marsh, Tricia Searce, Linda Otto, Lydia Garrod, Anne Hatler, Jeannette Normandin, Shannon Normandin, Sam Normandin, Susan Holloway, Ed Herde, Heather Roller, Connie Lambertson, Audrey Chase, Matt Burness, Julia Butela, Stacy Kitchen, Scott Markowitz, Jill McJury, Matthew Madden, Karen Roberts, Bailey Hatler, Hailey Chase, Jeanne Strong, Lori Brist, and Linda Higgins. Mr. Roberts thanked everyone for sharing their comments.

### CONSENT AGENDA

11-M-39

It was moved by Mrs. Sherman, seconded by Mrs. Palmer, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

#### (1) Minutes

Minutes for the special and regular meetings of the Board of Directors on May 10, 2011.

#### (2) Personnel Action

Name

Assignment

Effective Date

#### New Hires

None at this time.

**Resignations/Retirement/sReplacements/Terminations**

Allen, Gary	HS Teacher at Washington	08-31-11
Bredehoft, Jennifer	MS Teacher at Ford	08-31-11
Campbell, Carly	MS Counselor at Keithley	08-31-11
Carlson, Carrie	Special Ed Teacher at James Sales	08-31-11
Cooke, Jennifer	CTE Teacher at New Pathways	08-31-11
Driscoll, Ronald	Special Ed Teacher at Franklin Pierce	08-31-11
Folsom, Paige	MS Teacher at Keithley	08-31-11
Hernandez, Kareen	Elem Teacher at Elmhurst	08-31-11
Hollingsworth, Kristine	Elem Teacher at Harvard	08-31-11
Homma, Yoko	Psychologist at Learning Support Svcs	08-31-11
Houk, Aaron	CTE Teacher at GATES	08-31-11
Jaeger, Joanne	Learning Specialist at Collins	08-31-11
Kantola, Jeffrey	Temp Paraeducator at Washington	05-27-11
Kantola, Kimberly	MS Teacher at Keithley	08-31-11
Lindner, Peter	CTE Teacher at Franklin Pierce	08-31-11
Lucini, Deanna	MS Teacher at Keithley	08-31-11
Owens, Susan	Paraeducator at Ford	04-29-11
Pasley, Brian	HS Teacher at Franklin Pierce	08-31-11
Patten, Laura	MS Teacher at Keithley	08-31-11
Sabin, Marci	CTE Teacher at Franklin Pierce	08-31-11
Thompson, Kimberly	CTE Teacher at Franklin Pierce	08-31-11
Winesberry, Jajuan	CTE Teacher at GATES	08-31-11
Wright, Elizabeth	Occupational Therapist at LSS	08-31-11

**Appointments/Promotions/Transfers**

None at this time.

**Leaves of Absence**

Eilers, Michelle; Learning Specialist at Harvard; .4 FTE Gen LOA; 9/1/11-8/31/12  
Shouse, Matthew; Counselor at Ford; .2 FTE Gen LOA; 9/1/11-8/31/12

**Special Actions**

Cornelia Grant, a physical therapist at Learning Support Services, requested a .35 FTE general leave of absence effective September 1, 2011 through August 31, 2012 but would like to change her request to a .183 FTE general leave of absence for the same time period.

**CURRICULUM ADOPTION: DISCOVERING THE CHEMISTRY YOU NEED TO KNOW**

11-M-40

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt *Discovering the Chemistry You Need to Know*, published by Kendall-Hunt, 2009.

**CURRICULUM ADOPTION: ACTIVE PHYSICS: A PROJECT-BASED INQUIRY APPROACH**

11-M-41

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt *Active Physics: A Project-Based Inquiry Approach*, published by It's About Time, 2010.

**RESOLUTION 11-R-03: INTERDISTRICT AGREEMENT**

11-M-42

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt Resolution 11-R-03: Interdistrict Agreement, which authorizes the district to participate in an interdistrict agreement with local school districts to secure appropriate educational opportunities for its students with disabilities.

**RESOLUTION 11-R-04: INTERLOCAL AGREEMENT WITH CLOVER PARK TECHNICAL COLLEGE**

11-M-43

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Resolution 11-R-04: Interlocal Agreement with Clover Park Technical College.

**TRAVEL REQUEST – WHS**

11-M-44

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Washington High School.

**POLICY 3412: AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs)**

Mr. Willie Painter, Public Information Officer, presented Policy 3412: Automated External Defibrillators (AEDs) for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**PROCEDURE 3412P: AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs)**

Mr. Willie Painter, Public Information Officer, presented Procedure 3412P: Automated External Defibrillators (AEDs) as an informational item.

**APPROVED TRAVEL REQUESTS**

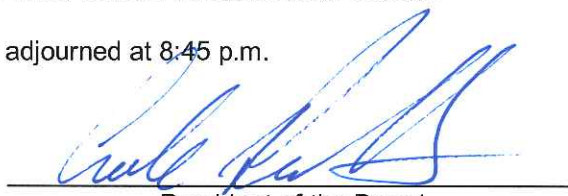
Dr. Frank Hewins, Superintendent, presented a list of recently approved out-of-state travel requests to the Board of Directors as an informational item.

**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, June 14, 2011 beginning at 7:00 p.m. at the Jo Anne Matson Administration Center.

There being no further business to transact, the meeting adjourned at 8:45 p.m.

  
\_\_\_\_\_  
Secretary of the Board

  
\_\_\_\_\_  
President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

June 7, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:02 p.m.

### BOARD MEMBERS PRESENT

Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman. Absent: Mr. Baumgarten.

### WORK SESSION

The Board of Directors reviewed and discussed the following items:

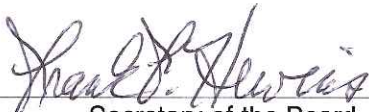
1. District Happenings and Upcoming Events
2. 2011-2012 School Year Budget
3. FPS 2030 Committee Recommendations
4. Redistricting Director Districts

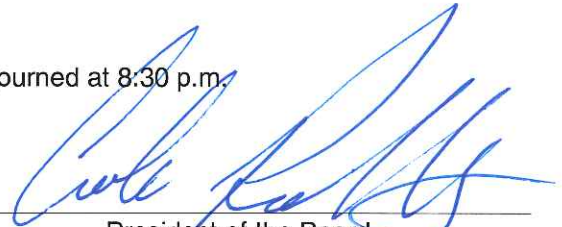
### EXECUTIVE SESSION

Mr. Roberts announced an executive session of the Board at 7:15 p.m. for one hour to discuss current bargaining negotiations between the district and the Franklin Pierce Education Association (FPEA). The meeting was reconvened at 8:15 p.m.

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 8:30 p.m.

  
Secretary of the Board

  
President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

June 14, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:04 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### SPECIAL MEETING

The Board of Directors reviewed and discussed the following items:

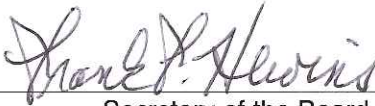
1. School and District Happenings

### PUBLIC HEARING

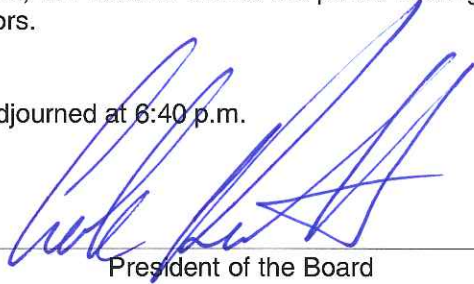
Mr. Roberts recessed the special meeting at 6:05 p.m. and announced a public hearing for the 2011-2012 school year budget. Following discussion among district administrators and the Board of Directors, Mr. Roberts called for questions or comments from the audience. Hearing none, Mr. Roberts closed the public hearing at 6:37 p.m. and reconvened the special meeting of the Board of Directors.

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 6:40 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

June 14, 2011

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:01 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### ELECTION OF SCHOOL BOARD LEGISLATIVE REPRESENTATIVE

11-M-45

Mr. Harstad nominated Mrs. Palmer for the School Board Legislative Representative position for 2011. There were no further nominations. It was moved by Mr. Harstad, seconded by Mr. Sherman, and unanimously passed that the Board of Directors approve Mrs. Palmer as the Board Legislative Representative for 2011.

### AGENDA

11-M-46

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the agenda as presented.

### SPECIAL PRESENTATION

Mr. Willie Painter, Public Information Officer, Mr. Tom Utterback, and Mr. Lee Warnaca presented the FPS 2030 Committee's recommendations to the Board of Directors regarding the short and long-term needs of students from a capital facilities standpoint while keeping voters in mind. The Board thanked the committee for their work.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins commented on district happenings, such as this year's high schools graduations, and upcoming events.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

There were no announcements or comments from the Board of Directors.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

The following community members, district employees, and students commented on their opposition to cutting the elementary physical education specialists and reducing the number of elementary information technology specialists in the 2011-2012 school year: Pam Kruse, Anne Hatler, Kate Shearer, Dave Anderson, Mike Marsh, Sara Hippert, Austin Harris, Marissa Harris, Ed Herde, Katie Rooney, Sheila Bennett, Matt Burtness, and Rachel Dickson. Faith Collins, PSE president, commented on the RIFS of paraeducators and asked for the Board's support in getting more information on the situation before the end of the school year. After some discussion, Mr. Roberts thanked everyone for their comments.

### RECESS

Mr. Roberts recessed the regular meeting of the Board of Directors at 8:43 p.m. for ten minutes. The regular meeting was reconvened by Mr. Roberts at 8:53 p.m.

### CONSENT AGENDA

11-M-47

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

### (1) Minutes

Minutes for the special and regular meetings of the Board of Directors on May 24, 2011 and the special meeting on June 7, 2011.

