

Board of Directors

7 p.m. Meeting

May 9, 2023

This meeting will be held in the Jo Anne Matson Administrative Center located in the Building C Board Room at 315 129th Street South in Tacoma, Washington.

The public may attend in person, online using this Zoom webinar link –
<https://fpschools.zoom.us/j/81802610245?pwd=a2hNd3hmSUw1QzIRY3FTQnBXWUxkZz09>
or by phone at +1 (253) 215 8782 or +1 (346) 248 7799 or +1 (312) 626 6799.
Webinar ID: 818 0261 0245 Password: WsRm50923

The Franklin Pierce School Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. In order to permit fair and orderly expression, the public may provide oral or written comments during the announcements and communication portion of any board meeting which includes final board action items. Audience and community comments will be limited to two minutes per person. The board will listen and will not respond or answer questions during the meeting. Instead, if additional discussion is needed, the board will request the superintendent or his designee contact the presenter at a later date.

In-person attendees may sign up to comment at the check-in table. Remote attendees may submit written comments to the Superintendent's Office by 3 p.m. the day prior to the meeting in care of Kristin Holten (kholtan@fpschools.org or 315 129th Street South, in Tacoma). More information about audience participation is available in FPS [Board Policy 1430](#) and [Board Procedure 1430P](#).

FRANKLIN PIERCE SCHOOLS

Jo Anne Matson Administrative Center
315 129th Street South
Tacoma, WA 98444
www.fpschools.org
253-298-3000

Franklin Pierce School Board's Operating Principles

Operating principles define the beliefs, values, and methods of working together. Successful organizations are the result of effective and dynamic leadership. To ensure quality operations, leaders must agree on basic ways of working together. We, the Franklin Pierce Board and Superintendent, have discussed and agree to abide by these principles.

Communications, Cooperation, and Trust

- Support each other constructively and courteously
- Engage in discussions
- Be open-minded and adaptive to change
- Maintain confidentiality
- Focus discussions on issues, not personalities
- Uphold the integrity of every individual
- Involve those parties who will be affected by the decision and solution
- Strive to avoid any perception of a conflict of interest
- Communications between staff and the Board are encouraged
- Requests for information from the Superintendent which will take considerable time to prepare will come from the Board rather than an individual Board member

Effective Meetings

- Share ideas about new programs and directions with the Superintendent before making them public
- Read all materials and ask questions in advance
- Respect the majority and do not take unilateral action
- Board meetings will be for consideration, information, and actions
- Work sessions will be for discussions, deliberation, and direction
- Executive sessions will be held only when specific needs arise
- The President will communicate and enforce the audience participation protocol

Decision Making

- Clearly communicate decisions and their rationale
- Re-evaluate each major decision
- Move the question or table the question when discussion is repetitive
- The Superintendent will make recommendations on most matters before the Board
- Consider research, best practice, innovative and creative strategies, and public input in all decision making

Addressing Citizen or Staff Complaints

- Use proactive, clear, and transparent communication
- Be available to hear community concerns and encourage citizens to present their district issues, problems, or proposals to the appropriate person
- Direct all personnel complaints and criticisms to the Superintendent

Board Operations

- Attend training and networking opportunities
- The President will communicate regularly with the Superintendent and share pertinent information with the Board
- The President or designee will be the Board spokesperson
- Conduct an annual self-evaluation and promptly address specific issues that hinder Board effectiveness
- Set clear and concise goals for the Board and the Superintendent
- Emphasize planning, policy making, and public relations rather than becoming involved in the management of the schools

BOARD OF DIRECTORS
May 9, 2023 – 7 p.m. Meeting
Jo Anne Matson Administrative Center Board Room, Building C
315 129th Street South, Tacoma, Washington

The public may attend in person, online using this Zoom webinar link –
<https://fpschools.zoom.us/j/81802610245?pwd=a2hNd3hmSUw1QzIRY3FTQnBXWUxkZz09>
 or by phone at +1 (253) 215 8782 or +1 (346) 248 7799 or +1 (312) 626 6799.
 Webinar ID: 818 0261 0245 Password: WsRm50923

AGENDA

- I. Call to Order**
- II. Flag Salute**
- III. Establishment of a Quorum**
- IV. Adoption of Agenda**
- V. Announcements and Communication**

- 1. Superintendent
- 2. Student Representatives
- 3. Board of Directors
- 4. Audience/Community

Comments are welcome and will be limited to two minutes per person. In-person attendees may sign up to comment at the check-in table upon arrival. Online Zoom attendees may deliver written comments to or schedule oral comments with the Superintendent's Office (kholtlen@fpschools.org or 253-298-3010) by 3 p.m. on May 8, 2023.

Audience members may exit at this time or stay for the remainder of the meeting.

VI. Consent Agenda

- 1. Minutes: April 4, 2023 A
- 2. Audit of Expenditures: April 2023 B
- 3. Personnel Action C
- 4. Budget Status Reports: March 2023 D

VII. Unfinished Business

- 1. Core Instructional Materials Adoption – Grades K-5 Language Arts E
- 2. Core Instructional Materials Adoption – High School Biology F

VIII. New Business

- 1. Travel Request: Overnight Field Trip with Students – WHS Spring Youth Forum G
- 2. Travel Request: Overnight Field Trip with Students – COL Outdoor Education Camp H
- 3. Travel Request: Overnight Field Trip with Students – FPHS/WHHS/GHS HBC I
- 4. Support Services Bus Surplus Approval J
- 5. Transitional Bilingual Program Approval K

IX. Information

- 1. Annual Report – Building Conditions under the Assets Preservation Program L
- 2. Approved Out-of-State Staff Travel Requests M

X. Adjournment

Next Meeting: May 23, 2023

Franklin Pierce Schools

Jo Anne Matson Administrative Center - 315 129th Street South - Tacoma, WA 98444 – (253) 298-3000

Board directors and audience attended either via Zoom video webinar 878 6324 5191 – (253) 215-8782
or in-person in the Jo Anne Matson Administrative Complex Board Room located at
315 129th Street South, Tacoma, WA 98444.

April 4, 2023

BOARD OF DIRECTORS – MEETING MINUTES

CALL TO ORDER

Director Sablan called the meeting to order at 7:00 p.m.

BOARD DIRECTORS PRESENT

Director Baumgarten, Director Davis, Director Sablan, Director Sherman. Excused: Director Nerio.

STUDENT REPRESENTATIVES PRESENT

Representative Castaneira, Representative McMains, Representative Sasamoto.

AGENDA

23-M-37

It was moved by Director Baumgarten, seconded by Director Sherman, and unanimously passed that the Board of Directors adopt the agenda as presented.

ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Superintendent Goodpaster commented on district activities and events.

ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

- Representative Sasamoto commented on Franklin Pierce High School activities and events.
- Representative Castaneira commented on GATES High School activities and events.
- Representative McMains commented on Washington High School activities and events.

ANNOUNCEMENTS & COMMENTS FROM THE BOARD

- Director Sherman commented on the Franklin Pierce Music Festival.
- Director Sablan commented on the recent Franklin Pierce Farm tour.

ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

Franklin Pierce Education Association President Kevin Marshall commented on math.

CONSENT AGENDA

23-M-38

It was moved by Director Sherman, seconded by Director Baumgarten, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

(1) Minutes

Minutes of the Board of Directors were approved for the work session and meeting held March 21, 2023.

