

# **Franklin Pierce Schools**

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

December 12, 2017

## **MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS**

### **CALL TO ORDER**

Mr. Roberts called the special meeting to order at 6:05 p.m.

### **BOARD MEMBERS PRESENT**

Mr. Baumgarten, Mr. Harstad, Ms. Morgan, Mr. Roberts, Mrs. Sherman.

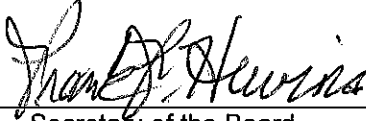
### **SPECIAL MEETING**

The Board of Directors reviewed and discussed the following items:

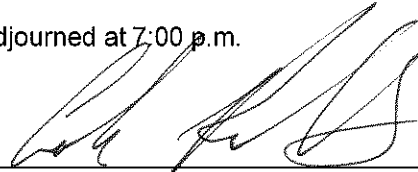
1. School and District Happenings
2. Submission of the Superintendent's 2017-2018 Mid-Year Report
3. Educational Specifications for Five New Elementary Schools, presented by Mr. Robin Heinrichs, Executive Director of Support Services, and Mr. Jay Peterson from Erickson McGovern Architects

### **ADJOURNMENT**

There being no business to transact, the special meeting adjourned at 7:00 p.m.



Secretary of the Board



President of the Board

# **Franklin Pierce Schools**

Jo Anne Matson Administrative Center - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000

December 12, 2017

## **MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

### **CALL TO ORDER**

Mr. Roberts called the meeting to order at 7:07 p.m.

### **BOARD MEMBERS PRESENT**

Mr. Baumgarten, Ms. Gallogly, Ms. Morgan, Mr. Roberts, Mrs. Sherman.

### **OATHS OF OFFICE**

Ms. Gallogly, who was elected as the Director of District 2 and replaces Mr. Harstad, and Mr. Roberts, who was re-elected as the Director of District 5, took their oaths of office. The oaths were administered by Dr. Frank Hewins, Superintendent.

### **ELECTION OF 2018 SCHOOL BOARD PRESIDENT**

17-M-115

Mr. Baumgarten nominated Mr. Roberts for School Board President for 2018. There were no further nominations. It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed by roll call vote that the Board of Directors approve Mr. Roberts as the School Board President for 2018.

### **ELECTION OF 2018 SCHOOL BOARD VICE PRESIDENT**

17-M-116

Mr. Baumgarten nominated Mrs. Sherman for School Board Vice President for 2018. There were no further nominations. It was moved by Mr. Baumgarten, seconded by Ms. Morgan, and unanimously passed by roll call vote that the Board of Directors approve Mrs. Sherman as the School Board Vice President for 2018.

### **ELECTION OF 2018 SCHOOL BOARD LEGISLATIVE REPRESENTATIVE**

17-M-117

Ms. Morgan nominated Mr. Baumgarten for School Board Legislative Representative for 2018. There were no further nominations. It was moved by Ms. Morgan, seconded by Mrs. Sherman, and unanimously passed by roll call vote that the Board of Directors approve Mr. Baumgarten as the School Board Legislative Representative for 2018.

### **AGENDA**

17-M-118

It was moved by Mrs. Sherman, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors adopt the agenda as presented.

### **ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT**

Dr. Hewins commented on district happenings and school events.

### **ANNOUNCEMENTS & COMMENTS FROM STUDENT REPRESENTATIVES**

- Auricia Johnson and Shakeem Maye, Washington High School students, reported on student activities and school events.
- Brianna Palmer and Maya Stephens, Washington High School AFJROTC students, reported on JROTC activities.

### **ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS**

- Mr. Roberts asked if there was anyone who wished to serve on the "Against" committee for the district's upcoming ballot measures on the February 13, 2018 special election. No one in attendance wished to serve on the "Against" committee.
- Ms. Morgan welcomed Ms. Gallogly to the Board and commented on meeting with community groups and attending local activities.

**ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY**

- Ms. Pam Kruse, FPEA President, commented on proposed Policy 6700: Nutrition and Physical Fitness and requested that certificated staff teach PE at the elementary level instead of YMCA staff.
- Ms. Tina Barr, PE teacher at Keithley Middle School, and Mr. Mike Marsh, PE teacher at Ford Middle School, commented on their concerns regarding the elementary PE program and requested that certificated staff teach PE at the elementary level instead of YMCA staff.
- Mr. Ed Herde commented on his children participating in elementary PE and his concerns over the current program run by YMCA staff.

**CONSENT AGENDA**

**17-M-119**

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

**(1) Minutes**

Minutes for the special and regular meetings of the Board of Directors held on November 14, 2017 and the special meetings held on December 5, 2017 and December 7, 2017.

