

# Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

December 13, 2016

## MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:01 p.m.

### BOARD MEMBERS PRESENT

Mr. Harstad, Ms. Morgan, Mr. Roberts, Mrs. Sherman. Excused: Mr. Baumgarten.

### SPECIAL MEETING

The Board of Directors reviewed and discussed the following items:

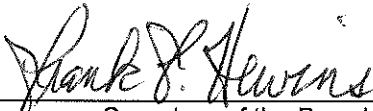
1. School and District Happenings
2. Submission of the Superintendent's Mid-Year Report
3. Bond Construction Schedule

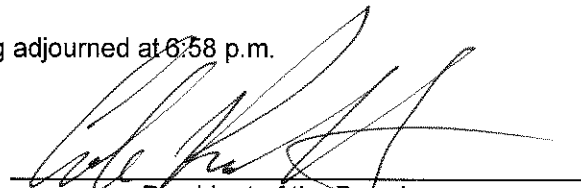
### PRESENTATIONS

1. Update on the Pierce County Skills Center, presented by:
  - Ms. Michelle Ledbetter, Pierce County Skills Center Director;
  - Indiana Nelson, Washington High School student;
  - Ariell McCain, Franklin Pierce High School student;
  - Brandi Russell, Washington High School student; and
  - Jessica Rice, Washington High School student.

### ADJOURNMENT

There being no business to transact, the special meeting adjourned at 6:58 p.m.

  
Secretary of the Board

  
President of the Board

# Franklin Pierce Schools

Jo Anne Matson Administrative Center - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

December 13, 2016

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### CALL TO ORDER

Mr. Roberts called the meeting to order at 7:05 p.m.

### BOARD MEMBERS PRESENT

Mr. Baumgarten, Mr. Harstad, Ms. Morgan, Mr. Roberts, Mrs. Sherman.

### ELECTION OF 2017 SCHOOL BOARD PRESIDENT

16-M-120

Mr. Baumgarten nominated Mr. Roberts for School Board President for 2017. There were no further nominations. It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve Mr. Roberts as the School Board President for 2017.

### ELECTION OF 2017 SCHOOL BOARD VICE PRESIDENT

16-M-121

Mr. Harstad nominated Mrs. Sherman for School Board Vice President for 2017. There were no further nominations. It was moved by Mr. Harstad, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors approve Mrs. Sherman as the School Board Vice President for 2017.

### AGENDA

16-M-122

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt the agenda as presented.

### ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Dr. Hewins commented on district happenings and school events.

### ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES

- Max Warren, Adam Wright, and Auricia Johnson, Washington High School students, reported on student activities and school events.
- Jordan San Agustin, Maggie Mitchell, and Daniel Shepherd, Washington High School AFJROTC students, reported on JROTC activities.

### ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

Mr. Roberts commented on attending the WSU commencement ceremony and watching Mr. Tim Enfield, principal at Christensen Elementary School, receive his doctorate.

### ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

- Ms. Pam Kruse, FPEA President, handed out and discussed the FPEA fall 2016 climate survey results and commented on Governor Inslee's proposed education budget.
- Mr. Lee Warnaca shared his concerns about parking, safety zones, and pickup/drop-off areas at Christensen Elementary School.

### SPECIAL PRESENTATION

Mr. Trevor Carlson of Piper Jaffray presented information regarding the district's bond sales.

### CONSENT AGENDA

16-M-123

It was moved by Mr. Baumgarten, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

**(1) Minutes**

Minutes for the special and regular meetings of the Board of Directors held on November 8, 2016, and the special meetings held on November 29, 2016 and December 6, 2016.