(2) **Audit of Expenditures**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the Board. Approve for payment those vouchers included in the listing and further described as follows:

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$3,625,250.74	05/31/2011
	245172 – 245177	\$19,150.17	05/31/2011
	245178 – 245215	\$1,528,279.83	05/31/2011
<b>General Fund – A/P</b>	Direct Deposit	\$99,319.46	05/13/2011
	Direct Deposit	\$477,971.08	05/31/2011
	245111 – 245165	\$104,787.54	05/13/2011
	245216 – 245297	\$274,786.68	05/31/2011
<b>Capital Projects</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$10,326.36	05/31/2011
	A/P Direct Deposit	\$147,089.58	05/31/2011
	245166 – 245167	\$2,385.67	05/13/2011
<b>ASB</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$2,789.73	05/31/2011
	A/P Direct Deposit	\$553.09	05/13/2011
	A/P Direct Deposit	\$36,644.29	05/31/2011
	245168 – 245171	\$820.50	05/13/2011
	245298 – 245306	\$3,130.05	05/31/2011

(3) **Personnel Action**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
<b><u>New Hires</u></b>		
Treleven, Carolyn	Executive Director Teaching & Learning	07-01-11
Visaya, Jami	Special Ed Teacher at Franklin Pierce	08-15-11
<b><u>Resignation/Retirement/Replacement/Termination</u></b>		
Allan, Patrick	HS Teacher at Franklin Pierce	06-30-11
Allen, Michael	Bus Driver at Transportation	08-31-11
Anderson, Delfina	Paraeducator at Harvard	08-31-11
Asplund, Amy	Bus Driver at Transportation	08-31-11
Bates, Britteny	Temp Paraeducator at Elmhurst	08-31-11
Bogaert, Forrest	Bus Driver at Transportation	08-31-11
Brown, Lisa	Paraeducator at Gates	08-31-11
Bruton-Morales, Milissa	Temp Paraeducator at Collins	08-31-11
Burton, Frankie Jo	Bus Driver at Transportation	08-31-11
Castro, Norma	Paraeducator at Franklin Pierce	08-31-11
Champlin, Amy	Psychologist Intern	08-31-11
Clevenstine, Richard	Bus Driver at Transportation	08-31-11
Coville, Shirley	Temp Paraeducator at Brookdale	08-31-11
Craig, Helen	Temp Paraeducator at Ford	08-31-11
Dillard, James	Bus Driver at Transportation	08-31-11
Durance, Christopher	Temp Paraeducator at Collins	08-31-11
Edwards, Jami	Bus Driver at Transportation	08-31-11
Fisher, Marlys	Paraeducator at Collins	08-31-11

(3) **Personnel Action (continued)**

Name	Assignment	Effective Date
<b><u>Resignation/Retirement/Replacement/Termination (continued)</u></b>		
Fleming, Felita	Paraeducator at Elmhurst	08-31-11
Foley, Susan	Temp Paraeducator at Brookdale	08-31-11
Frank, Mary	Temp Paraeducator at CHR/James Sales	08-31-11
Gamelli, Jo Anne	Temp Paraeducator at James Sales	08-31-11
Gibson, Dennis	Bus Driver at Transportation	08-31-11
Gleason, Laurie	Paraeducator at Central Avenue	08-31-11
Gray, Paul	Bus Driver at Transportation	08-31-11
Hall III, Seth	Bus Driver at Transportation	08-31-11
Jacobsen, Heidi	Temp Paraeducator at James Sales	08-31-11
Kreamer, Sara	Paraeducator at Christensen	08-31-11
Lynch, Shelbe	Paraeducator at Franklin Pierce	08-31-11
Maynard, Trina	Temp Paraeducator at Central Avenue	08-31-11
McCulloch, Christopher	CTE Teacher at Franklin Pierce	08-31-11
Miles, Kelly	Paraeducator at Washington	08-31-11
Miller, Jr., Carl	Bus Driver at Transportation	08-31-11
Minnes, Ginny	Payroll Manager at Business & Operations	05-14-11
Neagle, Janet	Temp Paraeducator at Central Avenue	08-31-11
Nelson, Marie	.5 Music Teacher at Central Avenue	08-31-11
Poff, Theresa	Executive Director of Teaching & Learning	06-30-11
Preciado, Katie	Temp Paraeducator at Franklin Pierce	08-31-11
Ruckman, Tamara	Temp Paraeducator at Ford	08-31-11
Schleif, Loretta	Paraeducator at Collins	08-31-11
Simpson, Gisela	Temp Paraeducator at Christensen	08-31-11
Smith, Charmaine	Temp Paraeducator at Ford	08-31-11
Tallman, Andrea	Paraeducator at Brookdale	08-31-11
Thomson, Ricky	Bus Driver at Transportation	08-31-11
Wambem, Kristine	Temp Paraeducator at Elmhurst	08-31-11
Waters, Dianne	Paraeducator at Midland	08-31-11
Whetstine, Rebecca	Paraeducator at Elmhurst	08-31-11

**Appointment/Promotion/Transfer**

None at this time.

**Leaves of Absence**

Stakset, Kimberly; Elem Teacher @ Central Ave; .5 FTE Gen LOA; 9/1/11 – 8/31/12  
Dobner, Breyan; Elem Teacher @ Collins; .5 FTE Gen LOA; 9/1/11 – 8/31/12

(4) **Investment and Financial Report**

Budget status reports for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund, ASB Fund, and Trust and Agency Fund for the month of April 2011.

**POLICY 3412: AUTOMATED EXTERNAL DEFIBRILLATORS (AEDs)**

11-M-48

It was moved by Mrs. Sherman, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors adopt Policy 3412: Automated External Defibrillators (AEDs).

**RESOLUTION 11-R-05: 2011-2012 BUDGET**

11-M-49

It was moved by Mr. Harstad, seconded by Mrs. Palmer, and unanimously passed that the Board of Directors adopt Resolution 11-R-05, approving the fiscal year 2011-2012 budget for Franklin Pierce Schools.

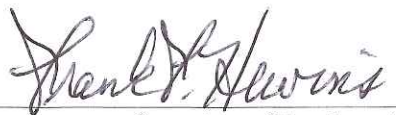
**APPROVED TRAVEL REQUESTS**

Dr. Frank Hewins, superintendent, presented a list of recently approved travel requests to the Board of Directors as an informational item.

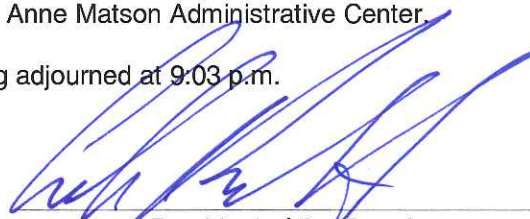
**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, July 5, 2011 beginning at 12:00 p.m. at the Jo Anne Matson Administrative Center.

There being no further business to transact, the meeting adjourned at 9:03 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

June 21, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:02 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### WORK SESSION

The Board of Directors reviewed and discussed the following items:

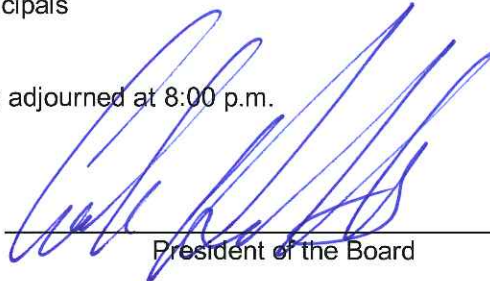
1. School and District Happenings
2. K-12 School Improvement Efforts by School Principals

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 8:00 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

July 5, 2011

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 12:07 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mr. Roberts, Mrs. Sherman. Absent: Mrs. Palmer.

### AGENDA

11-M-50

It was moved by Mr. Baumgarten, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt the agenda as presented.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins commented on district happenings and upcoming events.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

The Board of Directors discussed the round table discussion with principals that was held during their last work session on June 21, 2011, as well as the Superintendent's end-of-year report and the FPS 2030 Committee's recommendations. Mr. Roberts also welcomed Ms. Carolyn Treleven as the new Executive Director of Teaching and Learning.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

There were no announcements or comments from the community.

### CONSENT AGENDA

11-M-51

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

#### (1) Minutes

Minutes for the special and regular meetings of the Board of Directors on June 14, 2011 and the special meeting on June 21, 2011.

#### (2) Personnel Action

Name	Assignment	Effective Date
<u>New Hires</u>		
Nelson, Rose	Nutrition Svcs Asst III at Washington	06-16-11
<u>Resignations/Retirement/sReplacements/Terminations</u>		
Aaron, Jennifer	Paraeducator at Collins	08-31-11
Clyde, Angela	MS Teacher at Keithley	08-31-11
Lin, Ling Hsiu	HS Teacher at Washington	08-31-11
Marsh, Marguerite	MS Teacher at Keithley	08-31-11
Solomon, Maili	Paraeducator at Midland	08-31-11
Stocking, Michelle	Paraeducator at James Sales	08-31-11
Tyler, Candace	Paraeducator at Ford	08-31-11
VanSchelt, Michele	HS Teacher at Washington	08-31-11
Wells, Jennifer	HS Teacher at Washington	08-31-11

### **Special Actions**

Sara Kreamer, a paraeducator at Christensen Elementary School, was previously reported as a reduction-in-force, but is now a retirement effective August 31, 2011.

Ruthyvora Eap, a temporary paraeducator at James Sales, was previously reported as a non-continuing temporary position, but now will continue as a temporary paraeducator.

### **Appointments/Promotions/Transfers**

Barr, Tina	Middle School Teacher at Keithley	08-23-11
Bennett, Sheila	CTE Teacher at Franklin Pierce	08-23-11
Burd, Susan	High School Teacher at Washington	08-23-11
Cook, Myron	High School Teacher at Washington	08-23-11
Cordes, Karl	High School Teacher at Washington	08-23-11
DeRosa, Angela	Elementary Teacher at Midland	08-23-11
Dickman, Jennifer	Elementary Teacher at James Sales	08-23-11
Dickson, Rachel	Special Education Teacher at Keithley	08-23-11
Dorn, Jake	CTE Teacher at GATES High School	08-23-11
Ellis, Tina	High School Teacher at Franklin Pierce	08-23-11
Graves, Sara	CTE Teacher at Franklin Pierce	08-23-11
Hansen, Victor	Elementary Teacher at Brookdale	08-23-11
Hatler, Anne	Middle School Teacher at Ford	08-23-11
Hippert, Sara	Elementary Teacher at Brookdale	08-23-11
Horner, Danielle	Elementary Teacher at Elmhurst	08-23-11
Hunter, Andrew	CTE teacher at New Pathways School	08-23-11
Jaber, Pamela	Elementary Teacher at Harvard	08-23-11
Kirn, George	Special Education Teacher at Washington	08-23-11
Klimek, John	High School Teacher at New Pathways	08-23-11
Kruse, Pamela	Elementary Teacher at Collins	08-23-11
Lind, Paula	IT Specialist at Elmhurst and Harvard	08-23-11
Lynch, Karen	Middle School Teacher at Ford	08-23-11
Marks, Ken	High School Teacher at Franklin Pierce	08-23-11
Marsh, Michael	Middle School Teacher at Keithley	08-23-11
Matson, Laura	Program Specialist at LSS	08-23-11
McJury, Jill	IT Specialist at James Sales and Midland	08-23-11
Miller, Bruce	High School Teacher at GATES	08-23-11
Otto, Linda	Elementary Teacher at Christensen	08-23-11
Osborn, Marionette	Special Education Teacher at Ford	08-23-11
Pearson, Brian	Middle School Teacher at Ford	08-23-11
Power, Michelle	Middle School Teacher at Keithley	08-23-11
Rooney, Katie	IT Specialist at Central Ave. and Brookdale	08-23-11
Shouse, Sarah	High School Teacher at Franklin Pierce	08-23-11
Smith, Patricia	IT Specialist at Collins and Christensen	08-23-11
Spance, Nancy	Learning Specialist at Collins	08-23-11
Sulkosky, Penni	Learning Specialist at James Sales	08-23-11

### **Leaves of Absence**

Stakset, Kimberly; Elem Teacher at Central Avenue; .5 FTE Gen LOA; 9/1/11-8/31/12  
Dobner, Breyan; Elementary Teacher at Collins; .5 FTE Gen LOA; 9/1/11-8/31/12

### **(3) Investment and Financial Report**

Budget status reports for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund, and ASB Fund for the month of May 2011.

