

Job Safety Analysis

Task:

Mopping Floors

t012

4/7/20

Group/Department:

Custodial

Reviewed By:

D Vanderleest

LN#	Task	Hazard	Control
1	Prepare Work Area	Slips, Trips, and Falls	<ul style="list-style-type: none">Place cones, wet floor signs, and caution tape as needed to identify the wet floor area. Designate small areas for cleaning.
2	Prepare Mop and Mop Bucket	Ergonomic Injury – Back, Neck, and Shoulder Strains	Use ergonomic control(s): Safe lifting, avoid overreaching and twisting. Be aware of surroundings, use care when moving mop & bucket in and out of custodial closet.
3	Clean-Up	Chemical Exposure	Dispose of gloves properly, wash hands.
4	Emptying and Rinsing Mop Bucket	Ergonomic Injury- Muscle Strain	Use ergonomic control(s): proper lifting techniques.
5	Wringing Mop	Ergonomic Injury, Muscle Strain, Struck by Mop Handle.	Use ergonomic control(s): avoid twisting and overreaching. Do not bump into or hit bucket/wringer. Be aware of surroundings- keep head and face away from wringer handle area.

Required Equipment:

Non-Slip Shoes, Rubber Gloves, Safety Glasses or Shield

Required Training:

Read, understand, and follow manufacturer's Material Safety Data Sheet (SDS) precautions and product labels for all chemicals used.

SAFESCHOOLS - General Safety Orientation

SAFESCHOOLS - Back Injury and Lifting

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LN#	Task	Hazard	Control
6	Mopping	Ergonomic Injury – Repetitive Motion, Muscle Strain, Slip, Trip, and Falls.	Use ergonomic control(s): Safe lifting, avoid overreaching and twisting. Alternate hands/side. Wear non-slip shoes and non-slip shoe covers as needed. Do not walk on wet areas of floor.
7	Fill Mop Bucket	Ergonomic Injury – Back, Neck, and Shoulder Strains	Use proper lifting techniques.
8	Prepare Mop Solution	Chemical Exposure	Per each product's MSDS/SDS: Wear eye / face / skin protection. Wear the appropriate gloves. Use appropriate dilution; pour slowly and carefully to avoid splashing. Do not mix incompatible chemicals. Wear lab coat/smock/sleeved apron if short sleeves are worn.

Required Equipment:

Non-Slip Shoes, Rubber Gloves, Safety Glasses or Shield

Required Training:Read, understand, and follow manufacturer's Material Safety Data Sheet (SDS) precautions and product labels for all chemicals used.
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