**(2) Audit of Expenditures**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the Board. Approve for payment those vouchers included in the listing and further described as follows:

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
<b>General Fund – Payroll</b>	Direct Dep/Bank Fees	\$4,478,666.17	11/30/2016
	258041 – 258049	\$9,466.05	11/30/2016
	258050 – 258090	\$2,130,435.39	11/30/2016
<b>General Fun – A/P</b>	A/P Direct Deposit	\$139,984.44	11/15/2016
	A/P Direct Deposit	\$363,514.45	11/30/2016
	257967 – 258026	348,582.10	11/15/2016
	258091 – 258132	184,438.27	11/30/2016
<b>Capital Projects</b>	A/P Direct Deposit	\$49,434.90	11/30/2016
	258027 – 258036	\$142,644.16	11/15/2016
	258133 – 258141	\$127,737.32	11/30/2016
<b>ASB</b>	A/P Direct Deposit	\$268.03	11/15/2016
	A/P Direct Deposit	\$30,105.77	11/30/2016
	258037 – 258040	\$1,956.00	11/15/2016
	258142 – 258149	\$1,299.50	11/30/2016
<b>PPF</b>	A/P Direct Deposit	\$16.95	11/30/2016

**(3) Personnel Action**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
<b><u>New Hires</u></b>		
Abels, Janie	Paraeducator at Keithley	11-22-16
Alexander, Amber	Temp Paraeducator at Collins	10-31-16
Anderson, Jenny	Nutrition Services Assistant III at Ford	11-14-16
Apel, Melinda	Temp Paraeducator at Central Ave	11-02-16
Baum, Jessica	Temp Paraeducator at Midland	11-14-16
Bosser, Christina	Temp Paraeducator at Central Ave	11-14-16
Bray, Maddison	Paraeducator at Keithley	11-28-16
Christie, Ron	Temp Paraeducator at Midland	11-08-16
Ditola, Cami	Paraeducator at Franklin Pierce	11-21-16
Hickman, Christan	Paraeducator at James Sales	12-01-16
La Pointe, Taylor	Paraeducator at Elmhurst	11-28-16
Legg, Erin	Counselor at Ford	11-21-16
Matala, Chris	Purchasing Manager at Support Services	12-01-16
Mosley, Trenton	Paraeducator at Washington	12-05-16
Rodriguez, Dana	Paraeducator at Early Learning Center	11-22-16
Roybal, Johnny	Custodian at Franklin Pierce	11-21-16
Schroeder, Arianne	Assistant Principal Secretary at Keithley	11-21-16
Sherry, Scott	HS Teacher at Washington	11-16-16
Spencer, Douglas	Warehouse Driver at Support Services	11-01-16

**(3) Personnel Action (continued)**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
<b><u>New Hires (continued)</u></b>		
Spencer, Tristen	Custodian at Gates	11-01-16
Waage, Samantha	Temp Paraeducator at James Sales	12-05-16
<b><u>Resignations/Retirements/Replacements/Terminations</u></b>		
AhQuin, Keshia	HS Teacher at Washington	11-16-16
Hartlieb, Evelyn	Office Mgr at College & Career Readiness	11-30-16
Kent, Nicole	MS Assistant Principal Secretary at Keithley	10-31-16
Siggers, Adrienne	Paraeducator at Elmhurst	11-21-16
Williams, Janice	Paraeducator at Keithley	11-10-16
Williams, Julia	ECEAP Teacher at Early Learning Center	11-30-16
<b><u>Appointments/Promotions/Transfers</u></b>		
Bergeron, Michelle	Paraeducator at Ford	11-14-16
Hart, Sherilee	Paraeducator at Central Avenue	11-07-16
Hogberg, Julie	Chief Custodian at Ford	01-03-17
Lovelace, Hollis	Driver Trainer at Transportation	12-01-16
Solomon, Kellie	Office Mgr at College and Career Readiness	12-01-16
<b><u>Leaves of Absence</u></b>		
None at this time.		

**POLICY 5001: HIRING OF RETIRED SCHOOL EMPLOYEES****16-M-124**

It was moved by Mrs. Sherman, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors adopt Policy 5001: Hiring of Retired School Employees.

**POLICY 5240: EVALUATION OF STAFF****16-M-125**

It was moved by Mr. Harstad, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 5240: Evaluation of Staff.

**POLICY 5610: SUBSTITUTE EMPLOYMENT****16-M-126**

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt Policy 5610: Substitute Employment.

**OVERNIGHT FIELD TRIP WITH STUDENTS – WHS – COLLEGE BOUND****16-M-127**

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Washington High School.

