

FRANKLIN PIERCE SCHOOL DISTRICT NO. 402

315 129th Street South
Tacoma, WA 98444-5099

Dear Parents:

One of the most important visits parents pay to school is to share information with their child's teacher. The PARENT-TEACHER CONFERENCE provides a valuable setting for exchanging information about a child's academic and social progress. We acknowledge the importance of careful communication between the home and school. It is our hope that you will be able to meet your scheduled conference appointment.

To confirm your appointment, please sign the response form below and return it to your child's teacher. If you have any suggestions to offer concerning our reporting procedure, or comments regarding other parts of the operation of the school district, please call me at 537-0211.

Sincerely,



Steve Rasmussen
Superintendent

PARENT-TEACHER CONFERENCE APPOINTMENT SLIP

We have scheduled a conference for the parent/guardian of _____
(Student's Name)

for _____ at _____.
(Day, Date) (Hour)

Teacher



(Please return this response form to the classroom teacher as soon as possible.)

PARENT/GUARDIAN RESPONSE FORM

I _____ be able to be present on _____ at _____.
(will, will not) (Day, Date) (Hour)

Student's Name

Parent/Guardian Signature

If this appointment time is not convenient, please suggest another _____.