**(2) Audit of Expenditures**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing made available to the Board. Approve for payment those vouchers included in the listing and further described as follows:

|                               | <u>Number</u>        | <u>Amount</u>  | <u>Date Issued</u> |
|-------------------------------|----------------------|----------------|--------------------|
| <b>General Fund – Payroll</b> | Direct Dep/Bank Fees | \$5,084,352.58 | 11/30/2017         |
|                               | 260511-260530        | \$14,561.97    | 11/30/2017         |
|                               | 260531-260574        | \$2,305,390.63 | 11/30/2017         |
| <b>General Fun – A/P</b>      | A/P Direct Deposit   | \$120,473.64   | 11/15/2017         |
|                               | A/P Direct Deposit   | \$427,821.19   | 11/30/2017         |
|                               | 260402-260489        | \$253,026.72   | 11/15/2017         |
|                               | 260575-260648        | \$434,196.36   | 11/30/2017         |
| <b>Capital Projects</b>       | A/P Direct Deposit   | \$21,814.70    | 11/15/2017         |
|                               | A/P Direct Deposit   | \$179,155.96   | 11/30/2017         |
|                               | 260490-260501        | \$321,295.93   | 11/15/2017         |
|                               | 260649-260656        | \$87,784.95    | 11/30/2017         |
| <b>ASB</b>                    | A/P Direct Deposit   | \$342.24       | 11/15/2017         |
|                               | A/P Direct Deposit   | \$25,559.16    | 11/30/2017         |
|                               | 260502-260510        | \$1,532.38     | 11/15/2017         |
|                               | 260657-260660        | \$805.00       | 11/30/2017         |
| <b>Trust and Agency</b>       | A/P Direct Deposit   | \$327.21       | 11/30/2017         |

**(3) Personnel Action**

| <u>Name</u>             | <u>Assignment</u>               | <u>Effective Date</u> |
|-------------------------|---------------------------------|-----------------------|
| <b><u>New Hires</u></b> |                                 |                       |
| Abels, Janie            | Paraeducator at Elmhurst        | 11-07-17              |
| Bailey, Jessica         | Paraeducator at Franklin Pierce | 11-08-17              |
| Beyers, Megan           | Temp Paraeducator at Ford       | 11-27-17              |
| Bushey, Samuel          | Paraeducator at Ford            | 11-27-17              |

(3) **Personnel Action (continued)**

| <b><u>Name</u></b>                  | <b><u>Assignment</u></b>                | <b><u>Effective Date</u></b> |
|-------------------------------------|---|------------------------------|
| <b><u>New Hires (continued)</u></b> |   |                              |
| Butts, Amber                        | Temp Paraeducator at Central Ave        | 11-27-17                     |
| Elliott, Catherine                  | Custodian at Franklin Pierce            | 11-01-17                     |
| Grover, Robbie                      | Temp Paraeducator at Early Learning Ctr | 11-17-17                     |
| Hall, Tyeshia                       | Temp Paraeducator at Collins            | 12-05-17                     |
| Land, Amanda                        | Temp Paraeducator at Midland            | 11-20-17                     |
| Land, Debra                         | 1-1 Paraeducator at Midland             | 11-20-17                     |
| Lee, Melissa                        | Temp Paraeducator at Central Ave        | 11-27-17                     |
| Liulegaaga, Faaalo                  | Temp Paraeducator at Brookdale          | 11-28-17                     |
| Nakata, Jennifer                    | .6 Social Worker at Keithley            | 11-27-17                     |
| Peterman, Paula                     | Office Manager at Transportation        | 11-14-17                     |
| Strong, Amy                         | Paraeducator at Elmhurst                | 11-27-17                     |
| Warren, Chantelle                   | Paraeducator at Collins                 | 12-01-17                     |
| Weyerhaeuser, John                  | Temp Paraeducator at Franklin Pierce    | 11-21-17                     |

**Resignations/Retirements/Replacements/Terminations**

|              |                                    |          |
|--------------|------------------------------------|----------|
| Olson, Kevin | Stadium Groundskeeper at Athletics | 11-20-17 |
|--------------|------------------------------------|----------|

**Appointments/Promotions/Transfers**

None at this time.

**Leaves of Absence**

None at this time.

(4) **Investment and Financial Reports**

Budget status reports for the General Fund, Capital Projects Fund, Transportation Vehicle Fund, Debt Service Fund, and ASB Fund for the month of October 2017.

**POLICY 3122: EXCUSED AND UNEXCUSED ABSENCES**

**17-M-120**

It was moved by Mrs. Sherman, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors adopt Policy 3122: Excused and Unexcused Absences.

**POLICY 3235: PROTECTION OF STUDENT PERSONAL INFORMATION**

**17-M-121**

It was moved by Ms. Morgan, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 3235: Protection of Student Personal Information.

**POLICY 3416: MEDICATION AT SCHOOL**

**17-M-122**

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Policy 3416: Medication at School.

**POLICY 6101: FEDERAL CASH AND FINANCIAL MANAGEMENT**

**17-M-123**

It was moved by Ms. Morgan, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors adopt Policy 6101: Federal Cash and Financial Management.