**OVERNIGHT FIELD TRIP WITH STUDENTS – FPHS, WHS, GATES – FP YOUTH FIRST****16-M-128**

It was moved by Mrs. Sherman, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Franklin Pierce High School, Washington High School, and GATES High School.

**SURPLUS APPROVAL****16-M-129**

It was moved by Mr. Baumgarten, seconded by Mr. Harstad, and unanimously passed that the Board of Directors approve the surplus of the listed items.

**RESOLUTION 16-R-13: DEBT SERVICE FUND LEVY RECERTIFICATION****16-M-130**

It was moved by Mr. Baumgarten, seconded by Mr. Harstad, and unanimously passed that the Board of Directors adopt Resolution 16-R-13: Debt Service Fund Levy Recertification.

**INSTRUCTIONAL MATERIALS ADOPTION: HEALTH CURRICULUM FOR HIGH SCHOOL 9-12: FULL SEMESTER WITH 90 HEALTH LESSONS**

Ms. Carolyn Treleven, Executive Director of Teaching and Learning, presented *Health Curriculum for High School 9-12: Full Semester with 90 Health Lessons*, which was approved by the Curriculum Advisory Committee, for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**INSTRUCTIONAL MATERIALS ADOPTION: THE SHALLOWS**

Ms. Carolyn Treleven, Executive Director of Teaching and Learning, presented *The Shallows*, which was approved by the Curriculum Advisory Committee, for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 2162: EDUCATION OF STUDENTS WITH DISABILITIES UNDER SECTION 504 OF THE REHABILITATION ACT OF 1973**

Mr. William Rasplica, Executive Director of Learning Support Services, presented Policy 2162: Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973 for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 3115: HOMELESS STUDENTS – ENROLLMENT RIGHTS AND SERVICES**

Mr. Lance Goodpaster, Assistant Superintendent of PK-12 Education, presented Policy 3115: Homeless Students – Enrollment Rights and Services for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 3116: STUDENTS IN FOSTER CARE**

Mr. Lance Goodpaster, Assistant Superintendent of PK-12 Education, presented Policy 3116: Students in Foster Care for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**PROCEDURE 2162P: EDUCATION OF STUDENTS WITH DISABILITIES UNDER SECTION 504 OF THE REHABILITATION ACT OF 1973**

Mr. William Rasplica, Executive Director of Learning Support Services, presented Procedure 2162P: Education of Students with Disabilities Under Section 504 of the Rehabilitation Act of 1973 as an informational item.

**PROCEDURE 3115P: HOMELESS STUDENTS – ENROLLMENT RIGHTS AND SERVICES**

Mr. Lance Goodpaster, Assistant Superintendent of PK-12 Education, presented Procedure 3115P: Homeless Students – Enrollment Rights and Services as an informational item.

**PROCEDURE 3116P: STUDENTS IN FOSTER CARE**

Mr. Lance Goodpaster, Assistant Superintendent of PK-12 Education, presented Procedure 3116P: Students in Foster Care as an informational item.

**PROCEDURE 3231P: STUDENT RECORDS**

Mr. Lance Goodpaster, Assistant Superintendent of PK-12 Education, presented Procedure 3231P: Student Records as an informational item.

**PROCEDURE 6910P– 2: BONDS: DISCLOSURE PROCEDURE FOR PUBLICLY OFFERED BONDS**

Dr. Frank Hewins, Superintendent, presented Procedure 6910P– 2: Bonds: Disclosure Procedure for Publicly Offered Bonds as an informational item.


**APPROVED TRAVEL REQUESTS**

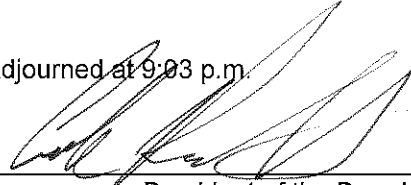
Dr. Frank Hewins, Superintendent, presented a list of recently approved out-of-state travel requests for staff to the Board of Directors as an informational item.

**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, January 17, 2017 beginning at 7:00 p.m. in the Board Room at the Jo Anne Matson Administration Center.

There being no further business to transact, the meeting adjourned at 9:03 p.m.

  
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Secretary of the Board

  
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President of the Board