**TRAVEL REQUESTS – FPHS AND WHS**

**11-M-52**

It was moved by Mr. Baumgarten, seconded by Mr. Harstad, and unanimously passed that the Board of Directors combine tabs D, E, F, and G of the Board packet into one item and approve the four travel requests for overnight field trips with students for Franklin Pierce High School and Washington High School.

**2011-2012 HIGHLY CAPABLE STUDENT PROGRAM APPLICATION**

**11-M-53**

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the Franklin Pierce Schools Highly Capable Program application for the 2011-2012 school year.

**2011-2012 STATE TRANSITIONAL BILINGUAL PROGRAM APPLICATION**

**11-M-54**

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the 2011-2012 application for the state transitional bilingual program.

**2011-2014 SUPERINTENDENT'S CONTRACT**

**11-M-55**

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the Superintendent's contract for 2011-2014.

**2011-2012 CERTIFICATED AND CLASSIFIED ADMINISTRATORS' SALARY SCHEDULE**

**11-M-56**

It was moved by Mr. Baumgarten, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the Certificated and Classified Administrators' Salary Schedule for the period of July 1, 2011 through June 30, 2012.

**2011-2012 HEAD START UNREPRESENTED SALARY SCHEDULE**

**11-M-57**

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the Head Start Unrepresented Salary Schedule for the period of September 1, 2011 through August 31, 2012.

**2011-2012 PROFESSIONAL-TECHNICAL PERSONNEL SALARY SCHEDULE**

**11-M-58**

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the Professional-Technical Personnel Salary Schedule for the period of September 1, 2011 through August 31, 2012.

**2011-2012 ADMINISTRATIVE SUPPORT PERSONNEL SALARY SCHEDULE**

**11-M-59**

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the Administrative Support Personnel Salary Schedule for the period of September 1, 2011 through August 31, 2012.

**2011-2014 AGREEMENT WITH THE ASSOCIATION OF FRANKLIN PIERCE PRINCIPALS**

**11-M-60**

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the negotiated settlement between Franklin Pierce Schools and the Association of Franklin Pierce Principals for the period of July 1, 2011 through June 30, 2014.

**2011-2013 COLLECTIVE BARGAINING AGREEMENT WITH THE FRANKLIN PIERCE EDUCATION ASSOCIATION**

**11-M-61**

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the Collective Bargaining Agreement between Franklin Pierce Schools and the Franklin Pierce Education Association for the period of September 1, 2011 through August 31, 2013.

**2011-2014 COLLECTIVE BARGAINING AGREEMENT WITH THE FRANKLIN PIERCE EDUCATIONAL SUPPORT PERSONNEL**

**11-M-62**

It was moved by Mr. Baumgarten, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the Collective Bargaining Agreement between Franklin Pierce Schools and the Franklin Pierce Educational Support Personnel for the period of September 1, 2011 through August 31, 2014.

**MEAL PRICE INCREASES**

11-M-63

It was moved by Mrs. Sherman, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors approve the increase of meal prices.

**POLICY 2021: LIBRARY MEDIA CENTERS**

Ms. Teri Poff, Executive Director of Teaching and Learning, presented Policy 2021: Library Media Centers for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 3207: PROHIBITION OF HARASSMENT, INTIMIDATION, AND BULLYING**

Dr. Frank Hewins, Superintendent, presented Policy 3207: Prohibition of Harassment, Intimidation, and Bullying for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 3210: NONDISCRIMINATION**

Mr. Gary Benson, Executive Director of Human Resources, presented Policy 3210: Nondiscrimination for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 3410: STUDENT HEALTH**

Mr. Bill Rasplica, Executive Director of Learning Support Services, presented Policy 3410: Student Health for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 6020: SYSTEM OF FUNDS AND ACCOUNTS**

Mr. Ted Kilcup, Executive Director of Business and Operations, presented Policy 6020: System of Funds and Accounts for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 6022: MINIMUM FUND BALANCE**

Mr. Ted Kilcup, Executive Director of Business and Operations, presented Policy 6022: Minimum Fund Balance for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**CURRICULUM ADOPTION: AP CHEMISTRY: CHEMISTRY & CHEMICAL REACTIVITY**

Ms. Teri Poff, Executive Director of Teaching and Learning, presented *AP Chemistry: Chemistry & Chemical Reactivity*, which was approved by the Curriculum Advisory Committee, for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**PROCEDURE 2021P: LIBRARY MEDIA CENTERS**

Ms. Teri Poff, Executive Director of Teaching and Learning, presented Procedure 2021P: Library Media Centers as an informational item.

**PROCEDURE 5253P: MAINTAINING PROFESSIONAL STAFF/STUDENT BOUNDARIES**

Mr. Gary Benson, Executive Director of Human Resources, presented Procedure 5253P: Maintaining Professional Staff/Student Boundaries as an informational item.

**APPROVED TRAVEL REQUESTS**

Dr. Frank Hewins, Superintendent, presented a list of recently approved out-of-state travel requests to the Board of Directors as an informational item.

**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, August 16, 2011 beginning at 7:00 p.m. at the Jo Anne Matson Administration Center.

There being no further business to transact, the meeting adjourned at 1:30 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

August 9, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 8:35 a.m. The meeting was held in the Community Room at the Garfield Book Store, located at 208 Garfield St, Suite 101, Tacoma, WA 98444.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mr. Roberts, Mrs. Sherman. Absent: Mrs. Palmer.

### WORK SESSION

The Board of Directors reviewed and discussed the following items:

1. District Happenings and Upcoming Events
2. Board Operating Principles
3. Update of Data Dashboard/Data Notebook by Mr. Tim Stensager, Assistant Superintendent
4. Update of District Happenings by Cabinet Members
  - Mr. Tim Stensager, Assistant Superintendent
  - Ms. Carolyn Treleven, Executive Director of Teaching and Learning
  - Mr. Bill Rasplca, Executive Director of Learning Support Services
  - Mr. Gary Benson, Executive Director of Human Resources
  - Mr. Ted Kilcup, Executive Director of Business and Operations
  - Mr. Willie Painter, Public Information Office

### RECESS

Mr. Roberts recessed the special meeting of the Board of Directors at 12:36 p.m. for a lunch break. The special meeting was reconvened by Mr. Roberts at 1:47 p.m.

After lunch, the following items were reviewed and discussed:

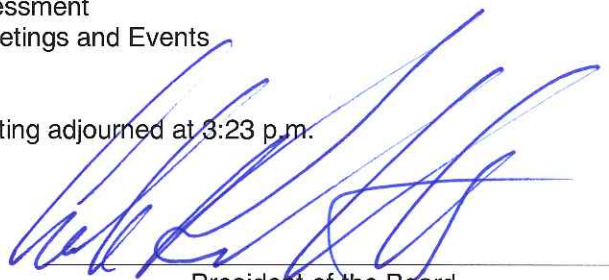
1. Board and Superintendent Goals for 2011-2014
2. Board of Directors End-of-Year Self-Assessment
3. 2011-2012 Calendar of School Board Meetings and Events

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 3:23 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

August 16, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Harstad called the special meeting to order at 6:09 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mr. Roberts (arrived late), Mrs. Sherman. Absent: Mrs. Palmer.

### WORK SESSION

The Board of Directors reviewed and discussed the following items:

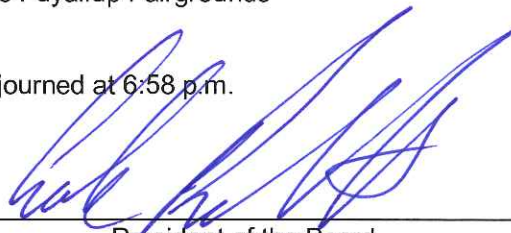
1. School and District Happenings
2. Data Notebook Update – Mr. Tim Stensager, Assistant Superintendent
3. Update on Facilities and Transportation – Mr. Ted Kilcup, Executive Director of Business and Operations
4. Update on Human Resources Activities– Mr. Gary Benson, Executive Director of Human Resources
5. Update on Staff, Curriculum, and Training – Ms. Carolyn Treleven, Executive Director of Teaching and Learning
6. Update on Learning Support Services – Mr. Bill Rasplica, Executive Director of Learning Support Services
7. Possibility of Holding High School Graduations at the Puyallup Fairgrounds

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 6:58 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

August 16, 2011

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:05 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mr. Roberts, Mrs. Sherman. Absent: Mrs. Palmer.

### AGENDA

11-M-64

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the agenda as presented.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins commented on district happenings and upcoming events.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

There were no announcements or comments from the Board of Directors.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

There were no announcements or comments from the community.

### CONSENT AGENDA

11-M-65

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

#### (1) Minutes

Minutes for the regular meeting of the Board of Directors on July 5, 2011 and the special meeting on August 9, 2011.