**POLICY 6905: SITE ACQUISITION**

**17-M-124**

- It was moved by Mr. Baumgarten and seconded by Ms. Morgan that the Board of Directors adopt Policy 6905: Site Acquisition.
- It was moved by Ms. Gallogly, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors amend Policy 6905: Site Acquisition by deleting the word "substantially" from the first paragraph.
- It was unanimously passed that the Board of Directors adopt Policy 6905: Site Acquisition as amended.

**SUPPLEMENTAL MATERIALS ADOPTION: THE TRUTH OF ME; FLY AWAY; AND WHITE FUR FLYING** 17-M-125

It was moved by Ms. Morgan, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors adopt *The Truth of Me; Fly Away; and White Fur Flying*.

**INSTRUCTIONAL MATERIALS ADOPTION: ACADEMIC VOCABULARY TOOLKITS** 17-M-126

It was moved by Mrs. Sherman, seconded by Mr. Baumgarten, and unanimously passed that the Board of Directors adopt *Academic Vocabulary Toolkit for Elementary* and *Academic Vocabulary Toolkit Books 1 and 2*.

**OVERNIGHT FIELD TRIP WITH STUDENTS – FPHS – WRESTLING TEAM** 17-M-127

- It was moved by Mrs. Baumgarten and seconded by Ms. Morgan that the Board of Directors approve the overnight field trip with students for Franklin Pierce High School.
- It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the travel request based on the stipulation that Franklin Pierce High School provides at least one chaperone per fifteen students during the field trip.
- It was unanimously passed that the Board of Directors approve the overnight field trip with students for Franklin Pierce High School with the added stipulation.

**OVERNIGHT FIELD TRIP WITH STUDENTS – FPHS, WHS, GATES – FPYF** 17-M-128

It was moved by Mrs. Sherman, seconded by Ms. Morgan, and unanimously passed that the Board of Directors approve the travel request for the overnight field trip with students for Franklin Pierce High School, Washington High School, and GATES High School.

**RESOLUTION 17-R-13: ACQUISITION OF REAL PROPERTY FOR SCHOOL PURPOSES** 17-M-129

Ms. Gallogly recused herself from voting on this motion. It was moved by Mr. Baumgarten, seconded by Ms. Morgan, and unanimously passed that the Board of Directors adopt Resolution 17-R-13: Acquisition of Real Property for School Purposes.

**RESOLUTION 17-R-14: DESIGNATION OF USE OF EXISTING AND FUTURE IMPACT FEES** 17-M-130

- It was moved by Ms. Morgan and seconded by Mr. Baumgarten that the Board of Directors adopt Resolution 17-R-14: Designation of Use of Existing and Future Impact Aid Funds.
- It was moved by Ms. Gallogly, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors amend Resolution 17-R-14: Designation of Use of Existing and Future Impact Aid Funds by replacing the word "Aid" and/or "Funds" with the word "Fees".
- It was unanimously passed that the Board of Directors adopt Resolution 17-R-14: Designation of Use of Existing and Future Impact Fees as amended.

**RESOLUTION 17-R-15: EDUCATION SPECIFICATIONS FOR FIVE REPLACEMENT SCHOOLS** 17-M-131

It was moved by Mr. Baumgarten, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Resolution 17-R-15: Education Specifications for Five Replacement Schools.

**POLICY 6700: NUTRITION AND PHYSICAL FITNESS**

Ms. Carolyn Treleven, Executive Director of Teaching and Learning, presented Policy 6700: Nutrition and Physical Fitness for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 6882: SALE OF REAL PROPERTY**

Dr. Shaun Carey, Assistant Superintendent of Human Resources and Business Services, presented Policy 6882: Sale of Real Property for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**POLICY 6950: CONTRACTOR ASSURANCES, SURETY BONDS, AND INSURANCE**

Dr. Shaun Carey, Assistant Superintendent of Human Resources and Business Services, presented Policy 6950: Contractor Assurances, Surety Bonds, and Insurance for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

**APPROVED TRAVEL REQUESTS**

Dr. Frank Hewins, Superintendent, presented a list of recently approved out-of-state travel requests for staff to the Board of Directors as an informational item.

**EXECUTIVE SESSION**

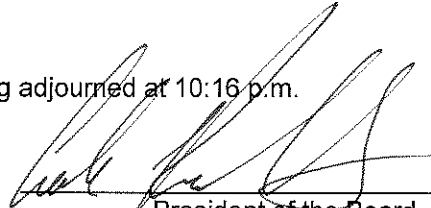
Mr. Roberts announced an executive session of the Board at 9:20 p.m. for approximately one hour with no action to follow to consider the selection of a site or the acquisition of real estate in accordance with RCW 42.30.110. Mr. Roberts reconvened the meeting at 10:15 p.m.

**ADJOURNMENT**

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, January 16, 2018 beginning at 7:00 p.m. in the Board Room at the Jo Anne Matson Administration Center.

There being no further business to transact, the meeting adjourned at 10:16 p.m.

  
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Secretary of the Board

  
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President of the Board