(2) Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, expense reimbursement claims certified as required by RCW 42.24.090, and payroll disbursements are identified below and approved for payment. The Franklin Pierce Board of Directors, at its regularly scheduled meeting held April 4, 2023, authorized the County Treasurer to pay all warrants/transfers specified below.

	Number	Amount	Date Issued
General Fund – Payroll	Direct Dep/Bank Fees	\$6,726,200.10	3/31/2023
	274408-274429	\$19,599.00	3/31/2023
	274430-274462	\$3,120,735.09	3/31/2023
	274523-274524	\$135.97	3/31/2023
General Fund – A/P	A/P Direct Deposit	\$619,931.06	3/15/2023
	274314-274397	\$673,450.85	3/15/2023
	A/P Direct Deposit	\$571,640.16	3/31/2023
	274463-274514	\$426,322.32	3/31/2023
Capital Projects	A/P Direct Deposit	\$1,180,046.06	3/15/2023
	274398-274404	\$65,667.10	3/15/2023
	A/P Direct Deposit	\$37,248.03	3/31/2023
	274515-274520	\$26,115.44	3/31/2023
ASB	A/P Direct Deposit	\$65.80	3/15/2023
	274405-274407	\$1,275.00	3/15/2023
	A/P Direct Deposit	\$20,173.04	3/31/2023
	274521	\$45.00	3/31/2023
Trust	A/P Direct Deposit	\$137.85	3/31/2023

(3) Personnel Action

NEW HIRES

NAME	POSITION	LOCATION	DATE HIRED
Aguon, Ivan	Custodian	Ford	03/23/2023
Howell, Kristina	Bus Driver	Transportation	03/13/2023
Keyes, Imani	Paraeducator	Washington	03/16/2023
Stoneham, Leroy	Full Time Sub Custodian	Keithley	03/20/2023
Vargas, Micah	Paraeducator	Franklin Pierce	03/27/2023

(3) Personnel Action (continued)

TERMINATIONS

NAME	POSITION	LOCATION	EFFECTIVE DATE	REASON
Arceneaux, Ayanna	Admin Assistant	Franklin Pierce	03/21/2023	Resignation
Bussell, Dennia	Paraeducator	Franklin Pierce	03/24/2023	Resignation
Cathcart, Melyssa	Teacher	Collins	06/30/2023	Resignation
Gibson, Colleen	Teacher	Midland	08/31/2023	Resignation
Giffin, Courtney	Paraeducator	GATES	08/31/2023	Resignation
Kane, Shelly	Teacher	Franklin Pierce	08/31/2023	Resignation
Mondloch, Barbara	Principal	Collins	06/30/2023	Retirement
Smith, Ashley	Paraeducator	Keithley	03/31/2023	Resignation
Tietz, Colton	Paraeducator	Ford	03/10/2023	Resignation
Vaught, Hannah	Teacher	Harvard	08/31/2023	Resignation
Waage, Samantha	Teacher	Collins	08/31/2023	Resignation

APPOINTMENTS / PROMOTIONS / TRANSFERS

NAME	EFFECTIVE DATE	NEW POSITION & LOCATION	REASON
Burnison, Monica	04/03/2023	College & Career Specialist / GATES	Reassignment
Smith, Kristen	04/17/2023	McKinney-Vento Program Specialist / Admin	Promotion

(4) Investment and Financial Reports

Budget status reports for the General Fund, Capital Projects Fund, Debt Service Fund, ASB Fund, and Transportation Vehicle Fund for the month of February 2023.

OVERNIGHT FIELD TRIP WITH STUDENTS – FPHS & WHS YOUTH LEGISLATURE

23-M-39

It was moved by Director Baumgarten, seconded by Director Sherman, approved by the Student Representatives, and unanimously passed that the Board of Directors approve the overnight field trip travel request with Franklin Pierce High School and Washington High School students for the YMCA Youth Legislature.

OUT-OF-ENDORSEMENT ASSIGNMENTS

23-M-40

It was moved by Director Sherman, seconded by Director Baumgarten, approved by the Student Representatives, and unanimously passed that the Board of Directors approve the assignment of Nicholas Cutting to teach Engineering at Ford Middle School and Melody Sergeant to teach Empower Strong Kids at Keithley Middle School.

BATES TECHNICAL COLLEGE: AGREEMENT FOR EDUCATIONAL SERVICES

23-M-41

It was moved by Director Baumgarten, seconded by Director Sherman, approved by the Student Representatives, and unanimously passed that the Board of Directors approve the Bates Technical College Interlocal Cooperative Agreement for Educational Services.

CORE INSTRUCTIONAL MATERIALS ADOPTION – GRADES K-5 LANGUAGE ARTS

Executive Director of Teaching and Learning Services Vicki Bates presented *Wonders* and *MyView/Mi Vision*, which was approved by the Instructional Materials Committee, for first reading. This item will be placed on the agenda of the next regularly scheduled Board of Directors meeting with action.

CORE INSTRUCTIONAL MATERIALS ADOPTION – HIGH SCHOOL BIOLOGY

Executive Director of Teaching and Learning Services Vicki Bates presented *The Living Earth 2nd Edition NGSS Integrating Biology and Earth Science*, which was approved by the Instructional Materials Committee, for first reading. This item will be placed on the agenda of the next regularly scheduled Board of Directors meeting with action.

REVISED – OVERNIGHT FIELD TRIP WITH STUDENTS – FPHS BOYS BASEBALL

Superintendent Goodpaster presented the revised travel request approved during the March 21, 2023 board meeting. The dates of this trip have changed from April 21-22 to April 28-29 to accommodate the Franklin Pierce High School prom.

PROCEDURE 6210P: PURCHASING PROCEDURES

Director of Business Services Tammy Bigelow presented Procedure 6210P: Purchasing Procedures as an information-only item.

APPROVED OUT-OF-STATE STAFF TRAVEL REQUESTS

Superintendent Goodpaster presented a list of recently approved out-of-state staff travel requests as an information-only item.

EXECUTIVE SESSION

Director Sablan announced an executive session of the Board at 8:10 p.m. for approximately sixty minutes with no action to follow to discuss the potential litigation and review the performance of a staff member in accordance with RCW 42.30.110 and Board Policy 1410 – Executive or Closed Sessions. Director Sablan reconvened the meeting at 8:25 p.m.

ADJOURNMENT

Director Sablan announced that the next regular meeting of the Board of Directors with action will be held on Tuesday, May 9, 2023, beginning at 7:00 p.m. The meeting will be held in the Jo Anne Matson Administrative Complex Building C Board Room located at 315 129th Street South in Tacoma.

There being no further business to transact, the meeting adjourned at 8:26 p.m.

Secretary of the Board

President of the Board



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Tammy Bigelow, Director of Business Services
DATE: May 9, 2023
SUBJECT: Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, expense reimbursement claims certified as required by RCW 42.24.090, and payroll disbursements are identified below and approved for payment. The Franklin Pierce Board of Directors, at its regularly scheduled meeting held May 9, 2023, authorizes the County Treasurer to pay all warrants/transfers specified below. To obtain a copy of the detailed listing, please contact the Superintendent's Office.