#### (2) Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the Board. Approve for payment those vouchers included in the listing and further described as follows:

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$3,882,042.24	06/30/2011
	245375 – 245380	\$5,955.47	06/30/2011
	245381 – 245419	\$1,543,507.58	06/30/2011
	Direct Dep/Bank Fees	\$3,534,489.12	07/29/2011
	245571 – 245575	\$11,948.52	07/29/2011
	245576 – 245610	\$1,449,485.41	07/29/2011
<b>General Fund – A/P</b>	Direct Deposit	\$140,484.75	06/15/2011
	Direct Deposit	\$536,777.42	06/30/2011
	245307 – 245367	\$312,311.40	06/15/2011
	245420 – 245505	\$341,086.10	06/30/2011
	245517	\$2,409.32	06/30/2011
	Direct Deposit	\$222,267.43	07/15/2011
	Direct Deposit	\$432,783.34	07/29/2011
	245518 – 245567	\$248,311.87	07/15/2011
	245611 – 245657	\$373,394.00	07/29/2011

(2) **Audit of Expenditures (continued)**

	<b><u>Number</u></b>	<b><u>Amount</u></b>	<b><u>Date Issued</u></b>
<b>Capital Projects</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$14,824.31	06/30/2011
	A/P Direct Deposit	\$27,085.58	06/30/2011
	245368	\$1,850.45	06/15/2011
	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$9,912.35	07/29/2011
	A/P Direct Deposit	\$180,143.71	07/29/2011
	254658	\$1,850.45	07/29/2011
<b>ASB</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$5,602.20	06/30/2011
	A/P Direct Deposit	\$182.70	06/15/2011
	A/P Direct Deposit	\$51,046.18	06/30/2011
	245369 – 245374	\$7,378.80	06/15/2011
	245506 – 245516	\$6,421.75	06/30/2011
	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$4,513.67	07/29/2011
	A/P Direct Deposit	\$170.35	07/15/2011
	A/P Direct Deposit	\$38,798.65	07/29/2011
	245568 – 245570	\$4,135.42	07/15/2011
	254659	\$50.00	07/29/2011

(3) **Personnel Action**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
<b><u>New Hires</u></b>		
Agar, Lori	Learning Specialist at Central Avenue	08-23-11
Anderson, Delfina	Paraeducator at Harvard	08-31-11
Avary, Carre	MS Teacher at Keithley	08-23-11
Brown, Lisa	Paraeducator at Midland	08-31-11
Cabe, Analisa	Elem Teacher at Collins	08-23-11
Castro, Norma	Paraeducator at Ford	08-31-11
Dail, Emily	.5 FTE Music Teacher at Central Avenue	08-23-11
Demke, Allison	.5 FTE Elem Teacher at Collins	08-23-11
Dykstra, Ariel	CTE Teacher at Franklin Pierce/Washington	08-23-11
Edwards, Jessica	Elem Teacher at James Sales	08-23-11
Elliott, Bevan	MS Teacher at Keithley	08-23-11
Fisher, Marlys	Paraeducator at Christensen/Collins	08-31-11
Fleming, Felita	Paraeducator at Central Avenue	08-31-11
Glance, Melinda	Special Ed Teacher at Ford	08-23-11
Gleason, Laurie	Paraeducator at Collins	08-30-11
Green, Elizabeth	Elementary Teacher at James Sales	08-23-11
Johnson, Rachel	Elem Teacher at Harvard	08-23-11
Lynch, Shelbe	Paraeducator at Elmhurst/Harvard	08-31-11
Marubayashi, Aimee	HS Teacher at Franklin Pierce	08-23-11
McMullan, Ebonie	Special Ed Teacher at Washington	08-23-11
Miles, Kelly	Paraeducator at Washington	08-31-11
Patten, Laura	MS Teacher at Keithley	08-23-11
Peebles, Renee	Paraeducator at Brookdale/Central Avenue	08-31-11
Reardon, Marie	HS Teacher at Washington	08-23-11
Rodda, Jamie	HS Teacher at Washington	08-23-11
Schleif, Loretta	Paraeducator at Christensen	08-31-11

(3) **Personnel Action (continued)**

Name	Assignment	Effective Date
<b><u>New Hires (continued)</u></b>		
Serr, Jenna	Elem Teacher at James Sales	08-23-11
Shelby, Jonathan	HS Teacher at GATES	08-23-11
Sonntag, Mary	.5 FTE Elem Teacher at Central Avenue	08-23-11
Soule, Marilyn	CTE Teacher at Washington	08-23-11
Tallman, Andrea	Paraeducator at Brookdale	08-30-11
Tyrrell, Jacob	HS Teacher at Franklin Pierce	08-23-11
Waldroupe, Christina	Psychology Intern at LSS	08-30-11
Waters, Dianne	Paraeducator at James Sales/Midland	08-30-11
Whetstone, Rebecca	Paraeducator at Elmhurst	08-31-11
Winesberry Jajuan	Paraeducator at James Sales	08-30-11

**Resignation/Retirement/Replacement/Termination**

Beach, Sarah	Special Ed Teacher at Ford	08-31-11
Graves, Sara	Dean of Students at Keithley	08-31-11
Grondahl, Deborah	Learning Specialist at Brookdale	06-30-11
Hippert, Sara	Info Tech Specialist at Brookdale	08-31-11
Leah Stockton	Elem Teacher at James Sales	08-31-11
Miller, Jr., Carl	Bus Driver at Transportation	07-31-11
Owens, Noel Kenneth	Elem Teacher at James Sales	08-31-11
Stoker, Steven	MS Teacher at Ford	08-31-11
Verhaaren, Shirley	Bus Driver at Transportation	08-31-11
Ward, Stephen	iSchool Teacher at GATES	08-31-11

**Appointment/Promotion/Transfer**

Brown, Joanna	.5 FTE Elem Teacher at Brookdale	08-23-11
Marsh, Michael	Elem Teacher at Christensen	08-23-11

**Leaves of Absence**

Brown, Joanna; Elem Teacher @ Brookdale; .5 FTE Gen LOA; 9/1/11 – 8/31/12  
Otto, Linda; Elem Teacher @ Christensen; Gen LOA; 9/1/11 – 8/31/12

(4) **Investment and Financial Report**

Budget status reports for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund, and ASB Fund for the month of June 2011.

**POLICY 2021: LIBRARY MEDIA CENTERS**

11-M-66

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt Policy 2021: Library Media Centers.

**POLICY 3207: PROHIBITION OF HARASSMENT, INTIMIDATION, AND BULLYING**

11-M-67

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 3207: Prohibition of Harassment, Intimidation, and Bullying.

**POLICY 3210: NONDISCRIMINATION**

11-M-68

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 3210: Nondiscrimination.

**POLICY 3410: STUDENT HEALTH**

11-M-69

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 3410: Student Health.

**POLICY 6020: SYSTEM OF FUNDS AND ACCOUNTS**

11-M-70

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 6020: System of Funds and Accounts.

**POLICY 6022: MINIMUM FUND BALANCE**

11-M-71

It was moved by Mrs. Sherman, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors adopt Policy 6022: Minimum Fund Balance.

**CURRICULUM ADOPTION: AP CHEMISTRY: CHEMISTRY & CHEMICAL REACTIVITY**

11-M-72

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt *AP Chemistry: Chemistry & Chemical Reactivity*, HS AP Chemistry, Brooks/Cole, 2012.

**RESOLUTION 11-R-06: INTERLOCAL COOPERATIVE AGREEMENT FOR EDUCATIONAL SERVICES WITH BATES TECHNICAL COLLEGE**

11-M-73

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Resolution 11-R-06: Interlocal Cooperative Agreement for Educational Services with Bates Technical College.

**TRAVEL REQUESTS – FPHS AND WHS SADD GROUP, WHS**

11-M-74

It was moved by Mr. Harstad, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors combine tabs M, N, and O of the Board packet into one item and approve the travel requests for the overnight field trips with students for the Franklin Pierce High School and Washington High School SADD Group, as well as two travel requests for Washington High School.

**POLICY 1105: DIRECTOR DISTRICT BOUNDARIES**

Dr. Frank Hewins, Superintendent, presented Policy 1105: Director District Boundaries for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 2100: EDUCATIONAL OPPORTUNITIES FOR MILITARY CHILDREN**

Dr. Frank Hewins, Superintendent, presented Policy 2100: Educational Opportunities for Military Children for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 2020: CURRICULUM DEVELOPMENT AND ADOPTION OF INSTRUCTIONAL MATERIALS**

Ms. Carolyn Treleven, Executive Director of Teaching and Learning, presented Policy 2020: Curriculum Development and Adoption of Instructional Materials for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 4331: PARTNERSHIPS WITH COMMUNITY CHILDCARE CENTERS**

Mr. Bill Rasplica, Executive Director of Learning Support Services, presented Policy 4331: Partnerships with Community Childcare Centers for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 5010: NONDISCRIMINATION AND AFFIRMATIVE ACTION**

Mr. Gary Benson, Executive Director of Human Resources, presented Policy 5010: Nondiscrimination and Affirmative Action for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 6882: SALE OF REAL PROPERTY**

Mr. Ted Kilcup, Executive Director of Business and Operations, presented Policy 6882: Sale of Real Property for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**PROCEDURE 1105P: DIRECTOR DISTRICTS**

Dr. Frank Hewins, Superintendent, presented Procedure 1105P: Director Districts as an informational item.

**PROCEDURE 2020.1P: CURRICULUM DEVELOPMENT AND ADOPTION OF INSTRUCTIONAL MATERIALS**

Ms. Carolyn Treleven, Executive Director of Teaching and Learning, presented Procedure 2020.1P: Curriculum Development and Adoption of Instructional Materials as an informational item.

**PROCEDURE 5406P: LEAVE SHARING**

Mr. Gary Benson, Executive Director of Human Resources, presented Procedure 5406P: Leave Sharing as an informational item.

**PROCEDURE 6213P: TRAVEL AND MEAL REIMBURSEMENT PROCEDURES**

Mr. Ted Kilcup, Executive Director of Business and Operations, presented Procedure 6213P: Travel and Meal Reimbursement Procedures as an informational item.

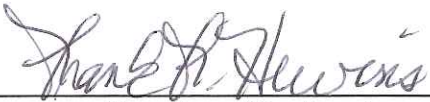
**APPROVED TRAVEL REQUESTS**

Dr. Frank Hewins, Superintendent, presented a list of recently approved out-of-state travel requests to the Board of Directors as an informational item.

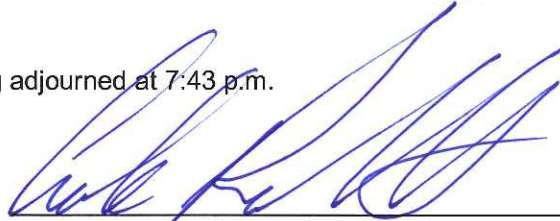
**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, September 13, 2011 beginning at 7:00 p.m. at the Jo Anne Matson Administration Center.

There being no further business to transact, the meeting adjourned at 7:43 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

September 13, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:02 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

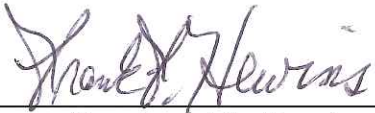
### WORK SESSION

The Board of Directors reviewed and discussed the following items:

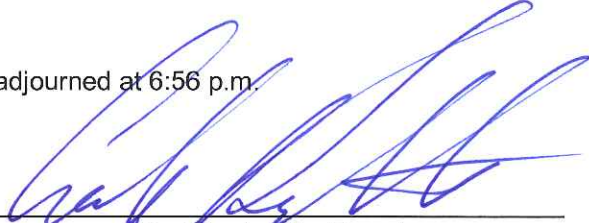
1. School and District Happenings
2. 2011-2014 District Goals
3. Update on the Start of School
4. Legislative Assembly Proposals

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 6:56 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

September 13, 2011

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:04 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### AGENDA

11-M-75

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the agenda as presented.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins commented on district happenings and upcoming events.

### ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

Alexis McGrath and Mi Kyeong Jung, Washington High School AFJROTC students, reported on JROTC activities. Washington High School student Spencer Togia invited the board to a Rachel's Challenge event. Washington High School student Casey Daniels reported on student activities and school events.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

There were no announcements or comments from the Board of Directors.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

There were no announcements or comments from the community.

### CONSENT AGENDA

11-M-76

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

#### (1) Minutes

Minutes for the special and regular meetings of the Board of Directors on August 16, 2011.

#### (2) Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the Board. Approve for payment those vouchers included in the listing and further described as follows:

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$3,326,685.51	08/31/2011
	245700 – 245710	\$24,724.02	08/31/2011
	245711 – 245746	\$1,521,189.16	08/31/2011
<b>General Fund – A/P</b>	Direct Deposit	\$54,051.01	08/15/2011
	Direct Deposit	\$312,966.70	08/31/2011
	245660 – 245697	\$237,741.43	08/15/2011
	245747 – 245786	\$140,009.72	08/31/2011

(2) **Audit of Expenditures (continued)**

	<b><u>Number</u></b>	<b><u>Amount</u></b>	<b><u>Date Issued</u></b>
<b>General Fund – A/P (cont)</b>	245790 – 245794	\$56,390.00	08/31/2011
	245795	\$3,857.74	08/31/2011
<b>Capital Projects</b>	A/P Direct Deposit	\$57,497.10	08/31/2011
	245698	\$1,850.45	08/15/2011
<b>ASB</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$7,463.64	08/31/2011
	A/P Direct Deposit	\$10,321.53	08/31/2011
	245699	\$500.00	08/15/2011
	245787 – 245789	\$5,801.50	08/31/2011

(3) **Personnel Action**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
<b><u>New Hires</u></b>		
Batzle, Christina	Psychologist at Learning Support Svcs	08-23-11
Bott, Paula	MS Teacher at Ford	08-23-11
Bowlby, Claire	Temp Paraeducator at Brookdale	08-30-11
Brooks, Sarah	Paraeducator at Ford	08-30-11
Burgess, Sandra	Temp Paraeducator at Brookdale	08-30-11
Crossen, Rachel	Elem Teacher at Brookdale	08-24-11
Foley, Susan	Temp Paraeducator at Brookdale	08-30-11
Gillon, Carol	Elem Teacher at James Sales	08-23-11
Harper, Travis	HS Teacher at Washington	08-23-11
Harris, Jennifer	Special Ed Teacher at Ford	08-23-11
Hoghaug, Thomas	CTE Teacher at Franklin Pierce	08-23-11
Howe, Michelle	Special Ed Teacher at Franklin Pierce	08-23-11
Lee, Bonita	Paraeducator at Keithley	08-30-11
Lindner, Peter	CTE Teacher at Keithley	08-30-11
McCluskey, Nicholas	HS Teacher at Washington	08-23-11
Montes Cervantes, Adriana	HS Teacher at Washington	08-23-11
Rhoden, Mary	.8 FTE HS Teacher at Franklin Pierce	08-23-11
Stead, Sherrill	MS Teacher at Ford	08-23-11
Waterbly, Kimberly	HS Teacher at Washington	08-23-11

**Special Actions**

Jamie Rodda rescinded her acceptance of a job offer as a HS Teacher at Washington, effective August 23, 2011.

**Resignation/Retirement/Replacement/Termination**

Barrett, Rebecca	Temp Paraeducator at Franklin Pierce	08-29-11
Beardsley, Valerie	Bus Driver at Transportation	08-29-11
Burtness, Matthew	Elem Teacher at Brookdale	08-31-11
Ferguson, Matthew	Paraeducator at Christensen	08-29-11
Macomber, Dale	Special Ed Teacher at Franklin Pierce	08-11-11
Mooers, Spencer	Bus Driver at Transportation	08-29-11
Noble, Lois	CTE Teacher at Keithley	08-31-11
Owen, Mary	Bus Driver at Transportation	08-29-11
Quiocho, Kimberly	Paraeducator at Keithley	08-29-11

(3) **Personnel Action (continued)**

Name	Assignment	Effective Date
<b><u>Resignation/Retirement/Replacement/Termination (continued)</u></b>		
Simpson, Terry	Bus Driver at Transportation	08-29-11
Stevenson, Sandra	Elem Office Asst/Library Asst at Collins	08-29-11
Vories, Marion	HS Data Manager at Franklin Pierce	09-30-11

**Appointment/Promotion/Transfer**

Brown, Joanna	.5 FTE Elem Teacher at Brookdale	08-23-11
Craig, Helen	Paraeducator at Ford	08-23-11

**Leaves of Absence**

None at this time.

(4) **Investment and Financial Report**

Budget status reports for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund, and ASB Fund for the month of July 2011.

**POLICY 1105: DIRECTOR DISTRICTS**

**11-M-77**

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 1105: Director Districts.

**POLICY 2100: EDUCATIONAL OPPORTUNITIES FOR MILITARY CHILDREN**

**11-M-78**

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 2100: Educational Opportunities for Military Children.

**POLICY 2020: CURRICULUM DEVELOPMENT AND ADOPTION OF INSTRUCTIONAL MATERIALS**

**11-M-79**

It was moved by Mrs. Sherman, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors adopt Policy 2020: Curriculum Development and Adoption of Instructional Materials.

**POLICY 4331: PARTNERSHIPS WITH COMMUNITY CHILDCARE CENTERS**

**11-M-80**

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 4331: Partnerships with Community Childcare Centers.

**POLICY 5010: NONDISCRIMINATION AND AFFIRMATIVE ACTION**

**11-M-81**

It was moved by Mr. Baumgarten, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt Policy 5010: Nondiscrimination and Affirmative Action.

**POLICY 6882: SALE OF REAL PROPERTY**

**11-M-82**

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 6882: Sale of Real Property.

**RESOLUTION 11-R-07: INTERLOCAL AGREEMENT FOR EDUCATIONAL SERVICES**

**11-M-83**

It was moved by Mrs. Palmer, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors adopt Resolution 11-R-07: Interlocal Agreement for Educational Services.

**2011-2012 VOCATIONAL/TECHNICAL EDUCATION CARL PERKINS GRANT**

11-M-84

It was moved by Mr. Harstad, seconded by Mrs. Palmer, and unanimously passed that the Board of Directors approve the Vocational/Technical Education Carl Perkins Grant Application for 2011-2012.

**TRAVEL REQUEST – ALL HIGH SCHOOLS**

11-M-85

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Franklin Pierce High School, GATES High School, and Washington High School.

**PROCEDURE 2100P: EDUCATIONAL OPPORTUNITIES FOR MILITARY CHILDREN**

Dr. Frank Hewins, Superintendent, presented Procedure 2100P: Educational Opportunities for Military Children as an informational item.

**PROCEDURE 3114P FORM: DECLARATION OF INTENT TO PROVIDE HOME-BASED INSTRUCTION**

Dr. Frank Hewins, Superintendent, presented Procedure 3114P Form: Declaration of Intent to Provide Home-Based Instruction as an informational item.

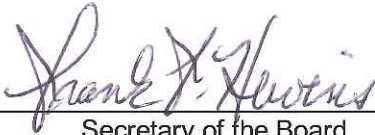
**APPROVED TRAVEL REQUESTS**

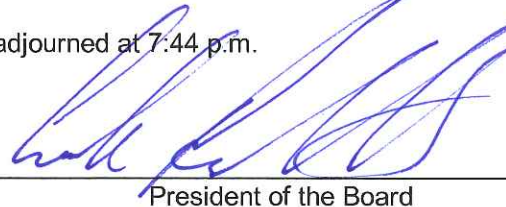
Dr. Frank Hewins, Superintendent, presented a list of recently approved out-of-state travel requests to the Board of Directors as an informational item.

**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, October 11, 2011 beginning at 7:00 p.m. at the Jo Anne Matson Administration Center.

There being no further business to transact, the meeting adjourned at 7:44 p.m.

  
Secretary of the Board

  
President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

September 20, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:03 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

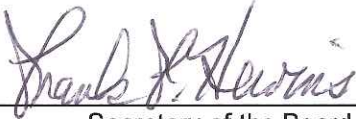
### WORK SESSION

The Board of Directors reviewed and discussed the following items:

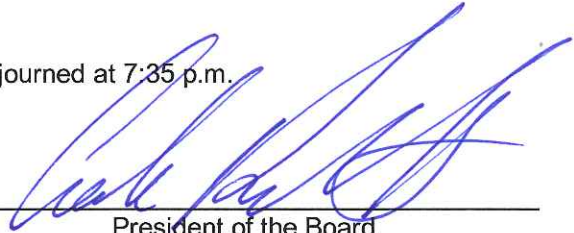
1. School and District Happenings
2. MSP and HSPE Scores
3. Update on State Board Meeting
4. WSSDA Board of Distinction Application

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 7:35 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

October 11, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:03 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### WORK SESSION

The Board of Directors reviewed and discussed the following items:

1. School and District Happenings
2. Legislative Assembly Report
3. School Improvement Plan Reporting Preparations
4. Election Conference

### PUBLIC HEARING

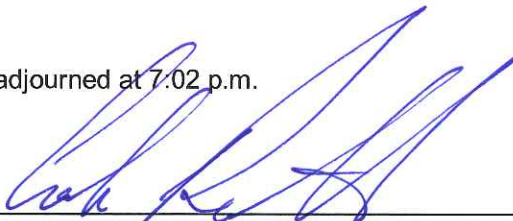
Mr. Roberts recessed the special meeting at 6:45 p.m. and announced a public hearing to discuss the proposed plan to revise the boundaries of the district's internal director districts. Following discussion among district administrators and the Board of Directors, Mr. Roberts called for questions or comments from the audience. Hearing none, Mr. Roberts closed the public hearing at 6:59 p.m. and reconvened the special meeting of the Board of Directors.