	Number	Amount	Date Issued
General Fund – Payroll	Direct Deposit/Bank Fees	\$6,818,506.41	4/28/2023
	274706-274727	\$12,288.05	4/28/2023
	274728-274763	\$3,186,187.05	4/28/2023
General Fund – A/P	A/P Direct Deposit	\$83,345.22	4/13/2023
	274525-274612	\$623,895.80	4/13/2023
	A/P Direct Deposit	\$1,606,119.23	4/28/2023
	274627-274700	\$1,090,187.31	4/28/2023
	274705	\$57,343.26	4/28/2023
Capital Projects	A/P Direct Deposit	\$973,021.58	4/13/2023
	274613-274621	\$319,579.68	4/13/2023
	A/P Direct Deposit	\$30,451.19	4/28/2023
	274701-274704	\$21,535.03	4/28/2023
ASB	A/P Direct Deposit	\$894.58	4/13/2023
	274622-274626	\$18,919.15	4/13/2023
	A/P Direct Deposit	\$26,799.14	4/28/2023
Trust	A/P Direct Deposit	\$418.16	4/28/2023

MEMORANDUM

TO: Board of Directors
FROM: Brandy Marshall, Executive Director of Human Resources and Business Services
DATE: May 9, 2023
SUBJECT: Personnel Action

NEW HIRES

NAME	POSITION / LOCATION	HIRE DATE	REASON
Bartel, Mary	Teacher / Collins	08/21/2023	Replacement
Batley, Stephen	Special Education Teacher / Christensen	08/21/2023	Replacement
Biggs, Christina	Teacher / Midland	08/21/2023	Replacement
Davis, Stephanie	Admin Assistant / Franklin Pierce	04/19/2023	Replacement
Detert, Jacob	Temporary Paraeducator / Ford	04/18/2023	Replacement
Heick, Randolph	Full Time Substitute Custodian / Franklin Pierce	04/03/2023	Replacement
Ki, Benita	Community Nourishment Coordinator / Farm	04/24/2023	Growth
Laskowski, Madelyn	CCR Data Manager / College & Career Readiness	05/01/2023	Growth
Lee, Jenny	Paraeducator / Central Avenue	04/03/2023	Replacement
Lutz, Polly	Teacher / James Sales	08/21/2023	Growth
McMillan, Michael	Dispatcher / Transportation	04/21/2023	Growth
Montgomery, Kondalia	Paraeducator / Keithley	05/01/2023	Replacement
Orr, John	Teacher / Christensen	08/21/2023	Replacement
Paulson, Samantha	Speech Language Pathologist / Teaching & Learning	08/21/2023	Replacement
Rodriguez, Lezah	Executive Manager / PK-12	04/03/2023	Replacement
Rodriguez Perez, Ana	Special Education Teacher / Central Avenue	08/21/2023	Growth
Stoen, Jared	Paraeducator / Keithley	04/17/2023	Growth
Warner, Lucas	Teacher / Brookdale	08/21/2023	Growth
Yotty, Kimberly	Full Time Substitute Custodian / Ford	04/07/2023	Replacement
Yuckert Hempel, CarrieAnn	Paraeducator / GATES	04/18/2023	Replacement

TERMINATIONS

NAME	POSITION / LOCATION	DATE HIRED	EFFECTIVE DATE	REASON
Albers, Amanda	Teacher / Midland	08/22/2016	06/30/2023	Resignation
Almand, Meghan	Teacher / Brookdale	08/23/2021	08/31/2023	Resignation
Giffin, Courtney	Paraeducator / GATES	08/30/2022	08/31/2023	Resignation
Griffin, Alexis	Paraeducator / Keithley	08/30/2022	03/23/2023	Resignation
Kemp-Carday, Kacey	Full Time Custodial Substitute / Elmhurst	11/29/2022	03/24/2023	Termination
Lee, Melissa	Teacher / Midland	11/27/2017	08/31/2023	Resignation
Nelson, Emelie	Counselor / Central Avenue	08/25/2014	08/31/2023	Resignation
Newman, Nicole	Special Education Teacher / Keithley	08/21/2017	08/31/2023	Resignation

TERMINATIONS (continued)

NAME	POSITION / LOCATION	DATE HIRED	EFFECTIVE DATE	REASON
Schatzabel, Leah	Teacher / Brookdale	08/22/2022	08/31/2023	Resignation
Sulkosky, Penni	Special Education Teacher / Franklin Pierce	08/24/2001	08/31/2023	Resignation
Watlington, Paul	Teacher / Keithley	08/19/2009	08/31/2023	Termination
Wright, Rejie	Special Education Teacher / Washington	08/31/2020	06/30/2023	Resignation

APPOINTMENTS / PROMOTIONS / TRANSFERS

NAME	PREVIOUS POSITION & LOCATION	NEW POSITION & LOCATION	EFFECTIVE DATE	REASON
Kuehnel, Kristina	Paraeducator / Central Avenue	Paraeducator / Brookdale	04/05/2023	Reassignment
Leigh, Gina	Office Assistant / Harvard	MS Data Coordinator / Keithley	04/17/2023	Promotion
Moniz, Alejandro	Custodian / Franklin Pierce	Assistant Chief Custodian / Elmhurst	04/12/2023	Promotion
Sebastian Peinador, Maria Jesus	Teacher / Harvard	Dual Language Program Specialist / Ford & Harvard	08/21/2023	Promotion
Trejo, Elisa	Office Assistant / Brookdale	Office Assistant / Harvard	05/08/2023	Reassignment

LEAVES OF ABSENCE

NAME	POSITION / LOCATION	LEAVE TYPE	LEAVING	RETURNING
Betts, Bonnie	Occupational Therapist / Teaching & Learning Services	0.2 FTE General Leave	08/29/2023	09/01/2024
Happy, Ariana	Elementary Teacher / Christensen	1.0 FTE General Leave	08/29/2023	09/01/2024



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: Tammy Bigelow, Director of Business Services
DATE: May 9, 2023
SUBJECT: Budget Status Reports, March 2023

Attached are the Budget Status Reports for all funds for March 2023.

General Fund

As of March 31, 2023, the ending fund balance was \$3,188,705. Property tax received was \$738,609 in March for a total revenue of \$12,607,621. Expenditures totaled \$12,208,220 with an excess of revenues over expenditures of \$399,400.

Capital Project Fund

As of March 31, 2023, the ending fund balance was \$14,972,250. Property tax received was \$120,877. Local income from interest and impact fees totaled \$161,902.

Expenditures:

- **Bond: \$1,198,580**
- **Technology Levy: \$91,484**
 - Network Infrastructure: \$340
 - New Computers: \$33,383
 - Fiber: \$16,172
 - VOIP Charges: \$23,819
 - Other Software: \$1,510
 - Utilities: \$10,765
 - Bell & Clock System: \$5,495

Debt Service Fund

Property tax collections in March totaled \$405,009 with an ending fund balance of \$2,315,439.

Associated Student Body Fund

The ending fund balance was \$592,319.

Transportation Vehicle Fund

The ending fund balance was \$1,421,974.

If you have any questions after reviewing these reports, please contact me for assistance. Thank you.