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 7:02 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

October 11, 2011

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:06 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### AGENDA

11-M-86

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the agenda as presented.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins commented on district happenings and upcoming events.

### ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

Drew Dawson, Marianna Bell, and Alexa Bayouk, Franklin Pierce High School students, reported on student activities and school events.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

There were no announcements or comments from the Board of Directors.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

Ms. Deana Green commented on an issue she was having with her daughter's bus transportation. FPEA President Ms. Pam Kruse stated her goal to reinstate elementary PE teachers and librarians in the district.

### CONSENT AGENDA

11-M-87

It was moved by Mrs. Sherman, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

#### (1) Minutes

Minutes for the special and regular meetings of the Board of Directors on September 13, 2011 and the special meeting on September 20, 2011.

#### (2) Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the Board. Approve for payment those vouchers included in the listing and further described as follows:

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$3,275,544.34	09/30/2011
	245869 – 245872	\$5,295.73	09/30/2011
	245873 – 245909	\$1,506,285.62	09/30/2011
<b>General Fund – A/P</b>	Direct Deposit	\$210,218.31	09/15/2011
	Direct Deposit	\$325,610.59	09/30/2011
	245796	\$12,280.28	09/06/2011
	245797 – 245847	\$246,640.75	09/15/2011
	245849 – 245863	\$20,187.09	09/15/2011

(2) **Audit of Expenditures (continued)**

	<b><u>Number</u></b>	<b><u>Amount</u></b>	<b><u>Date Issued</u></b>
<b>General Fund – A/P (cont)</b>	245868	\$8,208.41	09/22/2011
	245910 – 245920	\$70,909.01	09/30/2011
	245922 – 245972	\$129,567.55	09/30/2011
<b>Capital Projects</b>	Transfer to other Funds	\$22,912.32	08/31/2011
	A/P Direct Deposit	\$17,809.28	09/15/2011
	A/P Direct Deposit	\$65,218.13	09/30/2011
	245973	\$1,870.45	09/30/2011
<b>ASB</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$1,432.61	09/30/2011
	Transfer to other Funds	\$725.48	08/31/2011
	Transfer to other Funds	\$89.52	07/31/2011
	A/P Direct Deposit	\$22,013.15	09/15/2011
	A/P Direct Deposit	\$15,067.48	09/30/2011
	245848	\$141.83	09/15/2011
	245864 – 245867	\$440.00	09/15/2011
	245921	\$213.00	09/30/2011
	245974 – 245978	\$749.13	09/30/2011

(3) **Personnel Action**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
<b><u>New Hires</u></b>		
Bruton-Morales, Milissa	Temp Paraeducator at Collins	09-23-11
Byrd, Teresa	Nutrition Svcs Asst III at Washington	09-26-11
Craig, Margaret	Temp Paraeducator at Ford	09-15-11
Hall, Jonisha	Temp Paraeducator at Central Avenue	10-03-11
Lunhu, Iryna	Nutrition Svcs Asst III at Keithley	09-26-11
Maynard, Trina	Temp Paraeducator at Central Avenue	09-28-11
Mooers, Spencer	Bus Driver at Transportation	09-14-11
Sherman, Shandel	Elem Teacher at Elmhurst	09-14-11
Wright, Kevin	Paraeducator at Elmhurst	09-23-11
<b><u>Resignation/Retirement/Replacement/Termination</u></b>		
Cline, Martin	Paraeducator at GATES	09-15-11
Farias, Victor	Paraeducator at Elmhurst	08-31-11
Fenstermacher, Diane	Nutrition Svcs Asst III at Ford	09-13-11
Kerrick, Sean	HS Teacher at GATES	10-06-11
Villanueva, Gina	Paraeducator at Headstart	09-15-11
<b><u>Appointment/Promotion/Transfer</u></b>		
Balmer, Tammy	Temp Paraeducator at Collins	09-19-11
Knutson, Erin	Temp Paraeducator at Central Avenue	10-10-11
Lynch, Shelbe	Paraeducator at FPHS	08-19-11
<b><u>Leaves of Absence</u></b>		
None at this time.		

**TRAVEL REQUEST – FRANKLIN PIERCE HIGH SCHOOL**

11-M-88

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Franklin Pierce High School.

**POLICY 1110: ELECTION**

Dr. Frank Hewins, Superintendent, presented Policy 1110: Election for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 3413: STUDENT IMMUNIZATION AND LIFE THREATENING HEALTH CONDITIONS**

Mr. Bill Rasplica, Executive Director of Learning Support Services, presented Policy 3413: Student Immunization and Life Threatening Health Conditions for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 5001: HIRING OF RETIRED SCHOOL EMPLOYEES**

Mr. Gary Benson, Executive Director of Human Resources, presented Policy 5001: Hiring of Retired School Employees for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 5610: SUBSTITUTE EMPLOYMENT**

Mr. Gary Benson, Executive Director of Human Resources, presented Policy 5610: Substitute Employment for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**PROCEDURE 1110P: CANDIDATE ORIENTATION**

Dr. Frank Hewins, Superintendent, presented Procedure 1110P: Candidate Orientation as an informational item.

**PROCEDURE 3413P: STUDENT IMMUNIZATION AND LIFE THREATENING HEALTH CONDITIONS**

Mr. Bill Rasplica, Executive Director of Learning Support Services, presented Procedure 3413P: Student Immunization and Life Threatening Health Conditions as an informational item.

**PROCEDURE 4331P: PARTNERSHIP AGREEMENT WITH COMMUNITY CHILDCARE CENTERS**

Mr. Bill Rasplica, Executive Director of Learning Support Services, presented Procedure 4331P: Partnership Agreement with Community Childcare Centers as an informational item.

**PROCEDURE 5010P: NONDISCRIMINATION AND AFFIRMATIVE ACTION**

Mr. Gary Benson, Executive Director of Human Resources, presented Procedure 5010P: Nondiscrimination and Affirmative Action as an informational item.

**APPROVED TRAVEL REQUESTS**

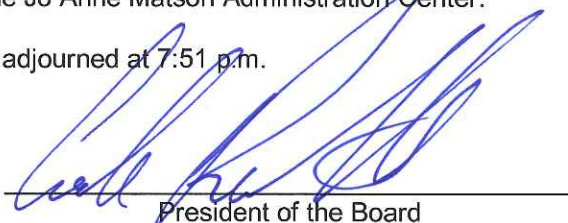
Dr. Frank Hewins, Superintendent, presented a list of recently approved out-of-state travel requests to the Board of Directors as an informational item.

**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, November 8, 2011 beginning at 7:00 p.m. at the Jo Anne Matson Administration Center.

There being no further business to transact, the meeting adjourned at 7:51 p.m.

  
Secretary of the Board

  
President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

October 25, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:01 p.m.

### BOARD MEMBERS PRESENT

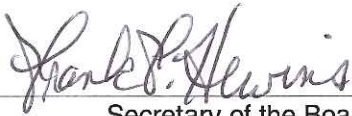
Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### WORK SESSION

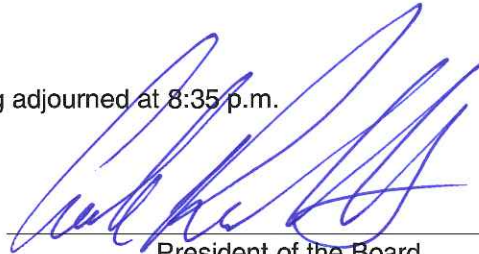
The district's elementary schools, including Brookdale, Central Avenue, Christensen, Collins, Elmhurst, Harvard, James Sales, and Midland, presented their School Improvement Plans to the Board of Directors. Discussion followed the presentations.

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 8:35 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

October 27, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:04 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### WORK SESSION

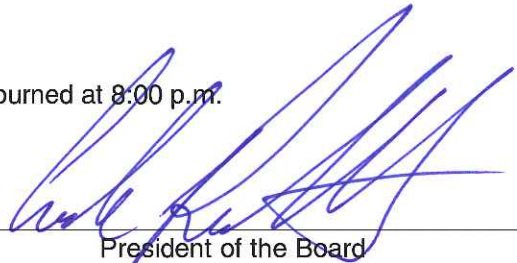
The district's secondary schools, including Ford Middle School, Keithley Middle School, Franklin Pierce High School, GATES High School, and Washington High School, presented their School Improvement Plans to the Board of Directors. Discussion followed the presentations.

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 8:00 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

November 8, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:01 p.m.

### BOARD MEMBERS PRESENT

Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman. Absent: Mr. Baumgarten.

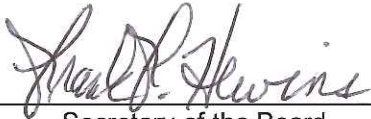
### WORK SESSION

The Board of Directors reviewed and discussed the following items:

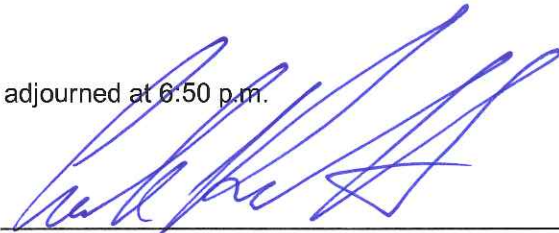
1. School and District Happenings
2. Debrief of School Improvement Plan Presentations
3. Potential Head Start Location at Old Spanaway Elementary School
4. WSSDA Annual Conference Logistics

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 6:50 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

November 8, 2011

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:00 p.m.

### BOARD MEMBERS PRESENT

Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman. Absent: Mr. Baumgarten.

### AGENDA

11-M-89

It was moved by Mr. Harstad, seconded by Mrs. Palmer, and unanimously passed that the Board of Directors adopt the agenda as presented.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins commented on district happenings and upcoming events.

### ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

Leeann Ward, Zack McCann, Isaac Folitau, and Erica Hernandez, GATES High School students, reported on student activities and school events. Alexis McGrath and Dalton Hines, Washington High School AFJROTC students, reported on JROTC activities.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

There were no announcements or comments from the Board of Directors.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

FPEA President Ms. Pam Kruse encouraged educators to wear red on the first day of the legislative session to show support for education, and also commented on the lack of funding for elementary PE teachers and librarians. Ms. Sheila Mortensen commented on her concerns regarding some district and school practices. She also thanked the Board for listening to her and responding to her concerns in the past. Mr. Mike Mortensen congratulated the JROTC students who spoke to the Board about their activities and shared his support for the ROTC program. He also stated that he supports Ms. Mortensen's comments and concerns.

### CONSENT AGENDA

11-M-90

It was moved by Mrs. Palmer, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

#### (1) Minutes

Minutes for the special and regular meetings of the Board of Directors on October 11, 2011 and the special meetings on October 25, 2011 and October 27, 2011.

#### (2) Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the Board. Approve for payment those vouchers included in the listing and further described as follows:

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$3,375,079.19	10/31/2011
	246049 – 246055	\$10,079.54	10/31/2011
	246056 – 246090	\$1,516,210.32	10/31/2011

(2) **Audit of Expenditures (continued)**

	<b><u>Number</u></b>	<b><u>Amount</u></b>	<b><u>Date Issued</u></b>
<b>General Fund – A/P</b>	Direct Deposit	\$152,308.31	10/15/2011
	Direct Deposit	\$474,074.01	10/31/2011
	245979 – 246041	\$595,450.56	10/15/2011
	246091 – 246144	\$148,297.47	10/31/2011
<b>Capital Projects</b>	A/P Direct Deposit	\$58,524.36	10/31/2011
	246042 – 246043	\$74,575.45	10/15/2011
<b>ASB</b>	A/P Direct Deposit	\$14,655.94	10/15/2011
	A/P Direct Deposit	\$24,920.80	10/31/2011
	246044 – 246048	\$3,707.13	10/15/2011
	246145 – 246155	\$9,528.35	10/31/2011
<b>PPF</b>	A/P Direct Deposit	\$70.00	10/31/2011

(3) **Personnel Action**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
<b><u>New Hires</u></b>		
Bates, Brittany	Temp Paraeducator at Elmhurst	10-20-11
Dressel, Cari	Temp Paraeducator at Midland	10-10-11
Edder, Kathleen	HS Teacher at GATES	10-05-11
Lewis, Alex	Temp Paraeducator at James Sales	10-24-11
Lowder, Samantha	Temp Paraeducator at Franklin Pierce	10-10-11
Marks, Jennifer	Temp Paraeducator at James Sales	10-24-11
McNees, Brittany	Paraeducator at Headstart	10-18-11
Owen, Mary	Bus Driver at Transportation	10-07-11
Smith, Charmaine	Temp Paraeducator at Brookdale	10-13-11
<b><u>Resignation/Retirement/Replacement/Termination</u></b>		
Amezcuca, Veronica	MS Multimedia Library Asst at Ford	10-04-11
Hill, Darla	Bus Driver at Transportation	09-27-11
Lynch, Karen	MS Teacher at Ford	11-30-11
<b><u>Appointment/Promotion/Transfer</u></b>		
Anderson, Sharon	Elementary Office Assistant at Collins	10-27-11
Haynes, Rita	Paraeducator at Harvard and Elmhurst	10-03-11
Rodriguez, Kristie	Paraeducator at Franklin Pierce HS	10-10-11
<b><u>Leaves of Absence</u></b>		
None at this time.		

**POLICY 1110: ELECTION**

**11-M-91**

It was moved by Mrs. Sherman, seconded by Mrs. Palmer, and unanimously passed that the Board of Directors adopt Policy 1110: Election.

**POLICY 3413: STUDENT IMMUNIZATION AND LIFE THREATENING HEALTH CONDITIONS**

**11-M-92**

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 3413: Student Immunization and Life Threatening Health Conditions.

**POLICY 4215: USE OF TOBACCO AND NICOTINE SUBSTANCES ON SCHOOL PROPERTY** 11-M-93

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 4215: Use of Tobacco and Nicotine Substances on School Property.

**POLICY 5001: HIRING OF RETIRED SCHOOL EMPLOYEES** 11-M-94

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt Policy 5001: Hiring of Retired School Employees.

**POLICY 5610: SUBSTITUTE EMPLOYMENT** 11-M-95

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 5610: Substitute Employment.

**RESOLUTION 11-R-08: SUPPORT OF THE FUNDING TO COMPLETE THE PIERCE COUNTY SKILLS CENTER** 11-M-96

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Resolution 11-R-08: Support of the Funding to Complete the Pierce County Skills Center.

**RESOLUTION 11-R-09: DIRECTOR DISTRICT BOUNDARY CHANGES** 11-M-97

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt Resolution 11-R-09: Director District Boundary Changes.

**COLLECTIVE BARGAINING AGREEMENT BETWEEN FRANKLIN PIERCE SCHOOLS AND THE PUBLIC SCHOOL EMPLOYEES (PSE)** 11-M-98

Mrs. Sherman stated the following for the record, "Pursuant to RCW 42.23.030 and consistent with School Board Policy 1610, I will not be participating in the discussion or the vote on the negotiated agreement between the district and the Public School Employees (PSE) because I am married to one of the bargaining unit members and thereby have a beneficial interest in the agreement." Then it was moved by Mrs. Palmer, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the Collective Bargaining Agreement between the Franklin Pierce School District #402 and the Public School Employees for the period of September 1, 2011 through August 31, 2014.

**PROPOSED CHANGES TO GATES HIGH SCHOOL'S ASB CONSTITUTION** 11-M-99

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the changes to GATES High School's ASB constitution.

**SURPLUS VEHICLES** 11-M-100

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the surplus of the listed vehicles.

**POLICY 2170: CAREER AND TECHNICAL EDUCATION**

Mr. Tim Stensager, Assistant Superintendent, presented Policy 2170: Career and Technical Education for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 3120: ENROLLMENT**

Mr. Tim Stensager, Assistant Superintendent, presented Policy 3120: Enrollment for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**PROCEDURE 2022P: ELECTRONIC RESOURCES**

Mr. Tim Stensager, Assistant Superintendent, presented Procedure 2022P: Electronic Resources as an informational item.

**PROCEDURE 2170P: CAREER AND TECHNICAL EDUCATION**

Mr. Tim Stensager, Assistant Superintendent, presented Procedure 2170P: Career and Technical Education as an informational item.

**PROCEDURE 3120P: ENROLLMENT**

Mr. Tim Stensager, Assistant Superintendent, presented Procedure 3120P: Enrollment as an informational item.

**PROCEDURE 3207P: PROHIBITION OF HARASSMENT, INTIMIDATION, AND BULLYING**

Mr. Tim Stensager, Assistant Superintendent, presented Procedure 3207P: Prohibition of Harassment, Intimidation, and Bullying as an informational item.

**APPROVED TRAVEL REQUESTS**

Dr. Frank Hewins, Superintendent, presented a list of recently approved out-of-state travel requests to the Board of Directors as an informational item.

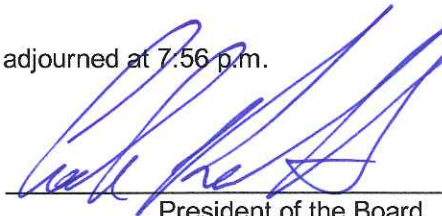
**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, December 13, 2011 beginning at 7:00 p.m. at the Jo Anne Matson Administration Center.

There being no further business to transact, the meeting adjourned at 7:56 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

December 6, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:02 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.


### WORK SESSION

The Board of Directors reviewed and discussed the following items:

1. School and District Happenings
2. Debrief of WSSDA Annual Conference
3. Legislative Updates
4. Discussion Regarding Capital Levy

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 8:30 p.m.

  
Secretary of the Board  
President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

December 13, 2011

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:06 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### WORK SESSION

The Board of Directors reviewed and discussed the following items:

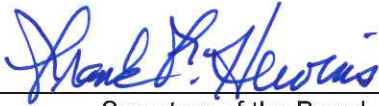
1. School and District Happenings

### SPECIAL PRESENTATION

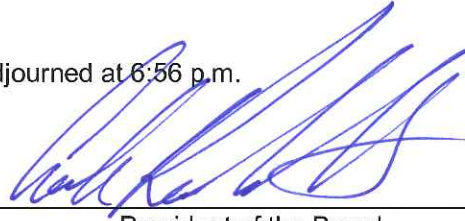
Ms. Ruth Tiger and Ms. Cindy Johnston gave a presentation on the district's early learning programs, classes, and efforts to the Board.

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 6:56 p.m.



Secretary of the Board



President of the Board

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

December 13, 2011

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:01 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Mrs. Palmer, Mr. Roberts, Mrs. Sherman.

### OATHS OF OFFICE

Mr. Baumgarten, who was re-elected as the Director of District 3; Mrs. Palmer, who was re-elected as the Director of District 1; and Mrs. Sherman, who was re-elected as the Director of District 4, took their oaths of office. The oaths were administered by Superintendent Dr. Frank Hewins.

### ELECTION OF 2012 SCHOOL BOARD PRESIDENT

11-M-101

Mr. Baumgarten nominated Mr. Roberts for School Board President for 2012. There were no further nominations. It was moved by Mr. Baumgarten, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve Mr. Roberts as the School Board President for 2012.

### ELECTION OF 2012 SCHOOL BOARD VICE PRESIDENT

11-M-102

Mr. Baumgarten nominated Mr. Harstad for the School Board Vice President for 2012. There were no further nominations. It was moved by Mr. Baumgarten, seconded by Mr. Roberts, and unanimously passed that the Board of Directors approve Mr. Harstad as the School Board Vice President for 2012.

### AGENDA

11-M-103

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt the agenda as presented.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins had no comments or announcements.

### ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

Casey Daniels, Lenzi Taylor, and Daniela Cazares, Washington High School students, reported on student activities and school events.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

Mrs. Palmer commented on Franklin Pierce High School's play, Guys and Dolls, stating that it was pure fun to attend.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

FPEA President Ms. Pam Kruse thanked the Board and administrators who attended a legislative reception on December 8, 2011, and stated that the union will be lobbying for education on February 6, 2012 in Olympia. She also congratulated this year's national board candidates, including: Jennifer Walling, Katherine Trezise, Cynthia Miller, Becky Kristovich, Tina Barr, Susi Burd, Jim Capecchi, Tiffany Disney, Eric Goodman, and Anne Hatler. Ms. Kruse also commented on the documentary, American Teacher, and stated her goal to sponsor a screening of the film.

### CONSENT AGENDA

11-M-104

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

(1) **Minutes**

Minutes for the special and regular meetings of the Board of Directors on November 8, 2011 and the special meeting on December 6, 2011.

(2) **Audit of Expenditures**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the Board. Approve for payment those vouchers included in the listing and further described as follows:

	<b><u>Number</u></b>	<b><u>Amount</u></b>	<b><u>Date Issued</u></b>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$3,417,817.18	11/30/2011
	246228 – 246232	\$7,330.98	11/30/2011
	246233 – 246268	\$1,526,357.72	11/30/2011
<b>General Fund – A/P</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$75.00	11/30/2011
	Direct Deposit	\$118,114.47	11/15/2011
	Direct Deposit	\$380,898.92	11/30/2011
	246156 – 246215	\$131,520.57	11/15/2011
	246269 – 246321	\$153,654.41	11/30/2011
<b>Capital Projects</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$2,007.18	11/30/2011
	A/P Direct Deposit	\$445.89	11/15/2011
	A/P Direct Deposit	\$21,566.99	11/30/2011
	246216	\$1,850.45	11/15/2011
	246322	\$1,517.08	11/30/2011
<b>ASB</b>	Transfer to other		
	Funds/Payroll, Bus Trips, etc.	\$8,713.24	11/30/2011
	A/P Direct Deposit	\$820.72	11/15/2011
	A/P Direct Deposit	\$36,232.69	11/30/2011
	246217 – 246227	\$7,870.02	11/15/2011
	246323	\$2,754.36	11/30/2011
<b>PPF</b>	A/P Direct Deposit	\$24.00	11/30/2011

(3) **Personnel Action**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
<b><u>New Hires</u></b>		
Greer, Karen	MS Multi-Media Library Asst at Ford	10-27-11
Moore, Segunda	Nutrition Svcs Asst III at Keithley	11-15-11
Nelson, Deborah	Temp Paraeducator at Elmhurst	11-28-11
Reichardt, Erica	Elem Teacher at James Sales	11-22-11
Runnalls, Brian	Network Manager at Information Technology	11-29-11
<b><u>Resignation/Retirement/Replacement/Termination</u></b>		
Hall, Jonisha	Temp Paraeducator at Central Avenue	11-23-11
Landon, Ryan	Paraeducator at Franklin Pierce	11-22-11
Lesner, Jennifer	Elem Teacher at James Sales	11-23-11
Ortiz, Carlos	Paraeducator at Franklin Pierce	11-14-11
Sweeney, Patricia	Elem Asst Custodial at Elmhurst	11-19-11

(3) **Personnel Action (continued)**

Name	Assignment	Effective Date
<b><u>Resignation/Retirement Appointment/Promotion/Transfer</u></b>		
Byrd, Teresa	Nutrition Svcs Assistant III at Washington	10-28-11
Holten, Kristen	High School Office Manager at Ford	11-28-11
Palmer, Connie	Nutrition Svcs Assistant II at Elmhurst	10-24-11
Samuel, Julian	Paraeducator at Franklin Pierce HS	10-31-11
Wheeler, Glenda	Nutrition Svcs Assistant II at Ford	10-24-11

**Leaves of Absence**

None at this time.

(4) **Investment and Financial Report**

Budget status reports for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund, and ASB Fund for the month of August 2011.

(5) **Investment and Financial Report**

Budget status reports for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund, and ASB Fund for the month of September 2011.

(6) **Investment and Financial Report**

Budget status reports for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund, and ASB Fund for the month of October 2011.

**POLICY 2170: CAREER AND TECHNICAL EDUCATION**

**11-M-105**

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 2170: Career and Technical Education.

**POLICY 3120: ENROLLMENT**

**11-M-106**

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 3120: Enrollment.

**DELETION OF POLICY 1115: VACANCIES**

**11-M-107**

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the deletion of Policy 1115: Vacancies.

**DELETION OF POLICY 1230: SECRETARY**

**11-M-108**

It was moved by Mrs. Sherman, seconded by Mrs. Palmer, and unanimously passed that the Board of Directors approve the deletion of Policy 1230: Secretary.

**DELETION OF POLICY 3121: COMPULSORY ATTENDANCE**

**11-M-109**

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the deletion of Policy 3121: Compulsory Attendance.

**DELETION OF POLICY 4010: STAFF COMMUNICATIONS RESPONSIBILITY**

**11-M-110**

It was moved by Mr. Baumgarten, seconded by Mrs. Palmer, and unanimously passed that the Board of Directors approve the deletion of Policy 4010: Staff Communications Responsibility.

**DELETION OF POLICY 4300: POLITICAL RELATIONSHIPS WITH GOVERNMENTAL AGENCIES**

**11-M-111**

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the deletion of Policy 4300: Political Relationships with Governmental Agencies.

**DELETION OF PROCEDURE 4300P: POLITICAL RELATIONSHIPS WITH GOVERNMENTAL AGENCIES** 11-M-112

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the deletion of Procedure 4300P: Political Relationships with Governmental Agencies.

**DELETION OF POLICY 5402: MATERNITY LEAVE** 11-M-113

It was moved by Mrs. Palmer, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the deletion of Policy 5402: Maternity Leave.

**DELETION OF POLICY 5409: OTHER LEAVES** 11-M-114

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the deletion of Policy 5409: Other Leaves.

**DELETION OF POLICY 6010: FISCAL YEAR** 11-M-115

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the deletion of Policy 6010: Fiscal Year.

**DELETION OF POLICY 6510: SAFETY** 11-M-116

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the deletion of Policy 6510: Safety.

**DELETION OF POLICY 6957: CHANGE ORDERS** 11-M-117

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the deletion of Policy 6957: Change Orders.

**RESOLUTION 11-R-10: CAPITAL LEVY FOR SCHOOL IMPROVEMENTS** 11-M-118

After Mr. Roberts called for public comment and received none, it was moved by Mrs. Palmer, seconded by Mr. Harstad, and unanimously passed by roll call vote that the Board of Directors adopt Resolution 11-R-10: Capital Levy for School Improvements.

**TRAVEL REQUEST – KEITHLEY MIDDLE SCHOOL** 11-M-119

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Keithley Middle School.

**TRAVEL REQUEST – WASHINGTON HIGH SCHOOL** 11-M-120

It was moved by Mrs. Palmer, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Washington High School.

**POLICY 1114: BOARD MEMBER RESIGNATION**

Dr. Frank Hewins, Superintendent, presented Policy 1114: Board Member Resignation for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 2162: EDUCATION OF STUDENTS WITH DISABILITIES UNDER SECTION 504 OF THE REHABILITATION ACT OF 1973**

Mr. Bill Rasplica, Executive Director of Learning Support Services, presented Policy 2162: Education of Students with Disabilities under Section 504 of the Rehabilitation Act of 1973 for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 3413: STUDENT IMMUNIZATION AND LIFE THREATENING HEALTH CONDITIONS**

Mr. Bill Rasplca, Executive Director of Learning Support Services, presented Policy 3413: Student Immunization and Life Threatening Health Conditions for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 4000: PUBLIC INFORMATION PROGRAM**

Mr. Willie Painter, Public Information Officer, presented Policy 4000: Public Information Program for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 5403: EMERGENCY LEAVE**

Mr. Gary Benson, Executive Director of Human Resources, presented Policy 5403: Emergency Leave for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 5404: FAMILY LEAVE**

Mr. Gary Benson, Executive Director of Human Resources, presented Policy 5404: Family Leave for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 6000: PROGRAM PLANNING, BUDGET PREPARATION, ADOPTION, AND IMPLEMENTATION**

Mr. Ted Kilcup, Executive Director of Business and Operations, presented Policy 6000: Program Planning, Budget Preparation, Adoption, and Implementation for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 6800: OPERATIONS AND MAINTENANCE OF SCHOOL PROPERTY**

Mr. Ted Kilcup, Executive Director of Business and Operations, presented Policy 6800: Operations and Maintenance of School Property for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 6590: SEXUAL HARASSMENT**

Mr. Gary Benson, Executive Director of Human Resources, presented Policy 6590: Sexual Harassment for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 6890: STATE ENVIRONMENTAL POLICY ACT COMPLIANCE**

Mr. Ted Kilcup, Executive Director of Business and Operations, presented Policy 6890: State Environmental Policy Act Compliance for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 6920: CONSTRUCTION DESIGN**

Mr. Ted Kilcup, Executive Director of Business and Operations, presented Policy 6920: Construction Design for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 6950: CONTRACTOR ASSURANCES, SURETY BONDS, AND INSURANCE**

Mr. Ted Kilcup, Executive Director of Business and Operations, presented Policy 6950: Contractor Assurances, Surety Bonds, and Insurance for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**PROCEDURE 1115P: VACANCIES**

Dr. Frank Hewins, Superintendent, presented Procedure 1115P: Vacancies as an informational item.

**PROCEDURE 5610P: SUBSTITUTE EMPLOYMENT**

Mr. Gary Benson, Executive Director of Human Resources, presented Procedure 5610P: Substitute Employment as an informational item.

**PROCEDURE 6590P: SEXUAL HARASSMENT**

Mr. Gary Benson, Executive Director of Human Resources, presented Procedure 6590P: Sexual Harassment as an informational item.

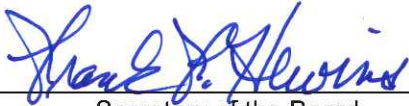
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Dr. Frank Hewins, Superintendent, presented a list of recently approved out-of-state travel requests to the Board of Directors as an informational item.

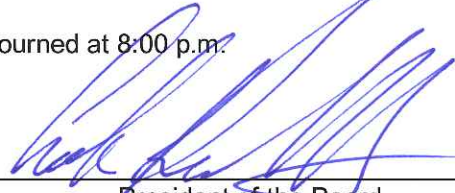
**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, January 17, 2012 beginning at 7:00 p.m. at the Jo Anne Matson Administration Center.

There being no further business to transact, the meeting adjourned at 8:00 p.m.



Secretary of the Board



President of the Board