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)For the FRANKLIN PIERCE SCHOOLS School District for the Month of March, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	18,939,536	738,609.57	8,577,249.58		10,362,286.42	45.29
2000 LOCAL SUPPORT NONTAX	620,000	30,325.72	437,364.97		182,635.03	70.54
3000 STATE, GENERAL PURPOSE	72,132,750	6,284,410.57	41,180,715.46		30,952,034.54	57.09
4000 STATE, SPECIAL PURPOSE	25,981,344	2,487,145.18	14,066,860.04		11,914,483.96	54.14
5000 FEDERAL, GENERAL PURPOSE	170,000	3,778.74	33,711.09		136,288.91	19.83
6000 FEDERAL, SPECIAL PURPOSE	36,611,501	3,063,351.77	9,895,152.24		26,716,348.76	27.03
7000 REVENUES FR OTH SCH DIST	700	.00	541.15		158.85	77.31
8000 OTHER AGENCIES AND ASSOCIATES	152,000	.00	9,945.73-		161,945.73	6.54-
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 154,607,831	 12,607,621.55	 74,181,648.80		 80,426,182.20	 47.98
 <u>B. EXPENDITURES</u>						
00 Regular Instruction	72,243,430	5,269,094.25	36,854,652.08	25,373,059.81	10,015,718.11	86.14
10 Federal Stimulus	8,808,281	1,009,270.35	4,018,393.29	9,248,890.36	4,459,002.65-	150.62
20 Special Ed Instruction	23,369,428	1,763,615.31	12,407,293.79	8,649,426.45	2,312,707.76	90.10
30 Voc. Ed Instruction	6,131,014	483,454.80	3,034,629.23	1,947,531.99	1,148,852.78	81.26
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	15,603,752	1,511,845.83	8,018,276.09	5,376,837.84	2,208,638.07	85.85
70 Other Instructional Pgms	1,055,664	50,648.25	393,401.11	261,661.37	400,601.52	62.05
80 Community Services	709,971	68,459.84	451,641.78	323,277.89	64,948.67-	109.15
90 Support Services	29,278,929	2,051,832.30	15,745,432.62	9,587,383.31	3,946,113.07	86.52
 <u>Total EXPENDITURES</u>	 157,200,469	 12,208,220.93	 80,923,719.99	 60,768,069.02	 15,508,679.99	 90.13
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	2,592,638-	399,400.62	6,742,071.19-		4,149,433.19-	160.05
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 12,000,000		 9,930,777.11			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 9,407,362		 3,188,705.92			
<u>(E+F + OR - G)</u>						

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)For the FRANKLIN PIERCE SCHOOLS School District for the Month of March, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	2,874,707	120,877.15	1,389,084.24		1,485,622.76	48.32
2000 Local Support Nontax	595,200	78,362.44	543,093.85		52,106.15	91.25
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	7,712,319	83,540.38	83,540.38		7,628,778.62	1.08
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 11,182,226	 282,779.97	 2,015,718.47		 9,166,507.53	 18.03
 <u>B. EXPENDITURES</u>						
10 Sites	350,000	4,000.00	261,644.26	13,858.26	74,497.48	78.72
20 Buildings	23,263,000	1,208,534.73	4,637,617.29	16,469,620.59	2,155,762.12	90.73
30 Equipment	2,000,000	96,541.90	1,165,431.73	1,457,750.90	623,182.63	131.16
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	950	.00	925.00	1,075.00	1,050.00	210.53
 <u>Total EXPENDITURES</u>	 25,613,950	 1,309,076.63	 6,065,618.28	 17,942,304.75	 1,606,026.97	 93.73
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	14,431,724-	1,026,296.66-	4,049,899.81-		10,381,824.19	71.94-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 16,000,000		 19,022,150.23			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 1,568,276		 14,972,250.42			
<u>(E+F + OR - G)</u>						

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)For the FRANKLIN PIERCE SCHOOLS School District for the Month of March, 2023

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	10,667,700	405,009.46	5,574,635.24		5,093,064.76	52.26
2000 Local Support Nontax	10,000	7,212.68	59,745.86		49,745.86-	597.46
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 10,677,700	 412,222.14	 5,634,381.10		 5,043,318.90	 52.77
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	4,190,000	.00	4,190,000.00	0.00	.00	100.00
Interest On Bonds	5,713,277	.00	2,903,850.00	0.00	2,809,427.00	50.83
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	.00	600.00	0.00	9,400.00	6.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 9,913,277	 .00	 7,094,450.00	 0.00	 2,818,827.00	 71.57
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES</u> <u>(A-B-C-D)</u>	764,423	412,222.14	1,460,068.90-		2,224,491.90-	291.00-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 3,322,223		 3,775,508.67			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 4,086,646		 2,315,439.77			
<u>(E+F + OR - G)</u>						

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)

For the FRANKLIN PIERCE SCHOOLS School District for the Month of March, 2023

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 GENERAL STUDENT BODY	304,000	19,068.91	95,000.05		208,999.95	31.25
2000 ATHLETICS	211,300	25,399.14	132,229.90		79,070.10	62.58
3000 CLASSES	45,500	5,060.50	25,043.97		20,456.03	55.04
4000 CLUBS	148,950	5,239.70	37,411.73		111,538.27	25.12
6000 PRIVATE MONEYS	25,000	1,553.00	6,064.57		18,935.43	24.26
Total REVENUES	734,750	56,321.25	295,750.22		438,999.78	40.25
B. EXPENDITURES						
1000 GENERAL STUDENT BODY	303,300	7,503.16	72,628.95	18,670.40	212,000.65	30.10
2000 ATHLETICS	214,100	8,682.07	71,165.70	1,845.00	141,089.30	34.10
3000 CLASSES	46,100	2,546.55	11,931.50	0.00	34,168.50	25.88
4000 CLUBS	147,450	2,660.00	21,808.41	603.75	125,037.84	15.20
6000 PRIVATE MONEYS	21,000	500.00	12,988.81	0.00	8,011.19	61.85
Total EXPENDITURES	731,950	21,891.78	190,523.37	21,119.15	520,307.48	28.91
C. EXCESS OF REVENUES						
OVER(UNDER) EXPENDITURES (A-B)	2,800	34,429.47	105,226.85		102,426.85	> 1000
D. TOTAL BEGINNING FUND BALANCE	450,000		487,092.61			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE	452,800		592,319.46			
C+D + OR - E)						

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2022 (September 1, 2022 - August 31, 2023)For the FRANKLIN PIERCE SCHOOLS School District for the Month of March, 2023

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,000	5,673.59	31,294.01		30,294.01-	> 1000
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	400,000	.00	.00		400,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	1,464,515	.00	.00		1,464,515.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	1,865,515	5,673.59	31,294.01		1,834,220.99	1.68
 B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
 C. <u>Total REV./OTHER FIN. SOURCES</u>	1,865,515	5,673.59	31,294.01		1,834,220.99	1.68
 <u>D. EXPENDITURES</u>						
Type 30 Equipment	2,301,186	.00	.00	2,837,634.82	536,448.82-	123.31
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	2,301,186	.00	.00	2,837,634.82	536,448.82-	123.31
 E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
 F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
 G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	435,671-	5,673.59	31,294.01		466,965.01	107.18-
 H. <u>TOTAL BEGINNING FUND BALANCE</u>	858,905		1,390,680.41			
 I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
 J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	423,234		1,421,974.42			



Franklin Pierce Schools

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253-298-3010, Fax 253-298-3015
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MEMORANDUM

TO: Board of Directors
FROM: Vicki Bates, Executive Director of Teaching and Learning Services
DATE: May 9, 2023
SUBJECT: Core Instructional Materials Adoption – Grades K-5 Language Arts

BACKGROUND INFORMATION

On March 27, 2023, the Instructional Materials Committee reviewed and approved the following English language arts (ELA) resource for submittal to the school board:

Title: ***Wonders***
Publisher: **McGraw Hill**
Published: **2023**
Authors: **D.Fisher, T. Shanahan, D.August, D. Bear, K.Bumgardner, et al.**

On March 27, 2023, the Instructional Materials Committee reviewed and approved the following Spanish language arts (SLA) resource for the dual language program for submittal to the school board:

Title: ***My View/Mi Vision***
Publisher: **Saavas Learning Company**
Published: **2021**
Authors: **P. Cunningham, J. Cummins, P.D. Pearson, M. A-Anderson, et al.**

These resources will replace the current K-5 *Wonders/Maravillas* curriculum (2014). Our current literacy adoption has come to the end of our district's adoption cycle. In light of the legislation from our state around dyslexia and structured literacy instruction, it is also important that our adopted curriculum supports these initiatives. The new ELA materials include an increase in foundational skills practice for primary students, new text-based comprehension consumables in which students are more deeply engaged in text, and writing instruction that is more explicit, scaffolded, and comprehensive.

Mi Vision resources will provide dual language students greater access to authentic texts and explicit English-Spanish bridging as they strive to meet program goals for bilingualism, biliteracy, and biculturalism.

RECOMMENDATION

I move that the Board of Directors adopt new *Wonders* English language arts curriculum, and new *My View/Mi Vision* Spanish language arts curriculum.

ACTION REQUIRED



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: Vicki Bates, Executive Director of Teaching and Learning Services
DATE: May 9, 2023
SUBJECT: Core Instructional Materials Adoption – High School Biology

BACKGROUND INFORMATION

On March 27, 2023, the Instructional Materials Committee reviewed and approved the following for submittal to the school board:

Title: ***The Living Earth 2nd Edition NGSS Integrating Biology and Earth Science***
Publisher: **Biozone**
Published: **2020**
Authors: **Biozone**

This will be a replacement of the current biology curriculum, *Insights in Biology*, which was adopted in the spring of 2011. The current materials are aligned with current Washington state standards adopted in 2013 (Next Generation Science Standards). Since the transition to the new state standards, biology teachers have either been modifying their current lessons to be three-dimensional (NGSS-aligned) or creating new lessons/units that are three-dimensional.

RECOMMENDATION

I move that the Board of Directors adopt new high school biology curriculum, *The Living Earth 2nd Edition Integrating Biology and Earth Science*.

ACTION REQUIRED



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MEMORANDUM

TO: Board of Directors
FROM: Lance Goodpaster, Superintendent
DATE: May 9, 2023
SUBJECT: Travel Request: Overnight Field Trip with Students

BACKGROUND INFORMATION

Group: Youth Leading Change, WHS
Destination: Centralia, WA
Purpose: Spring Youth Forum

Procedure 2320P: Field Trips, Excursions, and Outdoor Education and Procedure 6213P: Travel and Meal Reimbursement Procedures requires Board approval on travel requests for overnight field trips with students.

RECOMMENDATION

I move that the Board of Directors approve the overnight field trip travel request with Washington High School Youth Leading Change students to the Spring Youth Forum.

ACTION REQUIRED

FRANKLIN PIERCE SCHOOLS

APPLICATION FOR OVERNIGHT FIELD TRIP WITH STUDENTS

Directions: Email this completed form to your building principal for approval **8 weeks** prior to the proposed trip. If approved, the principal will email it to the superintendent for approval, who will then submit it to the School Board for approval. Field trip application forms must be submitted to the office of the superintendent **at least 2 weeks** before a School Board meeting prior to the proposed trip for Board approval. **Travel requests must be approved before finalizing travel and financial arrangements.** Confirmation of approval or denial will be sent after the Board meeting.

Date of Application: May 1, 2023

School: Washington High School

Name of Teacher/Advisor/Travelers: Heather Greek and Yolanda Benton

Class/Group: Youth Leading Change Group

How many students will be attending?: Six students

How many adults will provide supervision? Two adults

Conference Name/Activity: Spring Youth Forum

Destination (City, State): Great Wolf Lodge in Centralia, WA

Departure Date: May 9, 2023

Departure Time: 2:30 PM

Return Date: May 10, 2023

Estimated Return Time: 7:00 PM

Method of Transportation: Safe Streets van

Educational Objective(s): Students get the chance to present their Hygiene Cart projects to forty other groups to compete for a chance to share their presentation on a national level in Washington, DC.

Describe activities planned for trip: Present student lead project of school Hygiene Carts, listen to other group presentations and ideas. Have fun!

ESTIMATED TRAVEL COSTS

		Cost	Funding Source
Payroll	Substitutes	\$ <u>160.00</u>	<u>0102 27 2154 2700</u>
Procurement Card	Registration Fee	\$ <u>None</u>	<u>Conference Scholarship</u>
	Lodging	\$ <u>None</u>	<u>Conference Scholarship</u>
	Transportation	\$ <u>None</u>	<u>Safe Streets</u>
	Other	\$ _____	_____
Reimbursement	Mileage	\$ _____	_____
	Meals	\$ _____	_____
	TOTAL	\$ <u>160.00</u>	_____

Comments:

For more information, refer to Board Policy 2320 and Procedure 2320P regarding field trips, and Policy 6213 and Procedure 6213P regarding reimbursement for travel expenses. If the trip is approved and volunteers are needed, additional steps found in Procedure 5630P must be followed within specific timelines.



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: Lance Goodpaster, Superintendent
DATE: May 9, 2023
SUBJECT: Travel Request: Overnight Field Trip with Students

BACKGROUND INFORMATION

Group: 5th Graders, COL
Destination: Longbranch, WA
Purpose: Outdoor Education Camp

Procedure 2320P: Field Trips, Excursions, and Outdoor Education and Procedure 6213P: Travel and Meal Reimbursement Procedures requires Board approval on travel requests for overnight field trips with students.

RECOMMENDATION

I move that the Board of Directors approve the overnight field trip travel request with Collins Elementary School students to outdoor education camp.

ACTION REQUIRED

FRANKLIN PIERCE SCHOOLS

APPLICATION FOR OVERNIGHT FIELD TRIP WITH STUDENTS

Directions: Email this completed form to your building principal for approval **8 weeks** prior to the proposed trip. If approved, the principal will email it to the superintendent for approval, who will then submit it to the School Board for approval. Field trip application forms must be submitted to the office of the superintendent **at least 2 weeks** before a School Board meeting prior to the proposed trip for Board approval. **Travel requests must be approved before finalizing travel and financial arrangements.** Confirmation of approval or denial will be sent after the Board meeting.

Date of Application: April 27, 2023

School: Collins Elementary

Name of Teacher/Advisor/Travelers: Breyan Dobner, Melissa Poole, Sara Uri

Class/Group: 5th Grade

How many students will be attending?: 75

How many adults will provide supervision? 12-18

Conference Name/Activity: 5th Grade Camp

Destination (City, State): Longbranch, WA

Departure Date: Monday, June 5, 2023

Departure Time: 9:45 am

Return Date: Wednesday, June 7, 2023

Estimated Return Time: 2:30 pm

Method of Transportation: Buses/charters

Educational Objective(s): To learn about environment and different habitats. Create long lasting relationships.

Describe activities planned for trip: Team-building activities as well as social emotional learning

ESTIMATED TRAVEL COSTS

		Cost	Funding Source
Payroll	Substitutes	\$ _____	_____
Procurement Card	Registration Fee	\$ _____	_____
	Lodging	\$ _____	_____
	Transportation	\$ <u>700.00</u>	<u>PTA Grant</u>
	Other	\$ _____	_____
Reimbursement	Mileage	\$ _____	_____
	Meals	\$ _____	_____
	TOTAL	\$ _____	_____

Comments:
Camp is 100% paid for due to fundraising and a scholarship from the YMCA.

For more information, refer to Board Policy 2320 and Procedure 2320P regarding field trips, and Policy 6213 and Procedure 6213P regarding reimbursement for travel expenses. If the trip is approved and volunteers are needed, additional steps found in Procedure 5630P must be followed within specific timelines.



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: Lance Goodpaster, Superintendent
DATE: May 9, 2023
SUBJECT: Travel Request: Overnight Field Trip with Students

BACKGROUND INFORMATION

Group: Juniors and Seniors, FPHS / WHS / GHS

Destination: Multiple Cities in Georgia, Alabama, and Florida

Purpose: Crash the Campus: HBCU Unlocked Experience

Procedure 2320P: Field Trips, Excursions, and Outdoor Education and Procedure 6213P: Travel and Meal Reimbursement Procedures requires Board approval on travel requests for overnight field trips with students.

RECOMMENDATION

I move that the Board of Directors approve the overnight field trip travel request with Franklin Pierce, Washington, and GATES high school students for the Crash the Campus: HBCU Unlocked Experience.

ACTION REQUIRED

FRANKLIN PIERCE SCHOOLS APPLICATION FOR OVERNIGHT FIELD TRIP WITH STUDENTS

Directions: Email this completed form to your building principal for approval **8 weeks** prior to the proposed trip. If approved, the principal will email it to the superintendent for approval, who will then submit it to the School Board for approval. Field trip application forms must be submitted to the office of the superintendent **at least 2 weeks** before a School Board meeting prior to the proposed trip for Board approval. **Travel requests must be approved before finalizing travel and financial arrangements.** Confirmation of approval or denial will be sent after the Board meeting.

Date of Application: 4/27/2023

School: FPHS / WHS / GHS

Name of Teacher/Advisor/Travelers: Bonita Lee / Bre Brown / Isaac Folitau / Jasmine Bradford

Class/Group: Selected Juniors & Seniors (determined by application process & interview)

How many students will be attending?: 30

How many adults will provide supervision? 8

Conference Name/Activity: Crash the Campus: HBCU Unlocked Experience

Destination (City, State): Multiple cities in Georgia, Alabama, Florida

Departure Date: 6/21/2023

Departure Time: 8 am

Return Date: 7/2/2023

Estimated Return Time: 9 pm

Method of Transportation: Chartered vehicles arranged by gradtechs

Educational Objective(s): Provide FPS students an all access, first-hand experience of HBCU life, culture and career exploration around the country.

Describe activities planned for trip: Tailored programming at each of 9 college campuses, visits to Delta Airlines and NASCAR headquarters, the Nat'l Center for Civil & Human Rights, Universal Studios FL (see attached flyer)

ESTIMATED TRAVEL COSTS

		Cost	Funding Source
Payroll	Substitutes	\$ _____	_____
Procurement Card	Registration Fee	\$ <u>131,200</u>	<u>CTE</u>
	Lodging	\$ _____	_____
	Transportation	\$ _____	_____
	Other	\$ _____	_____
Reimbursement	Mileage	\$ _____	_____
	Meals	\$ _____	_____
	TOTAL	\$ <u>131,200</u>	_____

Comments:

Per person cost:
Student \$3500
Chaperone \$3275

Registration includes all expenses -- transportation, lodging, meals, any other related fees.

For more information, refer to Board Policy 2320 and Procedure 2320P regarding field trips, and Policy 6213 and Procedure 6213P regarding reimbursement for travel expenses. If the trip is approved and volunteers are needed, additional steps found in Procedure 5630P must be followed within specific timelines.



gradtechs

Presents



CRASH THE CAMPUS

HBCU UNLOCKED EXPERIENCE FOR 10TH TO 12TH GRADE STUDENTS

Wednesday, June 21st to Sunday, July 2nd 2023

This initiative is curated to provide 30 high school students from the Franklin Pierce School District in grades 10th through 12th an all access, first-hand experience of HBCU life, culture and career exploration around the country. Students will engage in tailored programming on each campus that will provide them with opportunities and benefits when identifying the right college and career path for long term success. While embarking on this 12-day innovative and unique experience, students will gain more access and knowledge about scholarships, financial aid, specific subject areas and much more! HBCU Unlocked prepares each student for academic success by creating an engaging, flexible and free thinking environment that speaks to Gen Z and the challenges many high school students experience.

HBCU Unlocked Experience Interest Meeting

Tuesday, April 18th, 2023

5:30pm to 7pm

Hosted at Franklin Pierce High School

The Kickoff!

Wednesday, June 21st

Atlanta, GA

The Conclusion

Sunday, July 2nd

Orlando, FL

HBCU Unlocked Success Workshops

April & May

Hosted at Franklin Pierce High School

The HBCU College Unlocked Experience departs from SEATAC International Airport and begins in Atlanta, GA. with a final destination and airport departure from Orlando, FL. This trip will include a mix of programming, exploration and visitation to the following post secondary institutions, corporations and historic and cultural activities:

Morehouse College | Spelman College | Clark Atlanta University | Alabama State University | Tuskegee University | Florida A&M University | Florida State University | Bethune-Cookman University | Full Sail University | Delta Airlines Headquarters | NASCAR Headquarters | Universal Studios Florida | National Center for Civil and Human Rights

The legacy of tomorrow begins.....TODAY

The HBCU Unlocked Experience is powered by

**FRANKLIN
PIERCE
SCHOOLS**

CONTACT US TO LEARN MORE:

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farrahj@gradtechs.com

DION SCHELL
Programming & Experience
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Franklin Pierce Schools

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253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Robin Heinrichs, Executive Director of Support Services
DATE: May 9, 2023
SUBJECT: Support Services Bus Surplus Approval

BACKGROUND INFORMATION

The Support Services Department requests approval to surplus the listed buses which are no longer in use or no longer in usable condition and have been determined to have little or no value to the Franklin Pierce School District.

RECOMMENDATION

I move that the Board of Directors approve surplus of the listed buses.

ACTION REQUIRED

District #	Year	Make	Description	Mileage
06-48	2006	Thomas FE	16 Passenger with lift	149,524
07-41	2007	Thomas FE	28 Passenger with lift	138,744
307-49	2007	Thomas FE	28 Passenger with lift	138,224



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: John Sander, Executive Director of Teaching and Learning Services
DATE: May 9, 2023
SUBJECT: Transitional Bilingual Program Approval

BACKGROUND INFORMATION

RCW 28A.180.040 requires the school board to annually approve the district's program to provide services within the transitional bilingual program. The district is required to:

1. Make available to each eligible pupil transitional bilingual instruction to achieve competency in English, in accord with rules of the superintendent of public instruction.
2. Wherever feasible, ensure that communications to parents emanating from the schools shall be appropriately bilingual for those parents of pupils in the bilingual instruction program.
3. Determine, by administration of an English test approved by the superintendent of public instruction the number of eligible pupils enrolled in the school district at the beginning of a school year and thereafter during the year as necessary in individual cases.
4. Ensure that a student who is a child of a military family in transition and who has been assessed as in need of, or enrolled in, a bilingual instruction program, the receiving school shall initially honor placement of the student into a like program.
5. Before the conclusion of each school year, measure each eligible pupil's improvement in learning the English language by means of a test approved by the superintendent of public instruction.
6. Provide in-service training for teachers, counselors, and other staff who are involved in the district's transitional bilingual program.
7. Make available a program of instructional support for up to two years immediately after pupils exit from the program, for exited pupils who need assistance in reaching grade-level performance in academic subjects even though they have achieved English proficiency for purposes of the transitional bilingual instructional program.

RECOMMENDATION

I move that the Board of Directors approve the Transitional Bilingual Program for Franklin Pierce Schools.

ACTION REQUIRED



Franklin Pierce Schools

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253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Robin Heinrichs, Executive Director of Support Services
DATE: May 9, 2023
SUBJECT: Annual Report of Building Conditions under the Asset Preservation Program

BACKGROUND INFORMATION

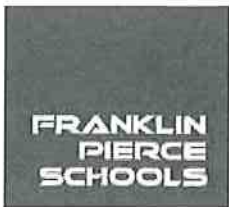
Two facilities in our district fall under the Asset Preservation Program (APP) – the GATES Multi-Purpose Building and Midland Elementary School. This year's APP facility condition report has been delivered to OSPI. The APP program also requires a report copy be delivered to the school board each year.

RECOMMENDATION

None.

ACTION REQUIRED

None. This is an information item only.



Franklin Pierce Schools
Support Services Department
315 129th Street S, Tacoma, WA 98444
253-298-3000, Fax 253-298-3015
www.fpschools.org

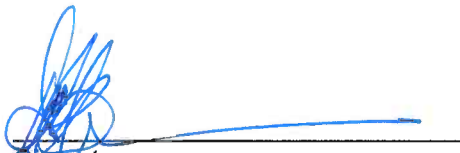
March 30, 2023

Office of the Superintendent of Public Instruction
School Facilities and Organization
P.O. Box 6275
Olympia, WA 98504-6275

Re: Asset Preservation Program

This letter is being sent to comply with the requirements of the Asset Preservation Program (WAC 392-347-023).

Franklin Pierce School District No. 402 hereby certifies that an Asset Preservation System continues to maintain and care for all of the state assisted buildings that have been designed to be part of the Asset Preservation Program.



Signature

Doug Vanderleest
Director, Operations and Maintenance



School Facilities and Organization
INFORMATION AND CONDITION OF SCHOOLS
Asset Preservation Program Annual Board Report (Franklin Pierce School District)

-----2022-2023-----						
SITE	BUILDING	BUILDING BOARD ACCEPTANCE DATE	APP YEAR	BUILDING CONDITION ASSESSMENT %	ANNUAL REVIEW COMPLETED BY	NEXT CERTIFIED BCA DUE
Midland Elementary School	Main Building	6/21/2005	17	86.67	District	2028
GATES High School	Multi-Purpose Building	12/15/2002	20	86.13	District	2028



Midland Elementary School - Main Building

Building Details

PROFILE TYPE	Elementary School - Single Story
NUMBER OF FLOORS	1
BOARD ACCEPTANCE DATE	6/21/2005
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District
COMMENTS	Sq ft shown is based on area analysis. Elig calc will show 46,311 per original SCAP report for project.

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2022-2023	17	86.67	District	5/9/2023
2021-2022	16	86.67	Consultant	3/8/2022
2020-2021	15	93.05	District	3/9/2021
2019-2020	14	91.71	District	4/14/2020
2018-2019	13	88.17	District	4/16/2019
2017-2018	12	89.98	Consultant	4/3/2018

The next certified BCA is due: **2028**

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2003	Ground Level	46,311	46,311	46,311	7/1/2003	6/21/2005
Building Totals		46,311	46,311	46,311		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
	Deficiencies:	Minor Cracking, Settlement		
	Causes:	Foundation		



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Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Slabs on Grade	<i>Comments:</i>	Previous: At west wing of building, outside classroom 302 there is concrete floor slab settlement. No change as of 20-21. 2/22/22: No change, but has been determined by District that this is not impacting building foundation, structure, or envelope.		
Water and Gas Mitigation	Building Subdrainage	A6010		90.00% Good
Superstructure	Roof Construction	B1020		90.00% Good
	<i>Comments:</i>			
Exterior Vertical Enclosures	Exterior Walls	B2010		90.00% Good
	<i>Comments:</i>	Previous: Building Exterior was repainted last summer to include trim and window and door frames.		
	Exterior Windows	B2020		90.00% Good
	<i>Comments:</i>	Previous: Building Exterior was repainted last summer to include trim and window and door frames.		
	Exterior Doors and Grilles	B2050		90.00% Good
	<i>Comments:</i>	Previous: Building Exterior was repainted last summer to include trim and window and door frames.		
	Exterior Louvers and Vents	B2070		90.00% Good
	<i>Comments:</i>	Previous: Building Exterior was repainted last summer to include trim and window and door frames.		
Exterior Horizontal Enclosures	Roofing	B3010		100.00% Excellent
	<i>Comments:</i>	2/22/22: Asphalt shingles replaced summer 2019.		
	Roof Appurtenances	B3020		90.00% Good



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Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Exterior Horizontal Enclosures	Horizontal Openings	B3060		62.00% Fair
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Surface Weathering		
	<i>Comments:</i>	2/22/22: Skylights need to be cleaned. 3/30/23: Skylights have been repaired due to high wind damage and vandalism.		
	Overhead Exterior Enclosures	B3080		90.00% Good
	<i>Comments:</i>	Previous: Building Exterior was repainted last summer to include trim and window and door frames. 2/22/22: Clarifying that this component category defines Midland's entryway.		
Interior Construction	Interior Partitions	C1010		90.00% Good
	Interior Windows	C1020		90.00% Good
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		90.00% Good
	Suspended Ceiling Construction	C1070		90.00% Good
Interior Finishes	Wall Finishes	C2010		90.00% Good
	Interior Fabrications	C2020		90.00% Good
	Flooring	C2030		62.00% Fair
	<i>Deficiencies:</i>	Broken or Loose Tiles, Irregular Surface		
	<i>Causes:</i>	Deterioration, Faulty Installation, Settlement		



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SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Interior Finishes	Comments:	Previous: VCT joints opening up at main entry vestibule, CT base cracked in boy's restroom - west wing, SV tile has been damaged at kitchen exterior entry. 2/22/22: None of these deficiencies, which still exist, are detrimental to the building's operation. No moisture or pest intrusion issues. No tripping hazards. 3/30/23: VCT joints are still cracking and separating. Tile replacement has occurred in some areas.		
	Ceiling Finishes	C2050		90.00% Good
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
HVAC	Heating Systems	D3020		90.00% Good
	Cooling Systems	D3030		90.00% Good
	Facility HVAC Distribution Systems	D3050		90.00% Good
	Ventilation	D3060		90.00% Good
	Comments:			
Fire Protection	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
Electrical	Electrical Services and Distribution	D5020		90.00% Good
	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		62.00% Fair



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SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Electrical	<i>Deficiencies:</i>	Other, Uneven or Low light Levels		
	<i>Causes:</i>	Wiring Problems		
	<i>Comments:</i>	Previous: Hallway soffit lights at classroom entries require frequent replacement. Wall sconce lights at main entry vestibule constantly overheat. These lights have been replaced with LED fixtures 20-21.		
		2/22/22: Additional LED replacements recommended for the future as dollars become available.		
Communications	Data Communications	D6010		90.00% Good
	Voice Communications	D6020		90.00% Good
	Audio-Video Communications	D6030		90.00% Good
	Distributed Communications and Monitoring	D6060		90.00% Good
Electronic Safety and Security	Electronic Surveillance	D7030		90.00% Good
	Detection and Alarm	D7050		90.00% Good
Integrated Automation	Integrated Automation Facility Controls	D8010		90.00% Good
Equipment	Commercial Equipment	E1030		90.00% Good
	Institutional Equipment	E1040		90.00% Good
	Other Equipment	E1090		90.00% Good
Furnishings	Fixed Furnishings	E2010		90.00% Good
	Movable Furnishings	E2050		90.00% Good



GATES High School - Multi-Purpose Building

Building Details

PROFILE TYPE	Gymnasium
NUMBER OF FLOORS	1
BOARD ACCEPTANCE DATE	12/15/2002
CHARACTERISTICS	Occupied
ANNUAL REVIEW COMPLETED BY	District
COMMENTS	Small snack serving area included. Also known as "GATES Gym"

This building is required to comply with the Asset Preservation Program

REPORTING YEAR	APP YEAR	BUILDING CONDITION ASSESSMENT	ANNUAL REVIEW COMPLETED BY	BOARD REPORT PRESENT DATE
2022-2023	20	86.13	District	5/9/2023
2021-2022	19	86.13	Consultant	3/8/2022
2020-2021	18	88.74	District	3/9/2021
2019-2020	17	88.74	District	4/14/2020
2018-2019	16	91.23	District	4/16/2019
2017-2018	15	91.23	Consultant	4/3/2018

The next certified BCA is due: **2028**

Building Inventory

AREA YEAR BUILT	DISTRICT ASSIGNED AREA	GROSS BUILDING SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT	ORIGINAL OCCUPANCY DATE	ORIGINAL BOARD ACCEPTANCE DATE
2002	Ground Level	7,755	7,755	7,755	9/1/2002	4/13/2004
Building Totals		7,755	7,755	7,755		

Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Foundations	Standard Foundation	A1010		90.00% Good
Slabs on Grade	Standard Slabs on Grade	A4010		90.00% Good
Water and Gas Mitigation	Building Subdrainage	A6010		90.00% Good
Superstructure	Roof Construction	B1020		90.00% Good



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Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Exterior Vertical Enclosures	Exterior Walls	B2010		90.00% Good
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Other		
	<i>Comments:</i>	2/22/22: Plywood soffits and wood fascia boards have been repaired or replaced in various places prior to recent re-painting. Some exposed ends of wood trim not repaired or sealed at east door overhang, but does not affect building envelope.		
	Exterior Windows	B2020		90.00% Good
Exterior Horizontal Enclosures	Exterior Doors and Grilles	B2050		90.00% Good
	Exterior Louvers and Vents	B2070		90.00% Good
	Roofing	B3010		90.00% Good
	<i>Comments:</i>	2/22/22: Recently cleaned asphalt shingles.		
	Roof Appurtenances	B3020		90.00% Good
Interior Construction	<i>Comments:</i>	2/22/22: Downspouts have been cleared of debris. Cleanout fittings have been installed at bottom of downspouts.		
	Interior Partitions	C1010		90.00% Good
	Interior Doors	C1030		90.00% Good
	Interior Grilles and Gates	C1040		90.00% Good
Interior Finishes	Wall Finishes	C2010		90.00% Good
	Flooring	C2030		62.00% Fair
	<i>Deficiencies:</i>	Irregular Surface		
	<i>Causes:</i>	Sealing, Settlement		



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SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Interior Finishes	<i>Comments:</i>	Previous: Gym floor is blistering along East/West line at South side. VCT tile joints widening. 2/22/22: This is still true, but is expected for material's age. No moisture or other irregular issues detected. 3/30/23: no change in flooring in gym.		
	Ceiling Finishes	C2050		90.00% Good
	<i>Comments:</i>	2/22/22: Prior ACP ceiling damage has been fixed. Current stains on tiles are from old damage. No roof or pipes leaks are known.		
Plumbing	Domestic Water Distribution	D2010		90.00% Good
	Sanitary Drainage	D2020		90.00% Good
	Building Support Plumbing Systems	D2030		90.00% Good
HVAC	Heating Systems	D3020		90.00% Good
	Facility HVAC Distribution Systems	D3050		90.00% Good
	Ventilation	D3060		90.00% Good
Fire Protection	Fire Suppression	D4010		90.00% Good
	Fire Protection Specialties	D4030		90.00% Good
Electrical	Electrical Services and Distribution	D5020		90.00% Good
	General Purpose Electrical Power	D5030		90.00% Good
	Lighting	D5040		90.00% Good
	<i>Deficiencies:</i>	Uneven or Low light Levels		
	<i>Causes:</i>	Other		



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SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Electrical	<i>Comments:</i>	2/22/22: Classroom lights eventually should be converted from T8 fluorescent to LED for consistency. 3/30/23: Future plans to upgrade lighting.		
Communications	Data Communications	D6010		90.00% Good
	Voice Communications	D6020		90.00% Good
	Distributed Communications and Monitoring	D6060		90.00% Good
Electronic Safety and Security	Electronic Surveillance	D7030		90.00% Good
	Detection and Alarm	D7050		90.00% Good
Integrated Automation	Integrated Automation Facility Controls	D8010		0.00% Unsatisfactory
	<i>Deficiencies:</i>	Other		
	<i>Causes:</i>	Equipment Obsolescence, Other		
	<i>Comments:</i>	Previous: Campus is not connected to district-wide emergency management system. 2/22/22: Gym will eventually be part of Brookdale campus. 3/30/23: Plans continue to move GATES HS to the Historic Collins site.		
Furnishings	Fixed Furnishings	E2010		62.00% Fair
	<i>Deficiencies:</i>	Surface Deterioration		
	<i>Causes:</i>	Deterioration		



Building Components

SUB-ASSEMBLY	COMPONENT	COMPONENT CODE	MAINTENANCE PRIORITY	CONDITION RATING
Furnishings	Comments:	Previous: Countertops are worn and need to be replaced. 2/22/22: This is still the case but are still usable. Replacement is not necessary. 3/30/23: Countertops have not shown additional wear that would require replacement.		



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: Lance Goodpaster, Superintendent
DATE: May 9, 2023
SUBJECT: Approved Out-of-State Staff Travel Requests

Travel Dates	Traveler Name(s)	Conference/Destination	Fund Source
05/15/23-05/18/23	Amanda Norris, Elizabeth Thomas	Converge Autism Conference <ul style="list-style-type: none">Greenville, SC	General
06/06/23-06/09/23	Kenita Demery	National Community Schools and Family Engagement Conference <ul style="list-style-type: none">Philadelphia, PA	Title I
06/14/23-06/16/23	Annette Burnett	Smarter Balanced Performance and Practice Committee Meeting <ul style="list-style-type: none">Denver, CO	Smarter Balanced Hosting Committee and General
06/29/23-07/02/23	Dana Aguirre, Kyanne Cook, Melissa Escobedo, Ariana Hernandez, Katie Martin, Denise Martinez, Maria Jesus Sebastian Peinador	XITO 10 th Annual Summer Institute <ul style="list-style-type: none">Tucson, AZ	ESSER Dual Language
07/16/23-07/19/23	Emily Donbeck	WIDA Writing with Multilingual Learners in the Elementary Grades <ul style="list-style-type: none">Madison, WI	Title III Bilingual
09/12/23-09/16/23	Kristin Holten	Modern Governance Summit 2023 <ul style="list-style-type: none">Orlando, FL	General